

# Scheduling a Picnic in Seattle Parks

Picnic Season: April through March Annually



**Seattle**  
Parks & Recreation

## Event Scheduling

Seattle Parks & Recreation  
300 Elliott Ave W, Suite 100  
Seattle, WA 98119  
Office: 206-684-4080, Opt. 2  
Email: [SPRevents@seattle.gov](mailto:SPRevents@seattle.gov)  
Website: [www.seattle.gov/parks/reserve/picnic-reservations](http://www.seattle.gov/parks/reserve/picnic-reservations)

## Making a Reservation:

### Lottery Applications (Email (preferred) or U.S. Mail)

Applications for the upcoming season are accepted first day of **January through the last day of February**. Beginning the 1st business day of March, applications will be processed randomly.

### Applications received between March-December

We will process applications in the order received.

### In Addition

We strongly recommend choosing six (6) dates and locations in case your first choice is not available.

- **Do NOT** submit duplicate requests or ask for status updates.
- We will contact you if your selections are not available.

### Catering & Special Equipment Requirements

If you secure a caterer or vendor to provide on-site services or equipment, **other fees and insurance will be required**. We define a caterer as a paid person or company that prepares, and/or serves food, or sets up equipment in a park. We define special equipment as an air-bouncer, an inflatable structure, laser tag/gaming equipment rented from or provided by a licensed business, or a canopy larger than 400 square feet, etc. All air-bounce/inflatable equipment will need a generator for power. **Seattle Parks & Recreation (SPR) does not provide electricity.**

- Requests and all changes must be made at least **14 days in advance** of your picnic.
- All vehicles need to remain in designated parking lot and park on a first-come, first-served basis. Roping or coning off parking spaces is not allowed.

### Online Picnic Reservation Options:

New as of 2024, select picnic sites are reservable 5 days or more ahead of date, April-Oct. Online bookings are not considered 'standard bookings'. All bookings online are final, no exception or adjustments can be made. See locations highlighted in **blue** below for [online](#) options. All sites are reservable by application. No special equipment/requests are allowed.

## Permit Fees

Picnic Shelters (*see reservation site lists*) .....\$60-\$360  
Uncovered Immobile Tables (half/full day M-F)... \$15/\$25  
Uncovered Immobile Tables (half/full day Sa-Su).\$20/\$30  
Use Permit (*caterers, air-bouncers, etc.*) .....\$75  
Rescheduling/Changing a Paid Picnic\* .....\$25  
Company/Commercial Sign/Banner (*per surface*) ...\$100  
Non-Sufficient Funds (NSF) Checks .....\$20  
*\*This option not available for online reservations. Request must be **14 DAYS before the event date**. Fees are non-transferable and all bookings must remain within the same picnic season.*

## Payment Process

**DO NOT** submit payment with your application. A confirmation with payment instructions will be emailed to you once your application has been processed.

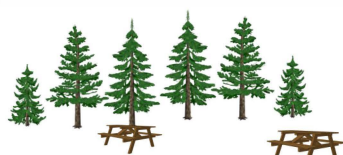
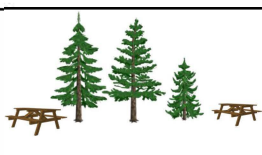
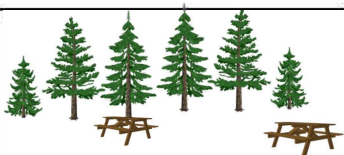
- Once payment is applied, there are **NO REFUNDS**.

## Picnic Permit

- A valid permit has a \$0 balance showing. Unpaid reservations are not valid permits.
- It is your responsibility to bring the paid permit to the site on the day of your picnic to enforce your reservation.
- It is your responsibility to read, agree and abide to the terms and conditions in this brochure and the permit.
- Early arrival recommended. Minor cleaning may be needed.

## Sales & Commercial Advertising

Prior permission is required for sales or commercial advertising. If approved, 10% of gross receipts collected on SPR property must be paid to the City of Seattle. Commercial advertising is allowed only with an advance payment of \$100 per surface per day.



# Reservation Sites

Event Scheduling Office: 206-684-4080, OPT. 2

The chart below lists parks where tables and/or shelters can be reserved. You must reserve enough tables for your party. 10 people per table **MAX**. Please provide accurate attendance.

**Picnic Tables:** Permanently installed, numbered tables outside of shelters are priced separately. We permit tables for up to 10 people each, most tables seat 6-10 people. **Shelter prices** will be \$5 less per seating table listed inside shelter on weekdays. Per Table Fee: **(M-F) \$15/half-day, \$25/full-day; (Sat-Sun) \$20/half-day, \$30/full-day**

## Picnic Site Information

- AM Half Day: 8:00am-2:00pm
- PM Half Day: 3:00pm-10:00pm
- Full Day: 8:00am-10:00pm
- Addresses are provided as locations. **Do not** mail to these addresses
- Empty Box = Not Available
- \*indicates tables reservable online April-Oct. Note: all [online](#) reservations are final. No exceptions, adjustments or adds.

	Shelter #	Half Day Shelter Fee	Full Day Shelter Fee	Site Capacity (with all reservable tables booked)	Seating Tables Inside	Serving Tables Inside	Outside Tables	ADA Partial "P"
<b>Alki:</b> 1702 Alki Ave SW, Seattle, WA 98116	1	\$75	\$120	170		2	14	P
<b>Beer Sheva:</b> 8650 55 <sup>th</sup> Ave S, Seattle, WA 98118*	(Tables Only)			20			2	
<b>Benefit:</b> 9320 38 <sup>th</sup> Ave S, Seattle, WA 98118*	1	\$100	\$170	35	2		2	
<b>Carkeek:</b> 950 NW Carkeek Park Rd, Seattle, WA 98177  Lower Loop (Pipers Creek)	1	\$90	\$145	210		1	19	P
	2	\$135	\$210	190	3		14	
	(Tables Only)			120			12	
<b>Cascade Playground:</b> 333 Pontius Ave N, Seattle, WA 98109 *^	(Tables Only)			20			2	P
<b>Don Armeni:</b> 1222 Harbor Ave SW, Seattle, WA 98116*	(Tables Only)			20			2	
<b>Dr. Jose Rizal:</b> 1008 Harbor Ave SW, Seattle, WA 98116*	1	\$140	\$230	75	4			P
<b>Duwamish Waterway:</b> 7900 10th Ave S, Seattle, WA 98108*^	(Tables Only)			40			4	P
<b>Ella Bailey:</b> 2601 W Smith St, Seattle, WA 98199*^	(Tables Only)			30			3	P
<b>Ferdinand St:</b> 4800 Lake WA Blvd S, Seattle, WA 98118*	(Tables Only)			30			3	
<b>Gas Works:</b> 2101 N Northlake Way, Seattle, WA 98103	1	\$100	\$170	100	2		5	P
	2	\$140	\$230	100	4		4	P
<b>Genesee:</b> 4316 S Genesee, Seattle, WA 98118*	1	\$190	\$310	100	5			
<b>Georgetown:</b> 750 S Homer St, Seattle, WA 98108*	1	\$120	\$200	50	3			P
<b>Golden Gardens:</b> 8499 Seaview PI NW, Seattle, WA 98117	1	\$75	\$120	110		1	9	
	2	\$75	\$120	140		1	12	
<b>Greenwood:</b> 602 N 87th St, Seattle, WA 98103*^	(Tables Only)			50			5	P
<b>Jefferson</b> (no grills): 3801 Beacon Ave S, Seattle, WA 98108*	1	\$120	\$200	50	3			P
	2	\$120	\$200	50	3			P
	3	\$160	\$260	80	5			P
<b>John C. Little Sr:</b> 6961 37th Ave S, Seattle, WA 98118*	1	\$100	\$170	40	2			P
	2	\$100	\$170	40	2			P
<b>Judkins:</b> 2150 S Norman St, Seattle, WA 98144	1	\$120	\$200	150	2		11	P
<b>Lincoln:</b> 8011 Fauntleroy Way SW, Seattle, WA 98136 <i>Shelter 1 &amp; 2 South end</i> <i>Shelter 3 &amp; 4 South end, waters edge</i> <i>Shelter 5 North end, near wading pool</i>	1	\$95	\$150	250	1		22	
	2	\$95	\$150	250	1		21	
	3	\$150	\$235	130	3		10	P
	4	\$130	\$205	60	2		3	P
	5	\$155	\$240	300	4		25	P
<b>Madrona:</b> 853 Lake WA Blvd, Seattle, WA 98122	1	\$60	\$110	90			7	
<b>Magnolia:</b> 1461 Magnolia Blvd W, Seattle, WA 98199	1	\$60	\$110	100			10	
<b>Maple Leaf:</b> 1020 NE 82nd St, Seattle, WA 98115*	1	\$140	\$230	100	4			P

^Indicates New Site \*Available to reserve online

# Reservation Sites

Event Scheduling Office: 206-684-4080, Opt. 2

**Site Amenities** There may be extra amenities at some of the shelters (i.e. barbecues, sink and fireplace/stove) that are provided for convenience at no extra charge. **We do not guarantee that these amenities will be available, and do not give refunds if these are not functioning/available on the day of your reservation. Electricity and water are NOT guaranteed nor provided for a picnic reservation. Most picnic parks have restrooms. Review [here](#).**

## Picnic Site Information

- AM Half Day: 8:00am-2:00pm
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(Tables Only)					120			12	
(Tables Only)					20			2	
1	\$220	\$350	100		8				P
(Tables Only)^			20					2	
(Tables Only)			40					4	
(Tables Only)			60					6	P
(Tables Only)			40					4	P
(Tables Only)			60					5	P
1	\$60	\$110	140			1		9	P
(Tables Only)			20					2	P
(Tables Only)			100					10	P
(Tables Only)			20					2	P
1*	\$100	\$170	40		2				P
2*	\$140	\$230	50		4				
3	\$235	\$360	300		8			18	P
4*	\$140	\$230	50		4				
5*	\$140	\$230	50		4				
1	\$120	\$200	50		3			3	P
(Tables Only)			20					2	P
(Tables Only)			30					3	
1*	\$235	\$360	100		8				P
2	\$150	\$235	130		3			9	P
3*	\$155	\$240	60		4				P
(Tables Only)			60					6	P
3	\$80	\$140	470		1			48**	
4	\$80	\$140	50			1		5	P
6	\$220	\$350	200		6	2		9	P
7*	\$120	\$200	30		3				
(Tables Only)			60					6	P

^Indicates New Site \*Available to reserve online

\*\*Shelter 3 has 12 tables outside nearby, the area has a total of 48 tables



## Vehicle Access Not Permitted

Vehicles not allowed beyond parking lots or street.

## Tents & Portable Canopies

With a picnic permit, you can set up a portable freestanding canopy measuring no more than 400 square feet (20'x20') in size. No stakes or in-ground anchors.

## Clean Up & Recycle

Before leaving the park, pickup litter, debris and remove any signs, balloons or streamers from your picnic area. When using charcoal in the park, soak used coals with water and remove from the area or place in coal buckets where provided. If you find excessive litter or vandalism at your site, report it using City of Seattle's Find It, Fix It App. We appreciate your help in keeping our parks pleasant for everyone and clean for the next group.

## Prohibited Activities

The following are prohibited at City parks, including all picnic areas:

- Smoking, use of illegal substances or alcoholic beverages of any kind. (SMC 18.12.255)
- Amplified sound (SMC 25.08.520)
- Fires, except fires in authorized stoves, grills, or fire rings.
- Driving on the turf/grass or in unauthorized areas.
- Driving stakes into the ground or digging holes.
- Damaging or removing anything from the park (including driftwood, shells, trees, and shrubs).
- Off-leash dogs and any dogs on beaches.

## Rights & Privileges

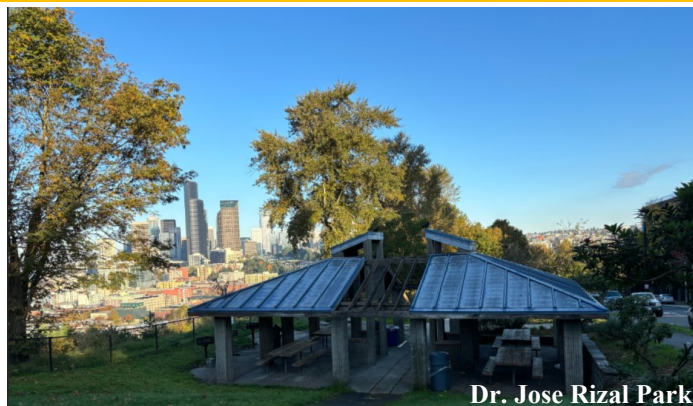
When you have obtained a picnic permit, you have the right to enjoy your picnic site for the duration of your permit. **You must bring your permit with you.** Without your permit, it's difficult to prove that you've reserved and paid for the site. ***If you arrive to your reserved site and someone is already using the space, we ask that you show them your permit, ask them to leave and allow a 30 minute period for them to relocate from your reserved space.***

## Access for People with Disabilities

Within the limitations of each park site, Seattle Parks and Recreation will, at your request, do our best to make accommodations for persons with disabilities. Please arrange this through the Event Scheduling Office.

## Anti-discrimination

As a matter of policy, law and commitment, Seattle Parks and Recreation does not discriminate on the basis of race, color, sex, marital status, sexual orientation, political ideology, age, creed, religion, ancestry, national origin, or presence of any sensory, mental or physical handicap. (SMC 18.12.280). Complaints can be filed with the Seattle Parks and Recreation Superintendent's Office or the Office of Equal Employment Opportunity, U.S. Department of the Interior, Washington, D.C. 20240



Dr. Jose Rizal Park



Lower Woodland Park Shelter 6



Judkins Park lower picnic tables 4 7



Georgetown Playfield Park

# Picnic Reservation Application

Read the brochure before completing this application. For site maps and photos visit: [www.seattle.gov/parks/reserve/picnic-rentals](http://www.seattle.gov/parks/reserve/picnic-rentals)

**\*Starred Items are Required**

Application not to be used for online self-book reservations.

Main Contact					
First Name*	Last Name*	Gender*	Ethnicity	Languages	Date of Birth*
Residential Address*			Apt./Suite	City*	State* Zip Code*
Organization Name (if applicable):	Address:		City	State	Zip Code
Primary Phone*	Cell Phone	Email Address*			

- List six (6) preferences for picnic dates and locations. You may choose any combination of dates and locations.
- You must reserve enough tables for all of event attendees. Each table can fit up to ten (10) people.
- Use separate applications for each event.

Event Name:		Number of People* :		
	Park Name*	Date*	Shelter Number	Number of uncovered Tables
1*				
2*				
3*				
4				
5				
6				

## Picnic Time Options:

AM Half Day 8:00am - 2:00pm

PM Half Day 3:00pm - 10:00pm

Whole Day 8:00am - 10:00pm

All setup and cleanup needs to be done within permitted hours.

## Help us determine additional permits needed:

Hiring vendor who: prepares, cook and/or serve food onsite? (Catering)  
NO YES

Including specialties: Face Painting, Balloon art Air Bouncer, etc  
NO YES

Oversized Canopy? (Over 400 sq ft)  
NO YES

## Important Fees to know:

Non-Sufficient Funds (NSF) Checks ..... \$20

Rescheduling Fee (must be requested 14 days in advance)\* ..... \$25

\*Applications only

## Return Application digitally preferred or by:

**Email** (attachment): [SPRevents@seattle.gov](mailto:SPRevents@seattle.gov)

or **Mail**: Event Scheduling - Seattle Parks & Recreation  
300 Elliott Ave W, Suite 100  
Seattle, WA 98119

## Please Initial you have read and understand:

Vehicle access is **NOT** permitted into any park.

**Electricity is NOT available. Water may be available at select locations.**

**No Amplified Sound.** This includes boom-boxes, loudspeakers, radios, or public address systems.

Alcohol and smoking are **NOT** allowed in Seattle Parks.

No fuel tanks larger than 5 gallons are permitted.

Applicants/Permit holders agree to the terms and conditions listed in the picnic brochure and on the picnic permit.

**\*\*\*ALL FEES ARE NON-REFUNDABLE\*\*\***

## Payment:

**Do Not** include payment with your application. A confirmation with payment instructions will be emailed to you once your

I have read and understand the brochure and application information:

Signature



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Parks & Recreation