

## Preschool & School-Age Childcare Scholarship Requirements/Parent Agreement

Parent  
Initials:

For a fillable Adobe sign form please email a request to [scholarship.parks@seattle.gov](mailto:scholarship.parks@seattle.gov); print for your records

Scholarship awards are done on a first come, first served basis as funds are available. For the best odds of receiving a scholarship award for childcare be sure to apply early. The application is available annually in late February ahead of summer camp registration. The scholarship qualification period is good for summer session through the following spring session.

Scholarship qualification does not mean that subsidy has been awarded. Scholarship award is not guaranteed, and funds are limited.

Scholarship awards are not retroactive for any registrations that occur prior to the qualification date.

To be considered for a childcare award you must request each childcare program on the application that you plan to register for. Please only check boxes for childcare programs on the CiviForm or hard copy scholarship application that you intend to register for if awarded subsidy.

Scholarship award **DOES NOT** automatically enroll you in the program you desire, nor does it give you priority. You must register for each program and follow the guidelines for registration. Register at [https://apm.activecommunities.com/seattle/ActiveNet\\_Login](https://apm.activecommunities.com/seattle/ActiveNet_Login) or call (206) 684-5177.

A registration spot is **NOT GUARANTEED** and is based on the available space at time of registration.

If a space is not secured in the program and the child is placed on the 'program' waitlist any awarded/allocated funds will be forfeited, and the child will be added to the 'subsidy' waitlist. There is no guarantee that subsidy will be available if the child comes off the 'program' waitlist at a later date. Please note that 'program' waitlist and 'subsidy' waitlist are two separate waitlists.

The parent/guardian is responsible for paying the non-refundable registration fee, deposit fees and the balance of the program costs (copays) by the due date. This is required to reserve a space for the participant at registration and must be done before the participant may attend the program.

Participants are **required to attend a minimum of 60% of program days in order to retain scholarship funding (60% of program days during a month for aftercare and 60% of program days for each week of summer camp/school year break camps)**. If for any reason your child(ren) cannot meet the required minimum 60% attendance, please notify your community center & the Scholarship Office immediately. If your child drops below the attendance requirement they will be put on probation. A second occurrence of low attendance will result in the removal of your scholarship funding.

If for any reason you wish to cancel all or any portion of your registrations and scholarship award/allocation, it is your responsibility to fill out the “**Drop Notice**” form at least two (2) weeks prior to the program start date. Failure to provide notice that you are not using a scholarship allocation can result in removal of your scholarship qualification. **Drop Notice** forms can be obtained at your Seattle Parks and Recreation facility or on the scholarship webpage at <https://www.seattle.gov/parks/scholarships-and-financial-aid>.

If for any reason you do not register (or you unenroll your child) for the program that you requested subsidy your scholarship award/allocation will be forfeited for the rest of the scholarship cycle (year).

Your scholarship qualification can change immediately if at any time there are changes in your household income or size. You must provide documentation to the scholarship office regarding any changes so that your qualification level can be reevaluated.

By requesting childcare subsidy and registering with subsidy you are agreeing to all related scholarship and Preschool and School-Age Care requirements and procedures. **Please save a copy of this document for your records.**

Child's First Name: \_\_\_\_\_ Child's Last Name: \_\_\_\_\_

Parent's First Name: \_\_\_\_\_ Parent's Last Name: \_\_\_\_\_

Parent's Email Address: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Seattle Parks and Recreation (SPR) in cooperation with Associated Recreation Council (ARC) administers scholarship/financial aid assistance to families who meet Seattle Parks and Recreation income guidelines. Funds are limited. [Scholarship.parks@seattle.gov](mailto:Scholarship.parks@seattle.gov)

Seattle Parks and Recreation Scholarship Cycle; Summer 2024 – Spring 2025