



DATE: September 7, 2017
TO: Seattle Parks and Recreation
FROM: ***Planning and Development Division***
RE: ***Proview and Proview Tech Mission Statement & Who Should Attend***

Mission Statement: ProView (Project Review) and ProView Tech (Technical Project Review) are internal regular meetings that review funded capital projects and other proposals that have the potential to change the look or use of a park or facility. The reviews are designed to ensure development projects on Seattle Parks and Recreation property are consistent with the goals and mission of the department, meet the approved engineering design standards and can be adequately maintained and operated. The reviews stress adherence to regulatory code including ADA compliance. They also ensure that a high degree of design excellence is achieved. The types of projects and proposals that are reviewed are ones that create a physical change to the property, change the use, or impact any of the criteria stated above. The change can be permanent or temporary. The typical project documents that are reviewed include studies, design programs, design concepts, construction documents and cost estimates.

If you answer yes to any of the following questions, then the project should be reviewed at ProView and/or Proview Tech. If you're still in doubt about whether or not to attend Proview, then call the facilitator and ask. Kim Baldwin, 615-0810, kim.baldwin@seattle.gov.

1. Will the project change the physical character or infrastructure of SPR property?
2. Will the project change the current use of SPR property?
3. Will the project impact the maintenance and operation of the property?
4. Will the project include professional design services and/or permitting?
5. Is the project located within a regulated area such as a Landmarked site, and Olmsted Park, an Environmentally Critical Area, or a Shoreline?
6. Will the project involve construction or other activity that would substantially disrupt park activities, or require the closure of the entire park?
7. Is the proposal initiated by members of the community and is it approved to move forward by SPR?
8. Does the proposal add space to the park system?
9. Will the completed project result in demonstrable impacts on surrounding neighbors and/or increased use of the park?
10. Is the proposed project subject to the provisions of the Joint Use Agreement with the Seattle School District or another partner?
11. Will the project affect people with disabilities or other special-needs populations?