

**Welcome** –with Kelly McCaffrey, Park District Oversight Committee Chair

**Public Comment:**

**Tim Motzer**, Community Member

Tim Motzer followed up on three prior recommendations made to the Park District Oversight Committee (Committee) regarding the Seattle Park District’s mid-cycle performance.

1. Approve the remaining \$501,000 for the Community Center Operations initiative, transferring the funds from the Community Center Rehabilitation initiative.
2. Allow for mid-6-year cycle corrections that would allow increases to the spending plan if needed.
3. Retain the current 2018 property tax rate of 24.5 cents through 2020 to minimize the amount of tax increase that may be needed to fund needed improvements in the second funding cycle.

Tim Motzer provided feedback to the Park District Oversight Committee regarding their performance on the mid-cycle report development. Tim encouraged the Committee to increase participation at the upcoming Seattle City Council Meeting on June 24.

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**2019 Outreach and Public Engagement Toolkit– with Kathy Nyland**, Seattle Parks and Recreation, Strategic Advisor and **Paula Hoff**, Seattle Parks and Recreation, Strategic Advisor

**Summary:** The presenters previewed a toolkit and a set of printed materials designed to aid the PDOC’s Community outreach and engagement activities. The tools include a SignupGenius database of community events scheduled to be established on January 15, 2019. The tools also featured tablets with a web-based survey, a Parks and Recreation information sheet, PDOC member speaking points about the strategic plan, and a community member comment postcard.

The presenters walked the PDOC through examples of outreach activities, tabling setup and procedures and potential responses to community member questions.

**Q&A, Comments- 2019 Outreach and Public Engagement Toolkit: Kathy Nyland**, Seattle Parks and Recreation, Strategic Advisor and **Paula Hoff**, Seattle Parks and Recreation, Strategic Advisor

**Q1: Is there a system for Committee member to report back to SPR staff about what we're hearing from people and share that with each other?**

*A1: Yes, we will have a system for that. There will be a report out opportunities during future PDOC meetings and a web-based form for PDOC members to submit post event observations.*

**Q2: Will the Committee receive briefings on current issues and project to help answer community member questions?**

*A2: We provide information about projects in the neighborhood you are visiting and give you updates. You will have a tablet with internet access that can be used to direct people to web-based information and existing staff resources for more detailed information. We recommend centering the conversation around strategic plan input where possible.*

**Q3: What is the turnaround time on getting answers back to community members once the Committee shares those inquiries with SPR staff? How will the Committee know staff responded to an inquiry?**

*A3: We can set a goal of two-week response time. This will allow time the Committee members to report questions or concerns, staff to review and research them, and provide a response. There will be space on the comment postcard to indicate the event and committee member identification. SPR staff will use this information to track and report their responses.*

**Recommendations/Decisions Made:** NA

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**Park District Oversight Committee Midterm Report Cover Letter – with Kelly McCaffrey, Park District Oversight Committee Chair**

**Summary:** The Committee Chair lead the Committee in a review of a draft cover letter to the Seattle Park District Mid-Cycle report. The cover letter was produced by a subgroup of the Committee over the holiday season. The Committee identified changes and edits needed to the document, set deadline for the application of the edits and production of the next draft.

**Q&A, Comments- Park District Oversight Committee Midterm Report Cover Letter: with Kelly McCaffrey, Park District Oversight Committee Chair**

**C1:** Remove repetitive language on the second page fourth line down regarding performance measure recommendations. Amend language about the continuous integration process and timing of the metric development.

**C2:** Strengthen language on second page describing the recommendations for addressing climate change and equity considerations.

**C3:** Amend language on second page in bulleted “opportunities” list, describing the recommendations for leveraging the Seattle Park District in addressing emerging economic challenges.

**C4:** Increase clarity and consistency of recommendations about the deadline for Seattle Park District performance measure development.

**C5:** Two things should be clarified. One, what's coming out with all the money that you have? And then if you're asking people to spend this additional money again, what's somehow modifying and displaying the Delta.

**C6:** Increase the committee’s participation in Seattle City Council meetings and select a representative to be a liaison to interested Seattle City Councilmembers.

**Recommendations/Decisions Made**

1. Motion Adopted: The letter adopted with the changes identified in discussing the principles.