

BPRC Subcommittee 1, Meeting #1
April 13, 2022
Notes

Meeting Location: Webex

Members: Andréa Akita, Stafford Mays, Justin Umagat; **BPRC Co-Chair:** Marlon Herrera

SPR Staff: Shanyanika McElroy, David Takami

Subject Matter Experts (SMEs): Donnie Grabowski, Joey Furuto, Justin Cutler, Andy Sheffer, Michele Finnegan

Subcommittee	Strategy (introduced by subcommittee facilitator)	Proposals	Staff	Notes
<p align="center">#1</p> <p align="center">Enhancing Access and Services</p> <p align="center"><i>Facilitator: Shanyanika</i></p>	<p align="center">Improving Park Safety & Activation</p>	Park Safety Program	Joey	<p>Q (Stafford): Is there any overlap between the Park Safety and Park Concierges proposals?</p> <p>A (Joey): Some overlap but these are separate and distinct proposals with different training, outcomes.</p>
		Park Concierges	Justin	
		Neighborhood Park Activation		<p>Q (Justin U): Partnerships increase return on investment. For this proposal how do you work with partners?</p> <p>A (Justin Cutler): We work closely with community organizations near the park in focus. We also provide technical assistance. We work with the community to determine what the needs are, what the anti-social behavior is in the park. Our staff uses SPR resources (tents, stages, etc.) to assist in putting on events and programs to activate space.</p> <p>Q (Stafford): Is there a community committee working with staff?</p> <p>A (Cutler): Yes, staff form a committee comprised of neighbors and businesses and community groups.</p> <p>Q (Stafford): Do staff use Healthy People, Healthy Environment, Strong Communities in their work?</p> <p>A (Cutler): Yes, especially healthy people and healthy environment</p> <p>Q (Andrea): How do Parallel Crises (Guiding Principles) fit in?</p> <p>A (Cutler): Public health and well being and economic recovery apply in particular. We work with local businesses on activating the parks.</p>
	<p align="center">Enhancing Recreation Facilities & Programming</p>	Community Center Operations	Justin	<p>Q (Justin U): Can you expand on reclassifying front desk support positions. How would that help?</p> <p>A (Cutler): The current Recreation Attendant position does much more than handing out balls and leading recreation programs. It's evolved to become go-to person at front desk, managing phones, emails, ActiveNet, registration, requiring higher-level computer and customer service skills. Lots of turnover at that position.</p>

		Q (Stafford): Does staff turnover occur more in the summer? A (Cutler): Turnover is constant throughout the year.
	Custodial Support	Carson
	Environmental Education	Justin
	Rec 'N The Streets	Justin
	Business Systems & Customer Service Unit	Donnie
	Trails Program Support	Joey
Restoring Trails & Improving Access to Open Space	Trails Major Maintenance (Capital)	Andy
		Andy
		Andy
		Andy
		Andy
	Trails, Connectivity, and Access (Capital)	Andy
	Teen Development Program	Justin
Expanding Youth Employment & Mentorship	Youth Mentorship & Employment Opportunities	Justin
		Justin

GENERAL NOTES/QUESTIONS

The subcommittee discussed the Guiding Principles in more detail and how they could be applied to individual proposals. SMEs provided some examples of how they applied, especially in the park safety section. Andrea noted there was some overlap between the Guiding Principle categories.

Andrea: We have the most FTE in our group. Are there opportunities across these areas to consolidate hiring?

Joey: We can reach similar goals after you suggest changes in staffing.

Justin U: Do dollar recommendations for packages A and B need to be exact?

Michele: Ballpark is fine.

Justin: I request that we receive more guidance and structure in advance for the work we will do at the next meeting.

Andrea: Yes, we need a better sense of where we're going and how to prepare for our task. Also, how public comment figures into decision making.

Next Meeting: Wednesday, April 20, 11:30 a.m. to 1 p.m.

Homework for Next Meeting: Please review and prioritize each proposal against the Guiding Principles. Be prepared to discuss \$ allocations and rationales.