



Seattle Parks and Recreation (SPR) convened a virtual community working session on April 2, 2021, to review and generate ideas for continued activation and increased coordination for programming at Cal Anderson Park.

During this working session, SPR provided the following updates to attendees:

- The temporary artwork at Cal Anderson Park
  - The gemstone artwork by KT Hancock was vandalized and removed from its original spot; the artist is currently working on repairs and we hope to have the artwork reinstalled soon
  - The *Cal Anderson Park Mural* by Blanca Santander temporarily removed from the park so that repair crews can conduct repairs in the storage space where the mural was being stored at night; we hope to have this artwork back in the park soon as well
- SPR is working with some of the artists who created art at CHOP to plan a weekend of socially distanced activities and art displays this summer, tentatively on the weekend of June 11-13; we will have more to share on this in future sessions
- The lamp posts near the shelter house, along E Olive St pedestrian walkway through the park, are now operational after electrical repairs
- In an effort to create more seating at Cal Anderson Park that is conducive to group discussion, a priority from the 2020 Cal Anderson Revisioning process of last summer, SPR will be adding some benches to the Field Overlook Plaza, the area that overlooks Bobby Morris Playfield behind the soccer goal post
  - There's interest from some participants in making the conversation corner space more intentional and putting effort toward **creating** conversations
  - SPR will discuss this idea with the artists from CHOP and how it may be incorporated into the weekend of activities in June; SPR remains open to other community ideas as well
  - The new additional benches are expected to be installed within 6-8 weeks
- The damage assessment and repair work for the *Waterworks* public art piece (the cone-shaped fountain) will begin during the week of April 12<sup>th</sup>; Seattle Office of Arts and Culture has contracted with JMS Masonry for this work. [Read more here.](#)
- Update and correction from last session's notes: the shelter house repairs are starting, and crews will first be assessing the extent of the damage; SPR is hoping to have the repairs done shortly after the July 4<sup>th</sup> weekend

Some of the participants also provided the following updates on their community initiatives:

- The AIDS Memorial Pathway (AMP)
  - The artworks on the north end of Cal Anderson Park are expected to be installed by the end of June
- Seattle Rotary is currently encouraging people to donate blood to the Bloodworks Northwest, especially those from diverse backgrounds
- Seattle Dodgeball encourages those interested to join them for pickup games at the Bobby Morris courts on Fridays at 9PM

SPR's Event Scheduling Office provided a presentation to the working session attendees on planning and scheduling events at Seattle parks and SPR facilities, such as the shelter house at Cal Anderson Park. Below are some key takeaways from the presentation:

- Why does SPR have an application permitting process?

- It allows SPR to better manage the public resource, prevent overuse in certain locations and conflicting uses/events at the same time
- This process also informs our community partners about your scheduled event as well as internal staff, to ensure no maintenance work (mowing the lawn, etc) is happening at the requested date/time of your event
- SPR website has great resources for those interested in hosting an event or applying for a permit at Seattle parks and facilities
  - [www.seattle.gov/parks/reserve](http://www.seattle.gov/parks/reserve)
  - On this page, the document labeled “A Guide to Event Planning in Seattle Parks” is a great place to start for an overview of the permitting process
- Park Use Permits
  - [www.seattle.gov/parks/reserve/park-use-permits](http://www.seattle.gov/parks/reserve/park-use-permits)
  - The steps in this process:
    - Completing an initial application to be reviewed by SPR Event Scheduling staff
    - After review, SPR staff will follow up with any remaining clarifying questions
    - Once questions/concerns are addressed, SPR will send a “confirmation” to the applicant, letting them know that SPR will hold the date and time they requested while we work with them toward a permitted event
    - Once applicant and SPR work through plan details and come to an agreement, SPR will issue a permit for that event
  - SPR strongly encourages applicants to apply for a Park Use Permit for their event as early as possible (we accept applications up to one year in advance) and to provide as much information as they can (to the best of their knowledge) when applying; SPR accepts applications on an ongoing basis during the calendar year, so the earlier the department receives the application, the more time and flexibility we have to make any necessary adjustments
- Insurance
  - SPR requires insurance for all Park Use Permits and has resources to share with applicants on how to acquire one
  - While SPR will not issue a Park Use Permit without proof of insurance, we do issue the initial confirmation for a hold on the requested date/time of the event without insurance
  - NOTE: the name of the Park Use Permit holder must match the name of the insurance holder
  - City of Seattle must be listed as “additionally insured” on insurance
  - A copy of “Insurance Requirements and Examples” can be found on the SPR website here: <http://www.seattle.gov/parks/reserve/park-use-permits>
- Site Map
  - Park Use Permit applications require you to submit a site plan of the park, indicating the location of planned activities on parks grounds
  - A copy of the Cal Anderson Park site map, as well as site maps of other major parks, can be found on the SPR website here: [www.seattle.gov/parks/reserve/park-maps-for-event-planning](http://www.seattle.gov/parks/reserve/park-maps-for-event-planning)
- Fees
  - Application fees feed into SPR’s general funds and help pay for various aspects of our parks system
  - SPR provides a number of parks programs through which we can eliminate or greatly reduce park use fees

- There is a \$75 application fee and an hourly park use fee (based on the size of the park), which for Cal Anderson Park is currently \$35/hour
- Commercial Advertising Fees
  - These fees apply when a sizable for-profit company is doing substantial advertising for their business at your event; these fees, however, do not apply to non-profits
- 10% of gross sales
  - Some events may include sales of merchandise or products, and if an organization is profiting off a public resource, this is when SPR would require them to submit 10% of their sales to the department
- You can find the “Park Use Fee Estimation Form” on the SPR website here: [www.seattle.gov/parks/reserve/park-use-permits](http://www.seattle.gov/parks/reserve/park-use-permits)
- Currently for this year, Cal Anderson Park has been assigned to the Parks Commons Program, which Randy Wiger is coordinating, and this means that many park fees for NEW events at Cal Anderson Park will be waived, such as the application fee and hourly use fee. Please contact Events Scheduling or Randy Wiger for more details on which fees are waived. The dept does this for the Parks Commons Program to help support increased usage at parks assigned to this program.

For any questions or assistance in submitting a Park Use Permit to SPR, you can email [ParkUsePermits@seattle.gov](mailto:ParkUsePermits@seattle.gov) or call 206-684-4080.

#### Next Steps

- The next Cal Anderson Park Activation working session will take place on April 16<sup>th</sup> at 11AM
  - If you would like to get on our email list and receive calendar appointments, reach out to us by email at [2020CalAnderson@seattle.gov](mailto:2020CalAnderson@seattle.gov)
- Consider how we may be able to make these sessions more accessible to more community members and who may be missing at the table