

10.03 RETURN TO ELIGIBLE REGISTER AFTER SEPARATION ~~DUE TO RESIGNATION, RETIREMENT, OR SEPARATION FOR MEDICAL OR DISABILITY (NOT RETIREMENT);~~ REINSTATEMENT REGISTER

[PROPOSED CHANGES- REDLINE]

a. Request submittal, criteria, and PSCSC verification – A former employee who ~~resigned, retired, or was separated for medical or disability reasons but not granted disability retirement~~any reason other than for cause may ~~submit a request return of their name to be added to a supplemental/~~reinstatement register to be considered with the open graded eligible register for the classification or rank. ~~Such request must be within one year from date of resignation, retirement, or separation due to disability; provided, the Executive Director may extend the above time limitation for not to exceed an additional four years upon satisfactory showing that such extension would be to the best interests of the City;~~

~~b. Any request for return to register under this rule~~1. Such separated employees must be supported by written recommendationssubmit their requests to the Executive Director of the PSCSC.

2. Such separated employees must submit their requests within one year from the date of separation; provided, the Executive Director may extend the above time limitation up to an additional four years upon satisfactory showing, as determined by the Executive Director, that such extension would be to the best interests of the City.

3. The Executive Director shall verify that the request was timely, and that City records reflect the requestor's separation was not for cause.

b. Former employing department decision on request – The Executive Director shall submit requests verified as meeting the criteria of Rule 10.a to the former employing department's appointing authority; for written approval or denial of the former employee's request to be added to the reinstatement register.

~~c.~~c. Certification to former employing department – A former employee whose eligibility is reinstated under this rule shall be certified according to civil service rules. However, the name of such an eligible need be considered only by the department which recommends the return of the name to the register, and the person will remain eligible until appointed and/or the register expires.

~~d.~~d. Promotional eligibility for reinstated employees– The name of a ~~former~~reinstated employee who seeks reinstatement under this rule may not be returned to was listed on a promotional register, ~~unless recommended by at the headtime of the former employing department and approved by the Public Safety Civil Service Commission within one year from the date of resignation,~~their separation shall be returned to that promotional register if such register has not expired.

e. Except as provided in 10.02, 10.03 and 10.04, any return to the City service shall be by examination only.

Scheele, Andrea

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