

CIVIL SERVICE COMMISSIONS

PUBLIC SAFETY CIVIL SERVICE COMMISSION

Commission Chair Joel A. Nark Commissioner Christian M. Halliburton Commissioner Sam Pailca

Public Safety Civil Service Commission August 17, 2017

Approved October 19, 2017

Call to Order: Commissioner Halliburton, called the Public Safety Civil Service Commission monthly meeting to order at 10:10 a.m. The meeting was in Room 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Joel Nark was in attendance by telephone until his arrival at 10:28 am
Commissioner Christian Halliburton
Commissioner Sam Pailca
Jennifer A. Greenlee, Executive Director
Teresa R. Jacobs, Administrative Staff Assistant
Jeff Slayton Assistant City Attorney

PUBLIC COMMENT: No one signed up to speak.

1. Approval of Minutes:

June 15, 2017 PSCSC Monthly Meeting: The Commission reviewed the minutes of the June 15 2017 monthly meeting of the PSCSC. Commissioner Pailca moved to approve the minutes as written. Commissioner Halliburton seconded the motion. The minutes were approved by acclamation and will be signed by the Chair.

Police Accountability Legislation: Betsy Graf, Consultant for the Community Police Commission
was present to brief the Commission on the legislation that was adopted by the City Council in 2017.
The legislation may need to be approved by the court overseeing the settlement agreement with

the Department of Justice and go through collective bargaining. The legislation makes the CPC permanent in its scope of responsibilities and broadens its authority. Ms. Graf went over the Disciplinary, Appeal, and Grievance process stating that appeals would go through the PSCSC due to the elimination of the Disciplinary Review Board (DRB) for SPOG members and the use of arbitrators for SPMA members. Also included is that PSCSC Commissioners shall not be City employees or prior SPD employees within the past ten years. This would affect the employee elected commissioner position. The Executive Director stated to the Commission that the use of the Office of the Hearing Examiner and/or the hiring of Hearing Officers to hear appeals is an option.

These items were taken out of order

Case Status Report-Appeals/Update: Ms. Greenlee reported there are no new appeals.

5. Executive Directors Report:

- Monthly Summit (Budget) Report: The Commission reviewed the monthly budget. Ms.
 Greenlee reported the budget is on track, funds will be used to cover the attendance for the
 three exams staff and two commissioners to attend the Civil Service Conference in
 September.
- **2017 Employee Election:** The Executive Director updated the Commission on the election being held in November. There will be two information sessions in September for employees interested in possibly running for the two positions.
- Civil Service Conference: Ms. Greenlee reported that one Commissioner from each commission, two exams analysts, and their support staff will attend the Civil Service Conference in September.
- September Meeting: The Commission discussed the possibility of canceling the September meeting since the Executive Director will be on vacation through September. The Commission took no action.

The Commission recessed at 10:20 am for the arrival of Commission Chair Nark. The Commission went back on the record at 10:28 am.

2. Police Accountability Legislation Overview -Continued-

The Commission continued discussion on the legislation, the elimination of the employee elected position, and the impact it would have on the budget with the use of the Office of the Hearing Examiner, and outside hearing officers. Kara Tillotson from the City Budget Office was present to answer questions regarding budget impacts. The Commissioners took no action.

The full text of the legislation can be found at:

http://seattle.legistar.com/LegislationDetail.aspx?ID=3041612&GUID=189886AB-6C46-438A-AB56-DA45AE4FCD7B&Options=Advanced&Search=

SFD & SPD Exam Analysts Updates:

SFD: Jessica Kennedy, SFD Exams Administrator updated the commission on the RFP that
went out on June 7th for a consultant contract for an examination process for entry level
Fire Fighter. Five consultants were in the running, the firm Ergometrics has been selected.

Ms. Kennedy will provide an update at a future meeting.

• SPD Lt. Register: Rachael Schade, SPD Exams Administrator was present to report that

there are continuous exams for SPD, the last was held on July 15. Ms. Schade raised

concern regarding some of the language in the Police Accountability Legislation and its

impact on the testing process. Jeff Slayton will look into the language and provide

feedback to the Commission.

Old/New Business: There was no Old/New Business.

Adjourn: All other business before the Commission having been considered, Commission Chair Nark adjourned the meeting at 11:42 am.

Respectfully Submitted by:

/s/ Teresa R. Jacobs 10/19/2017

Teresa R. Jacobs

Administrative Staff Assistant

/s/ Joel A. Nark 10/19/2017

Joel A. Nark

Commission Chair