



CITY OF SEATTLE
PUBLIC SAFETY CIVIL SERVICE COMMISSION

Special Meeting Minutes
January 16, 2025 @ 11:00 a.m.
Location: Teams & SMT 1679

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| 1. | CALL TO ORDER | Commission Chair (PSCSC 2.04) |
| | LAND ACKNOWLEDGEMENT | |
| | MEETING GUIDELINES | Commission Chair Greene called the meeting to order at 11:01 a.m. |
| 2. | ATTENDEE INTRODUCTIONS | Commissioner Greene gave attendees an opportunity to introduce themselves. The following people were present: PSCSC Commissioners: Tom Applegate and Queniya Mays. Commission Staff: Andrea Scheele, Executive Director; Sarah Butler, Operations & Policy Advisor; Mike Nelson, Public Safety Exams Manager; Staff of the Public Safety Exams Unit; and Teresa Jacobs, Executive Assistant. Joe Levan, Assistant City Attorney/ Commission Counsel. Shon Branum, Deputy Chief/EMS, SFD. Members of the public were also present. Not in Attendance: Anne Vold, Assistant City Attorney. |
| | WELCOME NEW COMMISSIONER | The commission welcomed Commissioner Queniya Mays. Commissioner Mays was appointed by the Mayor to serve a three-year term. |
| 3. | CIV DEPARTMENT AND PSCSC OVERVIEW | Executive Director Andrea Scheele |
| 4. | PUBLIC COMMENT | There was no public comment in writing or in person. |
| 5. | APPROVAL OF MINUTES | November 21, 2024, Joint Meeting with CSC & November 21, 2024, PSCSC Special Meeting: Commissioner Greene moved to accept the minutes as written. Commissioner Applegate seconded the motion. The minutes were approved by acclamation. |
| 6. | UPDATES/DISCUSSION | A. FIRE AND POLICE EXAM UNIT UPDATES
1. Lateral Entry Firefighter/Paramedic Hiring (Director Scheele)
2. Police Exams (Rachael Schade, Police Exams Administrator)
3. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator)
4. Fire and Police Staffing (Hiring/Attrition Numbers)

B. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES
5. Budget Update
6. Department Update

C. CASE STATUS REPORT/APPEAL UPDATES
7. Hill v. SPD-PSCSC No. 24-01-004A
8. Englund v. SPD-PSCSC No. 24-01-006A
9. Willis v. SPD-PSCSC No. 24-01-007A
10. Dave v. SPD-PSCSC No. 25-01-001A |

7.	ACTION ITEMS	2025 Commission Meeting Dates-Schedule and Vote The commission reviewed and scheduled the dates for 2025 meetings. Commissioner Greene moved to accept the 2025 meeting dates. Commissioner Applegate seconded the motion passed.
8.		
9.	EXECUTIVE SESSION	The commission went into Executive Session at 1:47 p.m. The Executive Session ended at 1:58 p.m.
10.	OLD/NEW BUSINESS	No old or new business.
11.	ADJOURNMENT	Commission Chair Greene adjourned the meeting at 1:59 p.m.

Minutes submitted **February 19, 2025**, by: Teresa Jacobs

Minutes ☒ Approved ☐ Amended
February 19, 2025, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

Richard Greene
 Richard Greene (Feb 24, 2025 10:18 PST)

Monthly meetings are recorded, they can be found at:
<https://www.youtube.com/channel/UCglMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at
<https://www.seattle.gov/public-records>