



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Stacy Connole

Commissioner Dorothy Y. Leggett

Commissioner Joel A. Nark

Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Executive Assistant

PUBLIC SAFETY CIVIL SERVICE COMMISSION MEETING AGENDA

The agenda is subject to change to address immediate Commission concerns.

DATE: Wednesday, January 19, 2022

TIME: 10:00 a.m.

LOCATION: WebEx

Join from the meeting link

<https://seattle.webex.com/seattle/j.php?MTID=m121f59d1ee1a015ba9b09467b66ce2b3>

Join by meeting number

Meeting number (access code): [2491 991 2855](tel:24919912855) Meeting password: [emBQrxJi994](tel:emBQrxJi994)

Tap to join from a mobile device (attendees only)

+1-206-207-1700,,24919912855## United States Toll (Seattle)

+1-408-418-9388,,24919912855## United States Toll

Join by phone

+1-206-207-1700 United States Toll (Seattle)

+1-408-418-9388 United States Toll

Global call-in numbers

Join from a video system or application

Dial [24919912855@seattle.webex.com](tel:24919912855@seattle.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business

Dial [24919912855.seattle@lync.webex.com](tel:24919912855.seattle@lync.webex.com) Need help? Go to <https://help.webex.com>

City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, W98124-4729

Tel (206) 233-7118, Fax: (206) 684-0755

<http://www.seattle.gov/CivilServiceCommissions/>

The City of Seattle encourages everyone to participate. For disability accommodations or accessibility information, contact Teresa.jacobs@seattle.com

PUBLIC SAFETY CIVIL SERVICE COMMISSION
MEETING AGENDA
January 19, 2022 @ 10:00 a.m.

AUDIO/VIDEO TECH CHECK

CHAIR (PSCSC 2.04)

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. INTRODUCTIONS
4. PUBLIC COMMENT

ACTION ITEMS

5. APPROVAL OF MEETING MINUTES
 - October 20, 2021-Monthly Meeting
 - November 15, 2021-Special Joint Meeting of the PSCSC & CSC
6. COMMISSION
 - 2022 Chair
 - 2022 Meeting Dates (Coordinate with 2022 Tentative Exam Schedule See Item #7)

DISCUSSION ITEMS

7. FIRE AND POLICE EXAM UNIT
 - 2022 Tentative Exam Schedule Overview
 - Fire Update-Yoshiko Grace Matsui, Fire Exams Analyst
 - Police Update-Rachael Schade, Police Exams Analyst
 - Executive Director Update on Exception to PSCSC Rule 9.04 -Fire Captain and Battalion Chief Bibliography
8. EXECUTIVE DIRECTOR REPORT
 - Departmental Work and Budget Update
 - Update on 2022 Fire Exam Bibliographies- Requested Exception to PSCSC Rule 9.04
 - Update on Request to Modify Oral Board Weighting
9. CASE STATUS REPORT

- Crawford v. PSCSC-COA 82892-4-*Update*
- Walter v. SPD-PSCSC No. 21-01-043-*New Appeal*
- Young v. Fire-PSCSC No. 22-01-001APS-*New Appeal*

10. EXECUTIVE SESSION (May be cancelled if not needed)

11. OLD/NEW BUSINESS

12. ADJOURN

NEXT PSCSC MEETING: TBD
END OF AGENDA

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Public Safety Civil Service Commission

October 20, 2021-Special Meeting

Approved: January 19, 2022

1. **Call to Order:** Commission Chair Stacy Connole called the October 20, 2021, Public Safety Civil Service Commission Special Meeting to order at 10:01 a.m. The meeting was held via WebEx.

2. **Introductions (In Attendance)**

Commission: Commission Chair Stacy Connole; Commissioner Dorothy Leggett

Not In Attendance: Commissioner Joel Nark

Staff & Counsel: Andrea Scheele, Executive Director; Teresa Chen, Assistant City Attorney
Teresa R. Jacobs, Executive Assistant

Exams Unit: Rachael Schade, Police Exams Analyst; Yoshiko Grace Matsui, Fire Exams Analyst;
Adelaide Alderks, F&P Exams Analyst; Kwang Kim, F&P Exams, Administrative Specialist

Fire/Police/Guests: Hannah Kosten, Fire; Alyssa Pulliam, Police

3. **PUBLIC COMMENT**

No members of the public requested to give public comment.

4. **APPROVAL OF MINUTES**

Approval of Minutes September 22, 2021, Special Meeting

The Commission reviewed the minutes of the September 22, 2021, special meeting. Commissioner Leggett moved to accept the minutes as written. Commissioner Connole seconded the motion. The minutes were approved by acclamation and will be signed by the chair.

5. **FIRE AND POLICE EXAM UNIT**

Fire and Police Updates-Yoshiko Grace Matsui, Fire Exams Analyst & Rachael Schade, Police Exams Analyst:

- **Police Update:** Ms. Schade provided a Police exam update, reporting that over 200 candidates took the entry level exam during the most recent cycle. 91 were scheduled to take the physical agility test. Of the 91, 49 took the exam. 37 individuals participated in oral boards.

- **Fire Update:** Adelaide Alderks provided a Fire exam update for Ms. Matsui who was not present. Ms. Alderks stated that the administration for practical exam for fireboat engineer concluded in September with two candidates. The exam protest period resulted in four protests. The committee convened and denied all four protests. There were no appeals. Final scoring, reporting, and preparation of the register is currently occurring. The Captain and Battalion Chief development committees held a joint meeting on October 11 to go over introductory subjects such as exam security and confidentiality, committee roles, and bibliography materials for the April 2022 exams. Fire Exams Analysts continue to communicate with the Fire department on entry level exams and how they can best support SFD hiring needs, especially if there is a need for off-cycle testing due to impacts of the City's vaccine mandate.

6. EXECUTIVE DIRECTOR REPORT

Departmental Work Update: The Executive Director reported on the following- **CSC:** The Civil Service Commission held its second staff retreat, which focused on racial equity and applying an equity lens to the work of the commission. Transition Memo: Ms. Scheele is working on a transition memo for the incoming 2022 electeds. **Fire:** Ms. Scheele reported continued discussion with the Fire department about how to support their hiring needs as a result of vaccine mandate related separations. Ms. Scheele stated although there are currently no appeals before the PSCSC, there may be an uptick in appeals as separations continue to occur. A temporary employee will be hired to assist the department with the anticipated workload related to separations and appeals. **Process Manual:** Staff is currently working on an updated process manual. **Budget:** There are no significant changes to the budget. The department may have a small unspent amount at the end of the year.

7. CASE STATUS REPORT

- **Crawford v. PSCSC-COA 82892-4-Update:** Ms. Scheele reported Lt. Crawford did not file an appellate brief that was due on October 11.
- **Case Status Report Structure:** Ms. Scheele sought input from the commission on adding the exam protest appeals decisions that come before the commission to the monthly case status report. The commission agreed. Staff will begin to add the items to the CSR in 2022.

8. **EXECUTIVE SESSION:** The commission went into Executive Session at 10:35 a.m. the Executive Session ended at 11:00 a.m.

9. **ADJOURN:** All other business before the Commission having been considered, Commission Chair Connoles adjourned the meeting at 11:03 a.m.

Respectfully Submitted on January 20, 2022, for the PSCSC

Stacy Connoles
PSCSC Chair

Andrea Scheele
Executive Director

*Request for public records, including audio recording of meetings can be made through the City Public Records Request Center <http://www.seattle.gov/public-records>

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Stacy Connole

Commissioner Joel A. Nark

Commissioner Dorothy Leggett

Civil Service Commission

Commission Chair Amy S. Bonfrisco

Commissioner Angelique M. Davis

Commissioner Mary Wideman-Williams

Staff

Andrea Scheele, Executive Director

Teresa R. Jacobs, Executive Assistant

Joint Special Meeting of the
Public Safety Civil Service Commission and Civil Service Commission

November 15, 2021

Approved December 20, 2021 (CSC)

Approved January 19, 2022 (PSCSC)

Call to Order: Public Safety Civil Service Commission Chair Stacy Connole called the Special Joint meeting to order at 2:04 pm. The meeting was held via WebEx.

Public Comment: No public comment was given.

1. **CALL TO ORDER & LAND ACKNOWLEDGEMENT:** Commissioner Connole called the meeting to order and opened with a land acknowledgement.

2. **INTRODUCTIONS (In Attendance)**

PSCSC Commissioners: Chair Stacy Connole, Commissioner Dorothy Leggett, Commissioner Joel Nark

CSC Commissioners: Chair Amy Bonfrisco, Commissioner Mary Wideman-Williams

Staff & Counsel: Andrea Scheele, Executive Director; Teresa Chen, Assistant City Attorney
Teresa R. Jacobs, Executive Assistant

Exams Unit: Kwang Kim, F&P Exams, Administrative Specialist

Fire/Police/Guests: Hannah Kosten, Fire, Dale Hitsman, Sr. Business Partner, SDHR

(Not In Attendance): CSC Commissioner Angelique Davis

PUBLIC COMMENT: No members of the public requested to give public comment.

3. **EXECUTIVE DIRECTOR REPORT**

- **Executive Director Report: CSC Update-**Executive Director Scheele updated the commission on the term expiration for CSC Commissioner Angelique Davis. Commissioner Davis's term will expire on December 31. Director Scheele reported Commissioner Davis has graciously agreed to sit in for meetings

only until a replacement has been appointed. The commission may consider hiring a pro tem if needed for a hearing. Ms. Scheele reported that she met with the Office of the Hearing Examiner, and Hearing Examiner Vancil said that OHE has capacity to hear appeals delegated by the CSC.

- **Outreach:** Ms. Scheele reported she provided trainings to Seattle IT & FAS on the civil service system and the Commission. **PSCSC Update-**Ms. Scheele reported that she is meeting with the Fire and Police departments on the 2022 exam season, and how to best support the departments' hiring and promotional needs.
- **Budget Update:** The budget to actuals report was not available to review. Ms. Scheele reported that CIV is on track to underspend 18k from the 2021 budget. Additional money will be available in the 2022 budget for legal and administrative support and an increase of 15k for subscriptions and other services.
 - **Q & A with Executive Director:** There were no questions.

4. EXECUTIVE SESSION

- **To discuss performance of a public employee (Performance Evaluation, Salary Increase, Merit Leave, AWI/COLA):** The commission went into Executive Session at 2:26 pm The Executive Session ended at 2:56 pm an extension of the Executive Session began at 2:56 pm. The extension of the Executive Session ended at 3:06 pm. The commission went back on the record.

5. ACTION ITEMS/ VOTES

- **Executive Director Salary Increase:** Commission Chair Connole moved to increase the Executive Director salary by 9%. The motion was not seconded. Commissioner Connole withdrew the motion. Commissioner Nark moved to increase the Executive Director salary by 7%. The motion passed unanimously.
- **Executive Director Merit Leave (0-6 days):** Commissioner Wideman-Williams moved to award a Merit Leave of 6 days. Commissioner Nark seconded the motion. The motion passed unanimously.
- **Executive Director AWI/COLA (yes/no):** Commission Chair Bonfrisco moved with a yes to approve the AWI/COLA. Commissioner Wideman-Williams seconded the motion. The motion passed unanimously.

6. OLD/NEW BUSINESS: There was no old or new business discussion.

7. ADJOURN: No other business was before the Commissions. Commission Chair Connole adjourned the meeting at 3:20 pm

Respectfully submitted on 12/20/2021 for the CSC and on 1/19/2022 for the PSCSC by:

Andrea Scheele
Executive Director

Stacy Connole
PSCSC Chair

Mary Wideman-Williams
CSC Chair

End of Minutes

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6. COMMISSION

- 2022 Chair
- 2022 Meeting Dates (Coordinate with Tentative Exam Schedule Overview See Item #7)

**PUBLIC SAFETY CIVIL SERVICE COMMISSION
RULES OF PRACTICE AND PROCEDURE**

Approved December 20, 2013
Amended November 20, 2014

- 2.03 SELECTION OF CHAIR. The Chair shall be elected from among the Commissioners by majority vote for a one- year term.
- 2.04 DUTIES OF THE CHAIR - The Chair:
- A. Shall preside over Commission meetings.
 - B. Shall rule on matters of parliamentary procedure.
 - C. Shall act as hiring authority and primary supervisor for the Executive Director.
 - D. May sign correspondence on behalf of the Commission.
- 2.05 ACTIONS OF THE CHAIR
The Chair's actions are subject to review and modification by a majority vote of the full Commission.
- 2.06 DELEGATION OF CHAIR'S DUTIES
In the absence of the Chair, the Chair's authority shall be delegated to another member of the Commission.

Memo

To: Public Safety Civil Service Commissioners
From: Teresa R. Jacobs
Date: January 19, 2022
Re: 2022 Meeting Dates

Commissioners,

Below are the PSCSC meeting dates through December of 2022. We have included alternative meeting dates to allow for exam appeals. As in the past, the Commission can accept the dates for the meetings and if conflicts arise, change the meeting date, or cancel. If the commission decides to defer a meeting, it can be addressed prior to the meeting date. If we are back in the office, we can continue to schedule meetings via WebEx in the event a commissioner cannot attend in person. Thank you.

***Alternative Dates for Exam Appeal Review**

January 19, 2022	February 16, 2022	March 30, 2022* Police Sgt. Written Exam Appeal Review
April 20, 2022 Fire Captain & Fire Battalion Chief Written Exam Appeal Review	May 23, 2022* Police Sgt. Oral Board Exam Appeal Review	June 20, 2022* Fire Captain Oral Board Exam Appeal Review
July 20, 2022 Fire Battalion Chief Oral Board Exam Appeal Review	August 17, 2022	September 21, 2022
October 19, 2022	November 16, 2022	December 21, 2022

**See Attached* Office of the Attorney General; Chapter 3 Open Public Meetings Act
<https://www.atg.wa.gov/open-government-resource-manual/chapter-3>

WASHINGTON STATE OFFICE OF THE ATTORNEY GENERAL
Chapter 3
OPEN PUBLIC MEETINGS ACT

Chapter last revised: October 31, 2016

3.6 The OPMA Requires Notice of Meetings

A “meeting” under the OPMA is either a “regular” meeting or a “special” meeting, with different notice requirements for each. So, for example, a meeting designated as a “retreat,” “study session,” or “workshop” is, for OPMA purposes, either a regular or a special meeting, depending on how it is held.

A. Regular Meetings

The OPMA requires agencies to identify the time and place their governing bodies will hold regular meetings, which are defined as "recurring meetings held in accordance with a periodic schedule declared by statute or rule." [RCW 42.30.075](#). State agencies subject to the OPMA must publish their schedule in the [Washington State Register](#), while local agencies such as cities and counties must adopt the schedule "by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body." [RCW 42.30.075](#); [RCW 42.30.070](#). Although the OPMA does not require local agency governing bodies to meet inside the boundaries of their jurisdiction, there is general agreement that agencies should not schedule meetings at locations that effectively exclude the public. Other statutes may require certain entities to hold their meetings at particular locations, such as [RCW 36.32.080](#), which requires a board of county commissioners to hold regular meetings at the county seat, or at the alternate locations specified in that statute.

If a scheduled regular meeting falls on a holiday, it must be held on the next business day. [RCW 42.30.070](#).

The OPMA requires agencies with governing bodies to make the agenda of regular meetings available online at least 24 hours in advance of the meeting. [RCW 42.30.077](#). This requirement does not apply if the agency does not have a website or if it employs fewer than 10 full-time equivalent employees. Also, an agency can modify the agenda after it is posted online. A failure to comply with the notice requirement with respect to a regular meeting will not invalidate an otherwise legal action taken at the meeting.

Other laws and local governing body rules may require additional regular meeting notice and publication and/or posting of a preliminary agenda. See, e.g., [RCW 35.23.221](#), [RCW 35A.12.160](#).

B. Special Meetings

Whenever an agency has a meeting at a time other than a scheduled regular meeting, it is conducting a "special meeting." [RCW 42.30.080](#). For each special meeting, the OPMA requires at least 24 hours' written notice to:

- the members of the governing body, delivered personally, or by mail, fax, or email;
- media representatives newspaper, radio, and television who have filed a written request for notices of a particular special meeting or of all special meetings, delivered personally, or by mail, fax, or email; and
- the public, by posting on the agency website and by prominently posting it at the main entrance of the agency's principal location and at the meeting site if the meeting will not be held at the agency's principal location.

An agency is not required to post the public notice on its website if it does not have one, if it has fewer than 10 full-time equivalent employees, or if doesn't employ personnel whose job it is to maintain the website.

The OPMA does not provide any guidance as to whether the media's written request for notice must be renewed; it is advisable, however, to periodically renew such requests to ensure that they contain the proper contact information for the notice and have not been misplaced or inadvertently overlooked due to changes in agency personnel.

The notice of a special meeting must specify the time and place of the meeting and "the business to be transacted," which would normally be an agenda. At a special meeting, final disposition by the agency is limited to the matters identified as the business to be conducted in the notice. The statutory language suggests that the governing body could discuss, but not finally dispose of, matters not included in the notice of the special meeting.

A member of the governing body may waive the required notice by filing a written waiver or by simply appearing at the special meeting. *Estey v. Dempsey* 1985. The failure to provide notice to a member of the governing body can only be asserted by the person who should have received the notice, not by any person affected by action at the meeting. *Kirk v. Pierce County Fire Protection Dist. No. 21* 1981.

C. Emergency Meetings

The OPMA provides that, in the event of an emergency such as a fire, flood, or earthquake, meetings may be held at a site other than the regular meeting site, and the notice requirements of the OPMA are suspended during the emergency. [RCW 42.30.070](#). An agency should, however, provide special-meeting notice of an emergency meeting, if practicable. [RCW 42.30.0804](#).

The courts have found that an agency must be confronted with a true emergency that requires immediate action, such as a natural disaster, for its governing body to hold an emergency meeting that does not comply with the OPMA. It has been held that a strike by teachers did not justify an "emergency" meeting by the school board. *Mead School Dist. No. 354 v. Mead Education Ass'n* 1975.

D. Adjournments, Cancellations and Continuances

The OPMA establishes procedures for a governing body to adjourn a regular or special meeting and continue that meeting to a time and place identified in an order of adjournment. [RCW 42.30.090](#). Less than a quorum of a governing body may adjourn and continue a meeting under these procedures, or the clerk or secretary of the body may do so if no members are present. Notice of the meeting adjournment must be the same that is required for special meetings in [RCW 42.30.080](#), and a copy of the order or notice of adjournment must be posted on or near the door of the place where the meeting was held. Although the OPMA does not address cancellations, presumably the same process could be followed in cancelling a meeting.

Public hearings held by a governing body may be continued to a subsequent meeting of the governing body following the procedures for adjournment in [RCW 42.30.090](#). [RCW 42.30.100](#).

See also [adjournment discussion](#) in [MRSC's Open Public Meetings Act publication](#).

7. FIRE AND POLICE EXAM UNIT

- 2022 Tentative Exam Schedule Overview
- Fire Update-Yoshiko Grace Matsui, Fire Exams Analyst
- Police Update-Rachael Schade, Police Exams Analyst
- Executive Director Update on Exception to PSCSC Rule 9.04 -Fire Captain and Battalion Chief
Bibliography

City of Seattle Fire & Police Exams Unit
Tentative Examination Dates and Timelines

January 11, 2022

Police Sergeant – Written Exam

- Written Exams: March 5
- Protest Period: March 7 – 9
- Appeal Period: March 15 – 22
- PSCSC Meeting (Appeal Review): **March 30 (*Pending PSCSC approval of alternative meeting date)**

Fire Captain and Fire Battalion Chief – Written Exam

- Written Exams: April 1
- Protest Period: April 4 – 6
- Appeal Period: April 11 – 14
- PSCSC Meeting (Appeal Review): April 20

Police Sergeant – Oral Board

- Oral Board Exam: April 23 – 24
- Protest Period: April 25 – 27
- Appeal Period: April 29 – May 4
- Assessor Review: May 2 – 6
- PSCSC Meeting (Appeal Review): **May 23 (*Pending PSCSC approval of alternative meeting date)**
- Register: July 14

Fire Captain – Oral Board

- Oral Board Exam: May 16 – 20
- Protest Period: May 23 – 25
- Appeal Period: June 1 – 6
- PSCSC Meeting (Appeal Review): **June 20 (*Pending PSCSC approval of alternative meeting date)**
- Register: August 15, 2022

Fire Battalion Chief – Oral Board

- Oral Board Exam: June 13 – 18
- Protest Period: June 20 – 22
- Appeal Period: July 11 – 20
- PSCSC Meeting (Appeal Review): July 20
- Register: August 15, 2022

Fireboat Pilot – Written Exam

- Written Exams: July 13
- Protest Period: July 14, 15, 18
- Appeal Period: July 20 – 22
- PSCSC Meeting (Appeal Review): July 27 (**Pending PSCSC approval of additional July meeting date*)

Fireboat Pilot – Practical Exam

- Practical Exam: September 12 – 16
- Protest Period: September 19 – 21
- Appeal Period: September 26 - 29
- PSCSC Meeting (Appeal Review): October 19
- Register: December 15, 2021



**CITY OF SEATTLE
PUBLIC SAFETY CIVIL SERVICE COMMISSION**

RULES OF PRACTICE AND PROCEDURE

Approved: December 20, 2013

***Amended: May 21, 2020**

- 9.04 FIRE EXAMINATIONS. For promotional Fire examinations, a description of the subject matter to be covered by each promotional Fire examination shall be provided to IAFF, Local 27 and sent electronically to the Seattle Fire Department for distribution not less than 90 days prior to the examination. Text and reference materials that are suitable and may be used for study purposes will be made available to all employees at least 90 days prior to the examination.

8. EXECUTIVE DIRECTOR REPORT

- Departmental Work and Budget Update
- Update on 2022 Fire Exam Bibliographies- Requested Exception to PSCSC Rule 9.04
- Update on Request to Modify Oral Board Weighting

CIV Budget-1-11-2022

			TRANS_TYPE						
EXPENSE_CATEGORY	PROJECT_DESCR	ACCOUNT_DESCR	Adopted Budget	Actuals	Supplemental Budget	Balance before Encumbrances	Available Balance	% Spent	% Available (After Encumbrances)
Nonpersonnel Svcs	VCADMIN - Leadersh	531030 - Supplies-Office Supplies	2,700.00	2,970.83		(270.83)	(270.83)	110.0%	-10.0%
		549020 - Isf-Fas Alloc	108,285.00	108,284.52		0.48	0.48	100.0%	0.0%
		541310 - Services-Legal Notices	500.00			500.00	500.00	0.0%	100.0%
		541320 - Services-Court Reporters	500.00			500.00	500.00	0.0%	100.0%
		541550 - Services-Parking	500.00			500.00	500.00	0.0%	100.0%
		542900 - Rentals-Other	2,000.00	2,181.57		(181.57)	(181.57)	109.1%	-9.1%
		544050 - Reimburse-Meetin Refresh&Meals	200.00			200.00	200.00	0.0%	100.0%
		545010 - Travel Costs-Out-Of-City	1,500.00			1,500.00	1,500.00	0.0%	100.0%
		545030 - Travel Costs-Conf, Conv, Sem	1,533.00			1,533.00	1,533.00	0.0%	100.0%
		546010 - Fees-Dues & Memberships	1,000.00	87.50		912.50	912.50	8.8%	91.3%
		549070 - Isf-ltd Alloc	20,698.00	20,724.00		(26.00)	(26.00)	100.1%	-0.1%
		549080 - Isf-ltd Billed	353.00	2,044.23		(1,691.23)	(1,691.23)	579.1%	-479.1%
		549100 - SDHR Allocation	10,287.00	10,287.00				100.0%	0.0%
		542020 - Rentals-Parking	600.00			600.00	600.00	0.0%	100.0%
		541120 - Services-Technology		1,059.01		(1,059.01)	(1,059.01)		
		532020 - Equipment-Software Purchases	1,000.00			1,000.00	1,000.00	0.0%	100.0%
		533900 - Inventory-Other		115.83		(115.83)	(115.83)		
		545040 - Travel Costs-In City	600.00			600.00	600.00	0.0%	100.0%
		541280 - Services-Courier And Delivery	500.00			500.00	500.00	0.0%	100.0%
		541380 - Services-Admin Charges	1,550.00			1,550.00	1,550.00	0.0%	100.0%
		541140 - Services-Legal Services		35.00		(35.00)	(35.00)		
		531010 - Supplies-Subscrips/Pubs/Books		5,068.93		(5,068.93)	(5,068.93)		
		544010 - Reimburse-Conf,Seminar,Reg Fee		275.00		(275.00)	(275.00)		
		541900 - Services-Other		275.63		(275.63)	(275.63)		
		541130 - Services-Consultant		24.00		(24.00)	(24.00)		
		550070 - Intergov-Licenses & Permits		551.45		(551.45)	(551.45)		
		544070 - Reimburse-Dues & Membership		25.00		(25.00)	(25.00)		

Nonpersonnel Svcs	VCCIVILSV - Civil Serv	541380 - Services-Admin Charges			100,000.00	100,000.00	100,000.00	0.0%	100.0%
		541250 - Services-Recycling	50.00			50.00	50.00	0.0%	100.0%
		541260 - Services-Disposal Of Materials	50.00			50.00	50.00	0.0%	100.0%
Nonpersonnel Svcs Total			154,406.00	154,009.50	100,000.00	100,396.50	100,396.50	60.5%	39.5%
Personnel Svcs	VCADMIN - Leadersh	510010 - Salaries & Wages	248,874.00		27,935.00	276,809.00	276,809.00	0.0%	100.0%
		510020 - Holiday		8,899.04		(8,899.04)	(8,899.04)		
		520010 - Fica	19,409.00	1,631.54		17,777.46	17,777.46	8.4%	91.6%
		520020 - Medicare	4,857.00	382.67		4,474.33	4,474.33	7.9%	92.1%
		520070 - Insurance Prem-Health & Dental	12,876.00	36,240.00		(23,364.00)	(23,364.00)	281.5%	-181.5%
		520090 - Insurance-Group Fund Life	263.00	11.21		251.79	251.79	4.3%	95.7%
		520100 - Insurance-Longterm Disability	50.00	1.60		48.40	48.40	3.2%	96.8%
		520300 - Pension-City Retirement Sys		3,772.89		(3,772.89)	(3,772.89)		
		520080 - Insurance-Wash St FML	379.00	38.43		340.57	340.57	10.1%	89.9%
		510110 - Salaries & Wages-Temp/Intermit		4,643.70		(4,643.70)	(4,643.70)		
		520110 - Insurance-Death Benefit Pay	24.00	15.15		8.85	8.85	63.1%	36.9%
		520320 - Employee Assistance Premium	48.00	44.88		3.12	3.12	93.5%	6.5%
		510030 - Sick Leave		2,364.95		(2,364.95)	(2,364.95)		
		520011 - Fica Fsa Dcap & Health		882.00		(882.00)	(882.00)		
		510040 - Vacation		6,697.00		(6,697.00)	(6,697.00)		
		510240 - Executive Leave Used		5,328.00		(5,328.00)	(5,328.00)		
		520120 - Allowances-Special		1,824.00		(1,824.00)	(1,824.00)		
	VCCIVILSV - Civil Serv	510010 - Salaries & Wages		215,907.65	21,800.00	(194,107.65)	(194,107.65)	990.4%	-890.4%
		510020 - Holiday		4,568.64		(4,568.64)	(4,568.64)		
		510070 - Part Time-Salaries & Wages	34,057.00	34,220.00		(163.00)	(163.00)	100.5%	-0.5%
		520010 - Fica		15,826.71		(15,826.71)	(15,826.71)		
		520020 - Medicare		3,711.12		(3,711.12)	(3,711.12)		
		520090 - Insurance-Group Fund Life		126.68		(126.68)	(126.68)		
		520100 - Insurance-Longterm Disability		21.20		(21.20)	(21.20)		
		520300 - Pension-City Retirement Sys	46,322.00	37,420.30		8,901.70	8,901.70	80.8%	19.2%
		520080 - Insurance-Wash St FML		375.33		(375.33)	(375.33)		
		510110 - Salaries & Wages-Temp/Intermit	1,166.00			1,166.00	1,166.00	0.0%	100.0%
		520110 - Insurance-Death Benefit Pay		20.85		(20.85)	(20.85)		
		510030 - Sick Leave		2,617.45		(2,617.45)	(2,617.45)		
		510040 - Vacation		6,372.72		(6,372.72)	(6,372.72)		
		510240 - Executive Leave Used		1,522.88		(1,522.88)	(1,522.88)		
Personnel Svcs Total			368,325.00	395,488.59	49,735.00	22,571.41	22,571.41	94.6%	5.4%
			522,731.00	549,498.09	149,735.00	122,967.91	122,967.91	81.7%	18.3%
			522,731.00	549,498.09	149,735.00	122,967.91	122,967.91	81.7%	18.3%

9. CASE STATUS REPORT

- Crawford v. PSCSC-COA 82892-4-*Update*
- Walter v. SPD-PSCSC No. 21-01-043-*New Appeal*
- Young v. SFD- PSCSC No. 22-01-001*APS*

**PUBLIC SAFETY CIVIL SERVICE COMMISSION
CASE STATUS REPORT
JANUARY 2022**

OPEN APPEAL/EXAM PROTEST/REQUEST FOR DECISION:

Type	CASE NUMBER	APPELLANT	RESPONDENT DEPARTMENT	DATE FILED	ISSUE	Register/Exam/ Position	Issue/Requested Outcome/Status	PRESIDING
RRM	20-03-014	Crawford	Fire	7-1-2020	Veteran's Preference	Captain	June 11 King County Superior Court Judge Spector issued an order denying the Writ of Review. Appeal filed with the WA State Court of Appeals 12-22-2021 Appellant withdrew appeal.	PSCSC
A	21-01-043	Walter	Police	12-22-2021	Discipline		Pending grievance filed grievance with union.	
A	22-01-001	Young	Fire	9-4-2022	Separation		Pending request re alleged violations.	PSCSC

A=Appeal

E=Exam Protest

RRM=Request to Review or Modify (PSCSC 2.13.b)

**PUBLIC SAFETY CIVIL SERVICE COMMISSION
CASE STATUS REPORT
JANUARY 2022**

DISMISSED/CLOSED:

Type	CASE NUMBER	APPELLANT	RESPONDENT DEPARTMENT	DATE FILED	APPEAL	ISSUE/REQUESTED OUTCOME	DECISION/DATE DISMISSED	PRESIDING
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A=Appeal

E=Exam Protest

RRM=Request to Review or Modify (PSCSC 2.13.b)

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**IN THE COURT OF APPEALS IN THE STATE OF WASHINGTON
DIVISION 1**

ROBERT CRAWFORD, an individual,

Appellant,

v.

CITY OF SEATTLE, PUBLIC SAFETY
CIVIL SERVICE COMMISSION,

Respondent.

Case No. 82892-4

**MOTION FOR VOLUNTARY
WITHDRAWAL OF APPEAL**

I. IDENTITY OF MOVING PARTIES

The Appellant, Robert Crawford, by and through his attorney, James M. Cline of Cline & Associates, asks the court for the relief requested in Part II of this motion.

II. RELIEF REQUESTED

The Appellant respectfully requests, pursuant to RAP 18.2, the court allow Appellant to voluntarily withdraw its appeal in this matter.

III. STATEMENT OF FACTS

Upon consultation between client and attorney, Appellant Robert Crawford is electing to voluntarily discontinue his appeal. The opening brief in this matter was to be due today. There are no other issues for this Court left to decide.

IV. CONCLUSION

Appellant therefore respectfully requests that the Court grant the motion to withdraw the

1 appeal in the interest of justice.

2 DATED this 22nd day of December 2021.

3
4 CLINE & ASSOCIATES

5 By: /s/ James Cline
6 James M. Cline, WSBA No. 16244
7 Attorney for Appellant
8 520 Pike Street, Suite 1125
9 Seattle, WA 98101
10 Phone: 206-838-8770
11 Fax: 206-838-8875
12 jcline@clinelawfirm.com

CERTIFICATE OF SERVICE

I certify under penalty of perjury under the laws of the State of Washington that, on this date, I electronically filed the foregoing document with the Clerk of the Court using the Clerk’s e-Filing application, and electronically served the following:

TAMARA GERRARD, WSBA #51482
Attorney for Respondent
Assistant City Attorney
Seattle City Attorney’s Office
701 Fifth Avenue, Suite 2050
Seattle, WA 98104
tamara.gerrard@seattle.gov

DATED this 22nd day of December 2021, at Seattle, King County, Washington.

CLINE & ASSOCIATES

/s/ Carly Alcombrack
Carly Alcombrack
Paralegal

CLINE & ASSOCIATES

December 22, 2021 - 11:08 AM

Transmittal Information

Filed with Court: Court of Appeals Division I
Appellate Court Case Number: 82892-4
Appellate Court Case Title: Robert Crawford, Appellant v. City of Seattle, et ano., Respondents

The following documents have been uploaded:

- 828924_Motion_20211222110718D1663752_6061.pdf
This File Contains:
Motion 1 - Other
The Original File Name was Motion for Withdrawal.pdf

A copy of the uploaded files will be sent to:

- CBARAK@CLINELAWFIRM.COM
- calcombrack@clinelawfirm.com
- kim.fabel@seattle.gov
- tamara.gerrard@seattle.gov

Comments:

Motion for Withdrawal

Sender Name: Carly Alcombrack - Email: calcombrack@clinelawfirm.com

Filing on Behalf of: James Michael Cline - Email: jcline@clinelawfirm.com (Alternate Email:)

Address:
520 Pike Street, Suite 1125
Seattle, WA, 98101-4058
Phone: (206) 838-8770

Note: The Filing Id is 20211222110718D1663752

10. EXECUTIVE SESSION (May be canceled if not needed)
11. OLD/NEW BUSINESS
12. ADJOURN