



CITY OF SEATTLE
PUBLIC SAFETY CIVIL SERVICE COMMISSION

Meeting Minutes
September 19, 2024 @ 10:00 AM
Location: Teams & SMT 1679

- 1. CALL TO ORDER**
LAND ACKNOWLEDGEMENT

Commission Chair (PSCSC 2.04)

- 2. ATTENDEE INTRODUCTIONS**

Commission Chair Greene called the meeting to order at 10:03 a.m. Commissioner Greene gave attendees an opportunity to introduce themselves. The following people were present: PSCSC Commissioners: Stacy Connole and Tom Applegate. Commission Staff: Andrea Scheele, Executive Director; Sarah Butler, Operations & Policy Advisor; and Teresa Jacobs, Executive Assistant. Commission Counsel/ Assistant City Attorney: Joe Levan and members of the public were also present. Not present: Anne Vold, Assistant City Attorney.

- 3. PUBLIC COMMENT**

There was no written comment, and no members of the public requested to give public comment.

- 4. APPROVAL OF MINUTES**

July 25, 2024, PSCSC Monthly Meeting-Corrected Minutes. The minutes have been corrected to reflect the time of adjournment of the meeting, rather than the next meeting date, as was incorrectly recorded in the minutes approved by the commission at the August 19, 2024, meeting. *Commissioner Greene moved to accept the minutes as corrected. Commissioner Connole seconded the motion. The minutes were approved by acclamation.*

August 22, 2024, PSCSC Monthly Meeting. *Commissioner Greene moved to accept the minutes as corrected. Commissioner Connole seconded the motion. The minutes were approved by acclamation.*

- 5. EXECUTIVE SESSION**

The commission did not go into Executive Session.

- 6. ACTION ITEMS**

There were no commission action items.

- 7. UPDATES/DISCUSSION**

 - 1. NEW MEETING FORMAT “TOWN HALL” INTRO-Andrea Scheele, Robby Pennington (SIT)**

 - a. Webinar/Teams Town Hall Basics
 - b. Public Comment – Email and in-person
 - 2. INTRODUCTION TO RULEMAKING-EXAMINATIONS**

 - c. PSCSC Rule 9.12-Passing Grade
 - d. PSCSC Rule 9.23-Keyed Copy Inspection and Protest

3. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES

- e. Budget Update
- f. Department Update

4. CASE STATUS REPORT/APEAL UPDATES

- g. Hill v. SPD-PSCSC No. 24-01-004A
- h. Dron v. SFD-PSCSC No. 24-02-004A

5. FIRE AND POLICE EXAM UNIT UPDATES

- i. Police Exams (Rachael Schade, Police Exams Administrator)
- j. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator)
- k. Fire and Police Staffing (Hiring/Attrition Numbers)
- l. 2025 Exam Schedule Overview-DRAFT

8. OLD/NEW BUSINESS

Civil Service Conference October 1-2, 2024.

9. ADJOURNMENT

Commission Chair Greene adjourned the meeting at 10:53 a.m.

Minutes submitted **October 25, 2024**, by: Teresa Jacobs

Minutes Approved Amended

October 25, 2024, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

Richard Greene

Richard Greene (Nov 22, 2024 08:29 PST)

Monthly meetings are recorded, they can be found at:

<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at

<https://www.seattle.gov/public-records>