

EDI 2024 RFP



Black and Tan Hall



Wing Luke Museum

Information Session

Presentation Objectives

- Clarify 2024 RFP Objectives
- Communicate Timeline and Eligibility
- Walk through budget attachments
- Understand Evaluation Rubric and Review Process



Chief Seattle Club

2024 RFP Context

Context

- Exponential project and budget growth
- Small staff team
- Condensed timeline
- Demonstrate how significant spend down of carryforward would occur.
- Projects experiencing “stuckness”

Survey Responses:

- Half will complete projects by end of 2025, and 10% more by 2026.
- Current projects estimate requesting \$69 M from EDI in future award cycles.

2024 RFP- Funding Available

Total Funding: \$22 Million to award in 2024.



Arte Noir

Applicants may apply for:

- Up to **\$3.5 M** in acquisition or construction expenses
 - Please include pre-development expenses as part of your capital ask.
- Up to **two years** of capacity building funding (Maximum of \$150,000)
 - All awardees entering 2025 without capacity funds will receive capacity \$

Apply via online portal

Funding Scenarios

- Ask for what you need- focusing on what you can accomplish in the next two years.
 - Minimum 6 funded projects
 - Could fund more projects with smaller asks
- Align capacity ask with the timeline for your capital ask

Eligibility

- *Existing EDI awardees*
 - If you've received an award letter, don't need to be under contract yet.
- *Active project*
 - have not yet entered permanent operations, monitoring, and performance phase
 - Cannot apply for a new project or significant expansion of scope
- *Need to be able to demonstrate spend down by end of 2026.*
 - Accelerating towards completion or next phase of development.

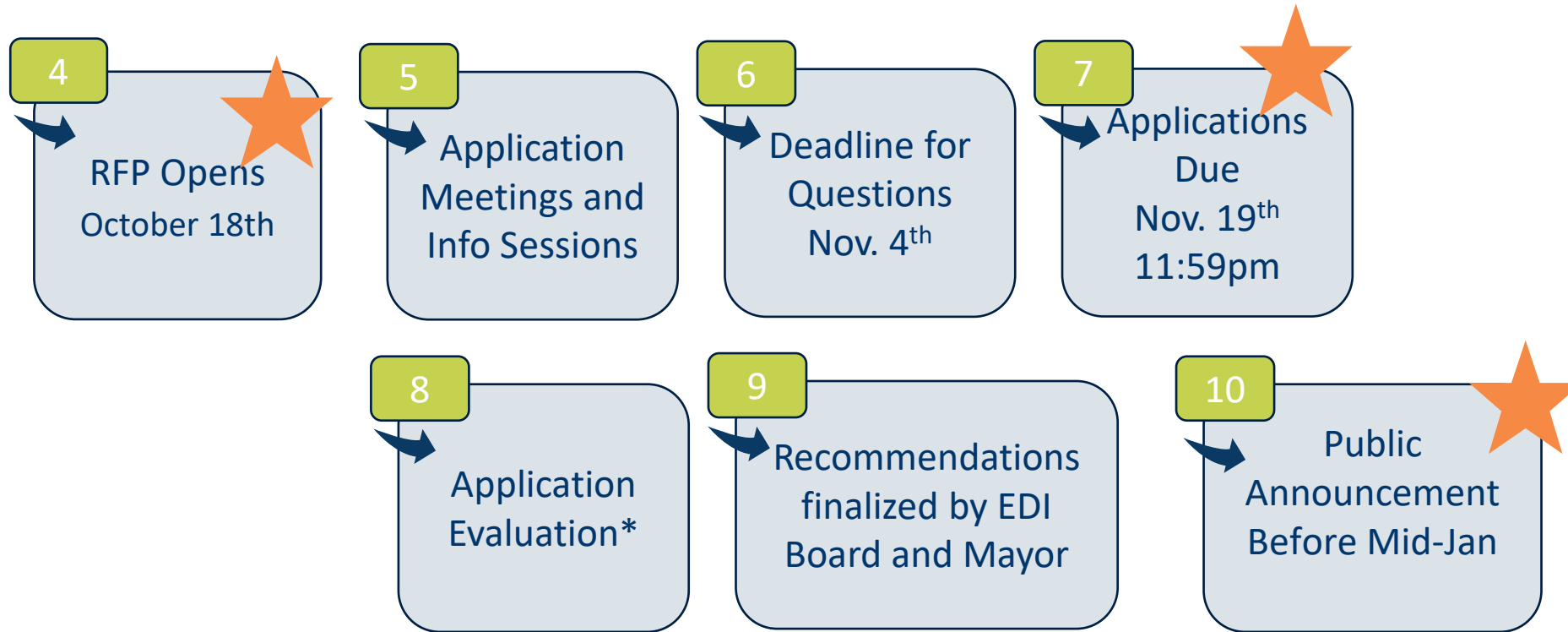


Cultivate South Park



yəhaw' Indigenous Creatives Collective

RFP Timeline



* Staff review due to compressed timeline, all awarded projects have been previously reviewed in a competitive process

Attachments

- Articles of Incorporation or Fiscal Sponsor Letter
- Capacity Building
 - Budget and work plan
- Capital
 - Sources and Uses Budget, Quarterly Cashflow, and Work Plan
- Optional: documents that help demonstrate your ability to spend funds by end of 2026.



Tubman Center for Health and Freedom

Cashflow Overview

Preliminary Project Cash Flow Projection: 2025- 2026

Grantee Name: [ENTER NAME HERE]

Project Name: [ENTER NAME HERE]

	EDI Budget	2025				2026				2025-2026 EDI Totals	check
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
Acquisition Costs Subtotal	\$7.00	\$-	\$7.00	\$-	\$-	\$-	\$-	\$-	\$-	\$7.00	\$-
Soft Costs Subtotal	\$16.00	\$0.50	\$1.50	\$3.00	\$3.00	\$3.00	\$2.00	\$2.00	\$1.00	\$16.00	\$-
Hard Costs Subtotal	\$18.40	\$-	\$-	\$-	\$1.00	\$3.00	\$5.00	\$6.00	\$3.40	\$18.40	\$-
FF&E Subtotal	\$6.00	\$-	\$-	\$-	\$-	\$-	\$-	\$2.00	\$4.00	\$6.00	\$-
Total 2025-2026 Development Budget	\$47.40	\$0.50	\$8.50	\$3.00	\$4.00	\$6.00	\$7.00	\$10.00	\$8.40	\$47.40	\$-
Cumulative Totals		\$0.50	\$9.00	\$12.00	\$16.00	\$22.00	\$29.00	\$39.00	\$47.40		

- The goal is to demonstrate how the funds will be spent over the two-year period to get you to the next project phase.
- Budgets and sources should be identified for the phase you'll be completing over this two-year period.
- Preliminary budgets for future phases or unknowns are acceptable at this time.
- Work with your EDI Project Manager as needed to help identify eligible costs.

Question 5

STRONG (deserves high score)		WEAK (deserves low score)
Organization has clear outcomes and milestones associated with the 2025/2026 capacity building funds.	...Or...	Proposed capacity building does not proposed specific outcomes or milestones for funding.

Question 7

STRONG (deserves high score)		WEAK (deserves low score)
Does the organization, factoring in proposed capacity-building efforts, have the ability to deliver on the proposal?	...Or...	Is the proposal clearly outside of the ability of the organization to be able to accomplish?
Does the proposal adhere to cost-constraint best practices?	...Or...	Is the proposed budget inflated compared to similar project types?
Does the organization have a clear idea of how to deliver on the programming aspects of the proposal?	...Or...	Are the actual operations of the project entirely theoretical?
Has the proposal adequately identified potential risks and mitigations?	...Or...	There are significant issues that are not addressed that would limit the project's implementation.
Proposed 2025-2026 activities significantly advance project to next phase of development.	...Or...	Proposed 2025-2026 activities do not significantly advance project to next phase of development.
Applicant can provide detail speaking to their ability to spend funds in 2 years and supporting the proposed funding amount.	...Or...	Applicant cannot provide detail speaking to their ability to spend funds in 2 years and supporting the proposed funding amount.

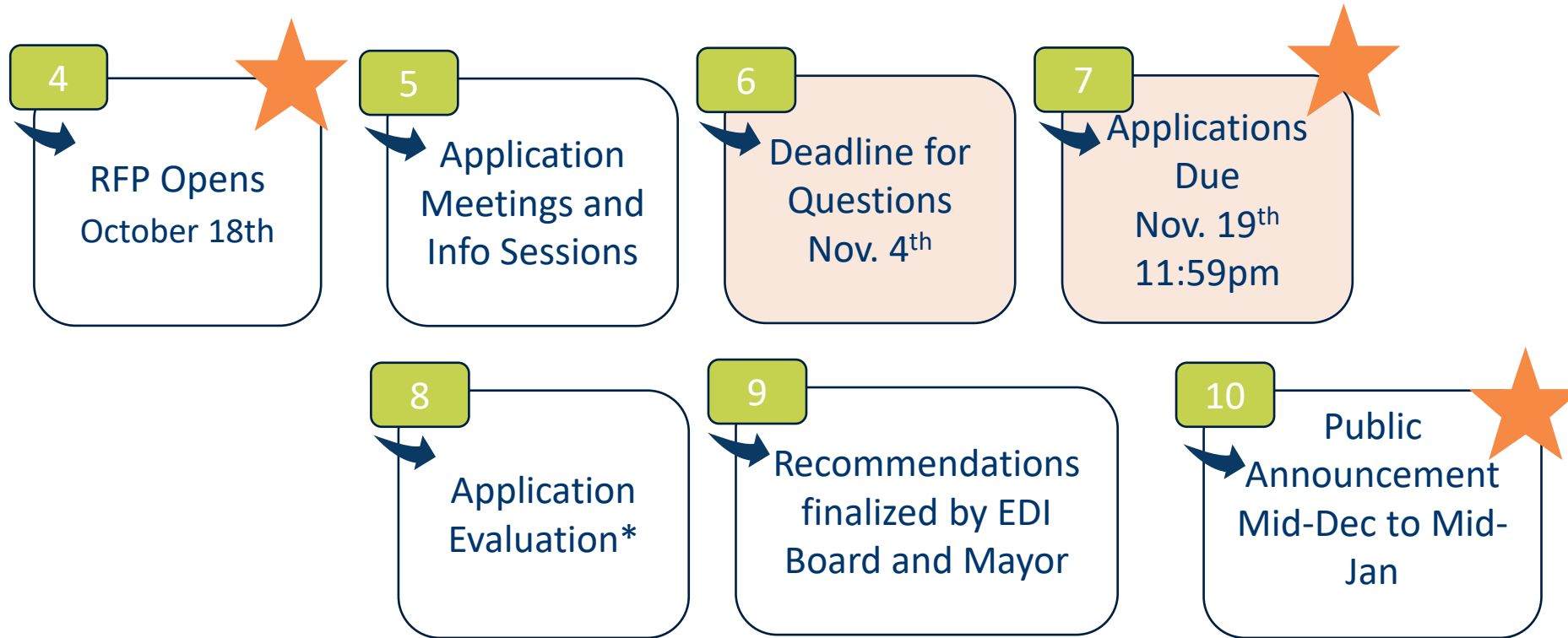
Evaluation Rubric

Question 8

STRONG (deserves high score)		WEAK (deserves low score)
Is the current proposal reflective of community engagement since the previous application?	...Or...	Was the proposal developed solely in the context of the EDI funding round?
The proposal contains a clear description of how the project will be accountable to and inclusive of community-members?	...Or...	There is no formal structure for feedback or accountability within the proposal.

*Each scored question is worth 5 points maximum, Questions 2 and 5 are not scored

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Contact

- Your project manager
- PCD_EDI_RFP@seattle.gov for general questions