

EQUITABLE DEVELOPMENT INITIATIVE

2024 FUNDING ROUND - FREQUENTLY ASKED QUESTIONS



Seattle Office of Planning
& Community Development

Equitable Development Initiative

The deadline for project specific questions has passed as of November 5th.

Grantees are still welcome to contact their EDI project manager with any logistical/technical questions related to navigating the application portal.

Questions that grantees submitted between October 16th-November 4th are available below with answers from staff:

For the Capacity Building budget, do we include all other potential funding sources that we have secured and that are potential, or do we just add the intended use for capacity building funds?

If your Capacity Building activities exceed the EDI budget, please include any other confirmed funding sources.

For the Capacity Building workplan, do we describe the deliverables from the specific capacity building funds, or shall we add the overall capacity building schedule?

The Capacity building workplan should reflect the specific tasks funded through EDI. If awarded, task deliverables will be negotiated with EDI during contracting process.

Can capital funds be used to pay for consultants for community engagement?

Community engagement consultants should be included in a capacity contract, not a capital contract.

For the capital budget under "Cashflow" do you want us to outline only what we expend to use from the capital funds?

The Cashflow tab should reflect the total amount you are applying for from EDI, including capital and capacity if applicable

What is defined as "capacity building"? Does contract work with the attorney, designer, architect and general contractor count as capacity building?

Any project planning costs that support the development of your EDI project, including organizational development and sustainability. This can include staffing time, attorney, technical assistance consultants, etc. Any physical labor associated with the construction should be included in a capital contract and must comply with all applicable laws.

Can funds from EDI be used retroactively of expenses that had been expended in 2024 for eligible uses such as pre-development and acquisition?

No, EDI funds are eligible for uses incurred after execution of the contract.

Does the fund include federal money or is it just City funding?

EDI is funded through local funding sources, including the Short Term Rental Tax and Payroll Expense Tax. No Federal funding will support the 2024 RFP.

How is technical assistance defined?

Technical Assistance includes any consultants needed to support the successful development of your project. This could include, but is not limited to : legal counsel, owner's representative, development consultant, fundraising and capital campaign consultant, organizational development consultants, developing financial systems, etc.

Should we include other funding we have applied for but not yet confirmed receipt?

Please only include other awarded and confirmed funding sources.

If you are asking for the \$150k, can you use more than the \$75k in one year? Can you ask for all \$150k to use in one year?

The \$150,000 is expected to pay for all EDI capacity building through the end of 2026. Organizations awarded the full \$150,000 in the 2024 round will not be eligible for additional capacity building in the 2025 funding round.

Can one application fund a project at 2 locations? Can/should we submit two different applications if not?

EDI can support site assembly to deliver one completed project on adjacent or contiguous sites. If the sites are not adjacent or contiguous, EDI would consider them as two separate projects.

can one application request funding for a capital project and land acquisition?

Applicants may apply for acquisition and construction funds in the 2024 round as long as the applicant can demonstrate their ability to complete the full construction by the end of 2026.

Is it considered an expansion of scope or a new project if we are moving some of our most popular facilities/programs from one location to another that is closer to transit and the neighborhoods many of our participants live in?

Yes, the public benefits contracted for by the City are inherently tied to the land through the restrictive covenant.

Can we apply for capital to acquire an additional site that was included in our first application- which was for a multi-site acquisition (not a site assembly)

No, 2024 EDI Funds can only be used to support the awarded project scope.

We have an open capacity award, how should we approach applying for capacity funds in the 2024 RFP?

- If you plan to spend down your remaining open award before December 2024, you may apply for the full \$150,000. Otherwise, please apply for \$75,000 and you may apply again for capacity building in the 2025 EDI RFP.

Will there be prioritization of awards to certain phases?

- Yes, grantees who anticipate becoming operational by the end of 2026 will be prioritized in this funding request.

For technical questions related to accessing/navigating the application portal, please email PCD_EDI_RFP@seattle.gov and CC your EDI project manager.

As a reminder, applications are due November 19th, 2024.