



## APPROVED MINUTES OF THE MEETING

**Mike McGinn**  
Mayor

**Diane Sugimura**  
Director, DPD

**Marshall Foster**  
Planning Director, DPD

**Julie Bassuk**  
Chair

**Mary Fialko**

**Laurel Kunkler**

**Shannon Loew**

**Tom Nelson**

**Julie Parrett**

**Osama Quotah**

**Norie Sato**

**Donald Vehige**

**Debbie Harris**

**Valerie Kinast**  
Coordinator

**Tom Iurino**  
Senior Staff

**July 19, 2012**

Convened 8:00am  
Adjourned 4:30pm

### Projects Reviewed

Sustainable Building Policy  
Bicycle Master Plan  
Rufus 2.0 Alley Vacations at Lenora and Westlake

### Commissioners Present

Julie Bassuk, Chair  
Shannon Loew  
Osama Quotah (excused from 9:00 to 9:30)  
Debbie Harris (excused from 9:00 to 9:30)  
Laurel Kunkler (excused from 9:00 to 10:30)  
Tom Nelson  
Norie Sato  
Mary Fialko  
Don Vehige  
Julie Parrett (excused from 9:00-12:15)

### Staff Present

Valerie Kinast  
Tom Iurino



**Department of Planning  
and Development**  
700 5th Avenue, Suite 2000  
PO Box 34019  
Seattle, WA 98124-4019

**TEL** 206-615-1349  
**FAX** 206-233-7883



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**July 19, 2012**

**Project:** Sustainable Building Policy

**Phase:** Briefing

**Last Reviewed:** Nov 4, 2010

**Presenters:** Sandra Mallory, OSE

**Attendees:**

**Time:** 9:30am-10:30am

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### **Summary of Project Presentation**

Sandra Mallory presented an overview of the city's recently updated Sustainable Buildings & Sites Policy, which has been in effect since November 2011. The new policy expands the breadth of the city's commitment to sustainable building. The new policy covers smaller projects – those below 5,000 sq ft – as well as tenant improvements, and non-city projects that received at least 50% of its funding from the city. For larger projects 5,000 sq ft or above the requirements are more strict: built to LEED Gold, a 15% in energy reduction, 30% in water reduction, 90% in waste diversion, and inclusion of bike facilities. Also, the policy would improve the annual reporting, project evaluation, and outreach to city departments. A separate initiative is underway to develop a conservation management plan, so the city would better understand its building portfolio and set benchmarks for operations, such as an energy reduction of 20% by 2020.