



Seattle Office of Inspector General

To: Gino Betts, OPA Director
CC: Daniel Okada, OPA Assistant Director of Investigations
From: Payton Schenck, OIG Lead Investigative Specialist
Date: June 11, 2024
Re: OIG Certification Memo for 2023OPA-0530

OIG Certification Memo

OIG has reviewed the investigation for case 2023OPA-0530. The investigation is certified as thorough, timely, and objective. However, while reviewing the investigation, OIG discovered a 5-day notice for another case was accidentally uploaded into the IAPro file and requested the correct 5-day notice be added to the casefile. Following that request, OIG was informed by OPA that the email notice could not be located. This was due to the email not being moved into a retention folder and being automatically deleted after 90 days. It's OIG's understanding that expectations around records retention were previously reviewed with relevant employees, who were new to OPA at the time of the record loss, to ensure compliance with state law. Because this case is in reference to an SPOG employee, and a new retroactive SPOG contract does not require five-day notices, the missing record will not impact timeliness.

Accordingly, OIG can certify this case as thorough, timely, and objective, but if records are missing due to a lack of retention in future cases OIG may issue partial certifications for missing records in the future.

Respectfully,

Payton Schenck

Payton Schenck, OIG Lead Investigative Specialist