



**To:** Gino Betts, OPA Acting Director  
**CC:** Gráinne Perkins, OPA Assistant Director  
**From:** Payton Schenck, Public Safety Audit & Investigations Specialist  
**Date:** September 9, 2022  
**Re:** 2022OPA-0138

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**CERTIFICATION:**

I have reviewed the investigation for 2022OPA-0138, and I certify the investigation as thorough, timely, and objective. During our review, OIG noticed the interview transcripts were accidentally sent to the incorrect union representative. That said, OPA noticed the error and sent the transcripts to the correct union representative but this occurred more than five days after transcripts were received. While the OPA Manual dictates transcripts should be sent to the employee's union representative within five days of receipt, we understand this was accidental and that this is not a deadline in the collective bargaining agreement of the union of the interviewed employees. For this reason, the error does not impact our certification decision.

Additionally, under Ordinance 125315, section 3.29.125(F), "OPA investigation plans shall include the prioritization of the investigation within OPA's ongoing body of work." While reviewing the Investigation Plan for this case, it was noted that this case was not prioritized as required by the Ordinance. OIG understands that OPA is in the process of reforming the Investigation Plan Template and that discussions regarding the Investigation Plan requirement continue. Based on this knowledge, and the quality of this investigation, OIG can certify this case while emphasizing the necessity of the requirement.

Sincerely,

*Payton Schenck*

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**Payton Schenck**