

**SAMPLE EARLY COMMUNITY OUTREACH PLANS FOR DESIGN REVIEW**
**June 2018**

This document is intended to serve as a resource for development projects conducting early community outreach for Design Review, as required by [Seattle Ordinance No. 125429](#) and [joint SDCI Director's Rule 4-2018 / DON Director's Rule 1-2018](#). While the Rule contains the specific requirements and process for early community outreach, this document helps provide examples of how outreach could be planned and documented to meet the intent and requirements of the Rule.

**TABLE A. SAMPLE OUTREACH PLANS**

	<b>SAMPLE OUTREACH PLAN #1 (Townhouse Scenario)</b>	<b>SAMPLE OUTREACH PLAN #2 (Small Apt Building Scenario)</b>	<b>SAMPLE OUTREACH PLAN #3 (Medium Apt Building Scenario)</b>	<b>SAMPLE OUTREACH PLAN #4 (Large Apt Building Scenario)</b>	<b>SAMPLE OUTREACH PLAN #5 (Highrise Scenario)</b>	<b>SAMPLE OUTREACH PLAN #6 (Affordable Housing Scenario)</b>
<b>In-Person Outreach</b>	<b>MULTI-PRONGED METHODS:</b> <ul style="list-style-type: none"> <li>Door-to-door canvassing/visits (to homes and businesses within a 500 ft radius at least seven days in advance of the first drop-in hours)</li> <li>Drop-in hours at local venue (open to the general public)</li> </ul>	<b>HIGH-IMPACT METHOD:</b> <ul style="list-style-type: none"> <li>Focus Group (open to representatives of community organizations registered on DON's Community Connector or listed in DON's Neighborhood Snapshot)</li> </ul>	<b>MULTI-PRONGED METHODS:</b> <ul style="list-style-type: none"> <li>Brief presentation at a local community organization's regular meeting (org is registered on DON's Community Connector or listed in DON's Neighborhood Snapshot and meeting is open to the general public)</li> <li>Drop-in hours at a local venue that is open to the public</li> </ul>	<b>HIGH-IMPACT METHOD:</b> <ul style="list-style-type: none"> <li>Guided community site walk (open to the general public)</li> </ul>	<b>HIGH-IMPACT METHOD:</b> <ul style="list-style-type: none"> <li>Co-host a community meeting with a community organization (org is registered on DON's Community Connector or listed in DON's Neighborhood Snapshot and meeting is open to the general public)</li> </ul>	<b>HIGH-IMPACT METHOD*:</b> <ul style="list-style-type: none"> <li>Presentation at a local community organization's meeting (org is registered on DON's Community Connector or listed in DON's Neighborhood Snapshot and meeting is open to the general public)</li> </ul> <p>* Note: This method is only high-impact for affordable housing projects conducting outreach for OH</p>
<b>Digital Outreach</b>	<b>MULTI-PRONGED METHODS:</b> <ul style="list-style-type: none"> <li>Basic project webpage</li> <li>Project hotline (with information about project and voicemail option)</li> </ul> <b>ALSO:</b> <ul style="list-style-type: none"> <li>Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> <li>Drop-in hours events added to DON's "Early Outreach for Design Review" calendar (by applicant) seven days in advance</li> </ul>	<b>MULTI-PRONGED METHODS:</b> <ul style="list-style-type: none"> <li>Basic project webpage</li> <li>Emails to project distribution list (and community organizations identified by DON)</li> </ul> <b>ALSO:</b> <ul style="list-style-type: none"> <li>Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> </ul>	<b>HIGH-IMPACT METHOD:</b> <ul style="list-style-type: none"> <li>Online survey</li> </ul> <b>ALSO:</b> <ul style="list-style-type: none"> <li>Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> <li>Both events are added to DON's "Early Outreach for Design Review" calendar (by applicant) seven days in advance</li> </ul>	<b>MULTI-PRONGED METHODS:</b> <ul style="list-style-type: none"> <li>Basic project webpage</li> <li>Post on a local, online news outlet (promote project webpage and site walk)</li> </ul> <b>ALSO:</b> <ul style="list-style-type: none"> <li>Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> <li>Guided site walk event added to DON's "Early Outreach for Design Review" calendar (by applicant) 14 days in advance</li> </ul>	<b>HIGH-IMPACT METHOD:</b> <ul style="list-style-type: none"> <li>Interactive project website (multiple pages with public commenting function)</li> </ul> <b>ALSO:</b> <ul style="list-style-type: none"> <li>Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> <li>DON's "Early Outreach for Design Review" calendar (by applicant) 14 days in advance</li> </ul>	<b>MULTI-PRONGED METHODS:</b> <ul style="list-style-type: none"> <li>Basic project webpage</li> <li>Email to community organizations identified by DON</li> </ul> <b>ALSO:</b> <ul style="list-style-type: none"> <li>Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> <li>Presentation at community org meeting added to DON's "Early Outreach for Design Review" calendar (by applicant) seven days in advance</li> </ul>
<b>Printed Outreach</b>	<b>HIGH-IMPACT METHOD:</b> <ul style="list-style-type: none"> <li>Door to door flyer (delivered to homes and businesses within a 500 ft radius at least seven days in advance of drop-in hours, promotes the project webpage, project hotline number, and drop-in hours)</li> </ul>	<b>HIGH-IMPACT METHOD:</b> <ul style="list-style-type: none"> <li>10 posters in neighborhood (hung within ½ mile of the site and promote the project webpage, five are visible from the street)</li> </ul>	<b>HIGH-IMPACT METHOD:</b> <ul style="list-style-type: none"> <li>Door to door fact-sheet (delivered to homes and businesses within a 500 ft radius at least seven days in advance of both in-person events, promotes the survey and in-person events)</li> </ul>	<b>HIGH-IMPACT METHOD:</b> <ul style="list-style-type: none"> <li>Direct mailing (to homes and businesses within a 500 ft radius at least 14 days in advance of site walk event, promotes project webpage and site walk)</li> </ul>	<b>MULTI-PRONGED METHODS:</b> <ul style="list-style-type: none"> <li>Sign posted on site</li> <li>Advertisement in local print paper (Both include basic project information and promote the interactive project website and community meeting)</li> </ul>	<b>HIGH-IMPACT METHOD:</b> <ul style="list-style-type: none"> <li>Direct mailing (to homes and businesses within a 500 ft radius at least seven days in advance of in-person event, promotes project webpage and community org meeting)</li> </ul>

**TABLE B. OUTREACH CONDUCTED FOR SPECIFIC PROJECT SCENARIOS**

	<b>SCENARIO FOR SAMPLE PLAN #1 (Townhouses)</b>	<b>SCENARIO FOR SAMPLE PLAN #2 (Small Apartment Building)</b>	<b>SCENARIO FOR SAMPLE PLAN #3 (Medium Apartment Building)</b>	<b>SCENARIO FOR SAMPLE PLAN #4 (Large Apartment Building)</b>	<b>SCENARIO FOR SAMPLE PLAN #5 (Highrise)</b>	<b>SCENARIO FOR SAMPLE PLAN #6 (Affordable Housing)</b>
<b>Scenario Project Description</b>	West Seattle Approx. 8,000 sf / 6 townhouses 3 stories Residential arterial	Capitol Hill Pike/Pine Corridor (Vicinity) Approx. 17,000 sf / 20 apartments 4 stories Residential arterial near retail corridors Green component	Crown Hill Approx. 50,000 ft / 40-50 apartments 5 stories Corner of commercial arterial, bordering residential Mixed use, some live/work MFTE (affordable housing) component	Columbia City (located in an Equity Area) Approx. 100,000 sf / 80-100 apartments 6 stories Commercial arterial, bordering residential Mixed use / ground-floor retail	Belltown / South Lake Union Approx. 500,000 sf / 30 stories Hotel with several floors of condos and ground-floor retail Mixed use, very dense area	University District Approx. 40,000 sf / 60 apartments 7 stories Side street in a mixed-use area Affordable Housing (100%) Non-Profit Developer using public funds

	<b>SCENARIO FOR SAMPLE PLAN #1 (Townhouses)</b>	<b>SCENARIO FOR SAMPLE PLAN #2 (Small Apartment Building)</b>	<b>SCENARIO FOR SAMPLE PLAN #3 (Medium Apartment Building)</b>	<b>SCENARIO FOR SAMPLE PLAN #4 (Large Apartment Building)</b>	<b>SCENARIO FOR SAMPLE PLAN #5 (Highrise)</b>	<b>SCENARIO FOR SAMPLE PLAN #6 (Affordable Housing)</b>
<b>In-Person Outreach</b>	<p><b>MULTI-PRONGED METHODS:</b></p> <ul style="list-style-type: none"> <li>•Door-to-door canvassing/visits to homes and businesses within 500 ft radius of project at least seven days before the first drop-in hours event. Leaves a printed flyer on each stoop.</li> <li>•Hosts drop-in hours in a small meeting room at the local library for one hour on two weekday evenings. Basic project information is printed out for reference. A member of the project team is available to answer questions and hear feedback.</li> </ul>	<p><b>HIGH-IMPACT METHOD:</b></p> <ul style="list-style-type: none"> <li>•Hosts a 2-hour focus group on a weekday evening in a nearby meeting space (found on DON’s Spacefinder). Invites representatives of the following community organizations (orgs are registered on DON’s Community Connector or listed in DON’s Neighborhood Snapshot) to attend: <ul style="list-style-type: none"> <li>- Community council</li> <li>- Local land use group</li> <li>- Local renters group</li> <li>- Local cultural organization</li> <li>- Local business support org</li> </ul> </li> </ul> <p>After reaching out to DON for other suggestions, invites green building advocacy group as well. Email invitations are sent two weeks in advance and include link to the project webpage. At the meeting, group discusses site and two members of project team ask questions intended to solicit priorities and concerns.</p>	<p><b>MULTI-PRONGED METHODS:</b></p> <ul style="list-style-type: none"> <li>•Contacts a local community organization (org is registered on DON’s Community Connector or Neighborhood Snapshot) asking to be on the agenda at their next monthly meeting. At the meeting, held on a weekday evening and open to the general public, two members of the project team present basic project info for 10 minutes then answers questions and hears feedback for 10 minutes.</li> <li>•Hosts drop-in hours at a local bakery or cafe for two hours on a Saturday afternoon. Coffee is provided. Basic project information is printed out for reference. Two members of the project team are available to answer questions and hear feedback.</li> </ul>	<p><b>HIGH-IMPACT METHOD:</b></p> <ul style="list-style-type: none"> <li>•Hosts a 1-hour community site walk on a Sunday afternoon. Walk is open to the general public and focuses on the view of the site from the sidewalk in front of the site, the view of the site from across the street, and the edges of the site. At DON suggestion, site walk does not include very challenging terrain that would create accessibility issues, and a voice amplifier is used. Due to location in an Equity Area, DON suggests holding the site walk on the weekend, providing basic refreshments (water and juice/lemonade), and making the event family-friendly.</li> </ul>	<p><b>HIGH-IMPACT METHOD:</b></p> <ul style="list-style-type: none"> <li>•Co-hosts a 2-hour open house with the local Community Council (org is registered on DON’s Community Connector or listed in DON’s Neighborhood Snapshot). Event is open to the general public and is held on a weekday evening in a community space near the project site (found on DON’s Spacefinder). Large comment boards (24x36 inches) are used to share information and collect community feedback. Three members of the project team and three members of Community Council are available to answer questions and help record feedback. Event is cross-promoted by Community Council.</li> </ul>	<p><b>HIGH-IMPACT METHOD*:</b></p> <ul style="list-style-type: none"> <li>•Contacts a local community organization (registered on DON’s Community Connector or listed in DON’s Neighborhood Snapshot) asking for 20 minutes on the agenda at their next meeting. At the meeting, held on a weekday evening and open to the general public, two members of project team present basic project info for 10 minutes then answer questions and hear feedback for 10 minutes.</li> </ul> <p>* Note: This method is high-impact only for affordable housing projects required to conduct additional outreach by the Office of Housing</p>
<b>Digital Outreach</b>	<p><b>MULTI-PRONGED METHODS:</b></p> <ul style="list-style-type: none"> <li>•Basic project webpage is published/ live by the time the door-to-door canvassing occurs. Webpage has basic project info and project hotline number and promotes drop-in hours.</li> <li>•Project hotline with recorded, current information about project, how to find webpage, info on upcoming drop-in hours, and option to leave voicemail. Hotline is set up by the time the door-to-door canvassing occurs.</li> </ul> <p><b>ALSO:</b></p> <ul style="list-style-type: none"> <li>•Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> <li>•Drop-in hours events are added to DON’s “Early Outreach for Design Review” calendar” (by applicant) at least seven days in advance</li> </ul>	<p><b>MULTI-PRONGED METHODS:</b></p> <ul style="list-style-type: none"> <li>• Basic project webpage is published/ live by the time the focus group invitations are sent and the posters go up. Webpage has basic project info and opportunity to sign up for project email distribution list for updates.</li> <li>• Emails to distribution list and community orgs. First email is sent after the focus group meeting, to summarize the feedback heard from the focus group. Recipients are encouraged to forward email on to their networks. A second email is sent just before submitting EDG application to provide basic information on next steps for design review.</li> </ul> <p><b>ALSO:</b></p> <ul style="list-style-type: none"> <li>•Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> </ul>	<p><b>HIGH-IMPACT METHOD:</b></p> <ul style="list-style-type: none"> <li>•Creates online survey that provides very basic background information on the project, asks eight questions intended to solicit priorities and concerns. Survey is published/live before fact-sheet is delivered and open for at least 21 days.</li> </ul> <p><b>ALSO:</b></p> <ul style="list-style-type: none"> <li>•Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> <li>•Drop-in hours event and community organization meeting is added to DON’s “Early Outreach for Design Review” calendar seven days in advance</li> </ul>	<p><b>MULTI-PRONGED METHODS:</b></p> <ul style="list-style-type: none"> <li>•Basic project webpage is published/ live by the time the news outlet post goes up and the direct mail postcard goes out. Webpage has basic project info and promotes community site walk.</li> <li>•Posts information about project and community site walk on a local, online news outlet. Includes link to project webpage. News outlet method is suggested by DON staff due to location in an Equity Area and the broad audience reached.</li> </ul> <p><b>ALSO:</b></p> <ul style="list-style-type: none"> <li>•Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> <li>•Community site walk is added to DON’s “Early Outreach for Design Review” calendar seven days in advance</li> </ul>	<p><b>HIGH-IMPACT METHOD:</b></p> <ul style="list-style-type: none"> <li>•Interactive project website is published/ live by the time the large sign goes up and newsletter goes out. Website includes a landing page and multiple sub-pages with project email distribution list sign-up, ways to share comments online, background information, project goals, and easy to understand graphics. The website also promotes the upcoming open house.</li> </ul> <p><b>ALSO:</b></p> <ul style="list-style-type: none"> <li>•Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> <li>•Community meeting added to DON’s “Early Outreach for Design Review” calendar (by applicant) 14 days in advance</li> </ul>	<p><b>MULTI-PRONGED METHODS:</b></p> <ul style="list-style-type: none"> <li>•Basic project webpage is published/ live by the time the direct mailing and email to distribution list are sent</li> <li>•Email to distribution list that includes community-based organizations registered on DON’s Community Connector or listed in DON’s Neighborhood Snapshot, sent at least two weeks before in-person event. Includes link to project webpage and promotes upcoming in-person event.</li> </ul> <p><b>ALSO:</b></p> <ul style="list-style-type: none"> <li>•Project emailed to DON staff to be posted on Early Outreach Blog before all other outreach begins</li> <li>•Presentation at community org meeting is added to DON’s “Early Outreach for Design Review” calendar (by applicant) seven days in advance</li> </ul>

	<b>SCENARIO FOR SAMPLE PLAN #1 (Townhouses)</b>	<b>SCENARIO FOR SAMPLE PLAN #2 (Small Apartment Building)</b>	<b>SCENARIO FOR SAMPLE PLAN #3 (Medium Apartment Building)</b>	<b>SCENARIO FOR SAMPLE PLAN #4 (Large Apartment Building)</b>	<b>SCENARIO FOR SAMPLE PLAN #5 (Highrise)</b>	<b>SCENARIO FOR SAMPLE PLAN #6 (Affordable Housing)</b>
<b>Printed Outreach</b>	HIGH-IMPACT METHOD: <ul style="list-style-type: none"> <li>Door to door flyer (half page) dropped off at homes and businesses within a 500 ft radius of site at least seven days before the first drop-in event. Flyer includes project info and the web URL/address to the basic project webpage and promotes the drop-in hours event.</li> </ul>	HIGH-IMPACT METHOD: <ul style="list-style-type: none"> <li>10 posters (11x17 inches) hung in the following locations within ½ mile of the project: one in the window of the restaurant down the street, four on utility poles within a block of the site, one on a bulletin board in the local library, and four inside other nearby businesses. Posters includes basic project info and URL/address to the project webpage. Also let people know they can sign up for email updates on the webpage. Posters are hung at the same time that focus group members are contacted.</li> </ul>	HIGH-IMPACT METHOD: <ul style="list-style-type: none"> <li>Door to door (8.5x11) fact-sheet delivered to homes and businesses within a 500 ft radius of the site at least seven calendar days in advance of both in-person events. Fact sheet promotes the online survey, the upcoming drop-in hours event, and the upcoming community org’s meeting.</li> </ul>	HIGH-IMPACT METHOD: <ul style="list-style-type: none"> <li>Direct mailing postcard (via Postal Service) sent to addresses (homes, individual apartments, and businesses) within a 500 ft radius from the site at least 14 calendar days before the site walk. Postcard includes basic project info and URL/address to the project webpage and promotes site walk event. Direct mailing method was suggested by DON staff due to location in an Equity Area and the prevalence of apartment/renter households in the vicinity.</li> </ul>	MULTI-PRONGED METHODS: <ul style="list-style-type: none"> <li>One 3x6 ft colorful vinyl poster is printed and posted near the sidewalk at the site at least 14 days before open house. It contains basic project information and URL/address to the interactive project website and promotes the upcoming open house.</li> <li>Publishes a small ad in a neighborhood monthly print paper at least two weeks before open house. Promotes upcoming open house and provides the URL/address for the interactive project website.</li> </ul>	HIGH-IMPACT METHOD: <ul style="list-style-type: none"> <li>Direct mailing to homes and businesses within a 500 ft radius at least seven days before community org’s meeting. Includes basic project information and project webpage URL/address and promotes community org’s meeting.</li> </ul>

**TABLE C. DOCUMENTATION SUBMITTED TO DEPARTMENT OF NEIGHBORHOODS**

	<b>DOCUMENTATION FOR SCENARIO #1 (Townhouses)</b>	<b>DOCUMENTATION FOR SCENARIO #2 (Small Apartment Building)</b>	<b>DOCUMENTATION FOR SCENARIO #3 (Medium Apartment Building)</b>	<b>DOCUMENTATION FOR SCENARIO #4 (Large Apartment Building)</b>	<b>DOCUMENTATION FOR SCENARIO #5 (Highrise)</b>	<b>DOCUMENTATION FOR SCENARIO #6 (Affordable Housing)</b>
<b>Scenario Project Description</b>	West Seattle Approx. 8,000 sf / 6 townhouses 3 stories Residential arterial	Capitol Hill Pike/Pine Corridor (Vicinity) Approx. 17,000 sf / 20 apartments 4 stories Residential arterial near retail corridors Green component	Crown Hill Approx. 50,000 ft / 40-50 apartments 5 stories Corner of commercial arterial, bordering residential, some live/work MFTE (affordable housing) component	Columbia City (located in an Equity Area) Approx. 100,000 sf / 80-100 apartments 6 stories Commercial arterial, bordering residential, ground-floor retail	Belltown / South Lake Union Approx. 500,000 sf / 30 stories Hotel with several floors of condos and ground-floor retail Mixed use, very dense area	University District Approx. 40,000 sf / 60 apartments 7 stories Side street in a mixed-use area Affordable Housing (100%) Non-Profit Developer using public funds
<b>In-Person Outreach</b>	<ul style="list-style-type: none"> <li>Copy of sign-in sheets from drop-in events</li> <li>Copy of map showing the area canvassed</li> </ul>	<ul style="list-style-type: none"> <li>Copy of email inviting community orgs to attend focus group</li> <li>Copy of sign in sheet from focus group meeting</li> </ul>	<ul style="list-style-type: none"> <li>Copy of sign-in sheet from drop-in event</li> <li>Copy of agenda from community org’s meeting</li> </ul>	<ul style="list-style-type: none"> <li>Copy of applicant notes from community site walk</li> </ul>	<ul style="list-style-type: none"> <li>Copy of sign-in sheet from open house</li> </ul>	<ul style="list-style-type: none"> <li>Copy of agenda from community org’s meeting</li> </ul>
<b>Digital Outreach</b>	<ul style="list-style-type: none"> <li>Webpage address and screen shot /print-out</li> <li>Hotline phone number and transcript of out-going message(s)</li> </ul>	<ul style="list-style-type: none"> <li>Copy of two emails sent and distribution list</li> <li>Webpage address and screen shot</li> </ul>	<ul style="list-style-type: none"> <li>Survey URL/address and screen shot/print-out</li> </ul>	<ul style="list-style-type: none"> <li>News outlet post URL/address and screen shot/ print-out</li> <li>Webpage address and screen shot</li> </ul>	<ul style="list-style-type: none"> <li>Website address and screen shot /print-out</li> </ul>	<ul style="list-style-type: none"> <li>Webpage address and screen shot /print-out</li> <li>Copy of email sent and distribution list</li> </ul>
<b>Printed Outreach</b>	<ul style="list-style-type: none"> <li>Digital copy of flyer</li> <li>Map showing the area that received the flyer</li> </ul>	<ul style="list-style-type: none"> <li>Photo of the posters on-site at five venues/locations</li> <li>Addresses of all poster locations</li> </ul>	<ul style="list-style-type: none"> <li>Digital copy of fact sheet</li> <li>Map showing the area that received the fact sheet</li> </ul>	<ul style="list-style-type: none"> <li>Digital copy of direct mail postcard</li> <li>Map showing the area that received direct mailing</li> </ul>	<ul style="list-style-type: none"> <li>Photo of large sign posted on site</li> <li>Digital copy of local print ad and distribution area</li> </ul>	<ul style="list-style-type: none"> <li>Digital copy of direct mail postcard</li> <li>Map showing the area that received direct mailing</li> </ul>
<b>Summary of Outreach Plan</b>	<ul style="list-style-type: none"> <li>One-page list of outreach methods used. Includes a sentence describing each method and the associated dates. Includes a brief description of how people were directed to the project webpage.</li> </ul>	<ul style="list-style-type: none"> <li>One-page list of outreach methods used. Includes a sentence describing each method and the associated dates, and a brief description of how people were directed to the project webpage.</li> </ul>	<ul style="list-style-type: none"> <li>One-page list of outreach methods used. Includes a sentence describing each method and the associated dates, and a brief description of how people were directed to the online survey.</li> </ul>	<ul style="list-style-type: none"> <li>One-page list of outreach methods used. Includes a sentence describing each method and the associated dates, and a brief description of how people were directed to the project webpage.</li> </ul>	<ul style="list-style-type: none"> <li>One-page list of outreach methods used. Includes a sentence describing each method and the associated dates, and a brief description of how people were directed to the project website.</li> </ul>	<ul style="list-style-type: none"> <li>One-page list of outreach methods used. Includes a sentence describing each method and the associated dates, and a brief description of how people were directed to the project webpage.</li> </ul>
<b>Summary of Feedback</b>	<ul style="list-style-type: none"> <li>One-page summary of feedback heard during drop-in hours, door-to-door canvassing, voicemails on hotline, and via email</li> </ul>	<ul style="list-style-type: none"> <li>One-page summary of feedback heard from focus group and via email</li> </ul>	<ul style="list-style-type: none"> <li>One-page summary of feedback heard at local community org meeting, during drop-in hours, through online survey, and via email</li> </ul>	<ul style="list-style-type: none"> <li>One-page summary of feedback heard at site walk and received via email.</li> </ul>	<ul style="list-style-type: none"> <li>One-page summary of feedback heard at open house, through interactive project website, and via email</li> </ul>	<ul style="list-style-type: none"> <li>One-page summary of feedback heard at community org meeting and via email</li> </ul>