### GRANT NARRATIVE QUESTIONS

Please use Times New Roman size 12 font. For the narrative, you may use whatever format allows you to best convey your responses (e.g. bullet points or paragraphs). Being clear is more important than the length of your answer.

Please refer to page 12 of the 2024 [Starter Fund Grant Guidelines](https://www.seattle.gov/documents/Departments/Neighborhoods/NMF/Food%20Equity%20Fund/CapacityBuildingGrantGuidelines.pdf) for the criteria that the review panel will use to evaluate proposals.

**Include:** Responses to Application, Grant Request Budget, Workplan, and Leadership Bios as attachments

1. Briefly share your organization or group’s history, mission, and vision. Please share a successful effort or accomplishment that aligns with your proposed work.
2. Who is the community you are a part of and how are they engaged throughout your proposed work? You may also include any existing partnerships and their role in your response.

1. Please briefly describe what you will do with a Starter Fund grant. Please use the workplan and budget templates to go into further detail.

VIRTUAL INTERVIEW – FOR REFERENCE ONLY

After a Food Equity Fund Project Manager reviews the written submission, all applicants will be required to schedule a 30-45 minutes virtual interview. Below are the questions that will be asked during the interview.

1. Describe your organization or group’s leadership structure. How will key decisions be made throughout your proposed work?
2. What are the specific food issues in your community? What community-led solutions are you proposing to address these food issues?
3. How do you define success for your project and how will you know your efforts were successful?

There may be 1-3 application specific questions asked during the virtual interview, and program staff will send them to applicants ahead of time.