



The City of Seattle

Pike Place Market Historical Commission

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DRAFT MINUTES

MHC 71/22

Wednesday, June 22, 2022

4:30 p.m.

Hybrid virtual location: WebEx meeting platform

Hybrid meeting physical location: Seattle City Hall, 600 4th Avenue, Boards & Commissions Room L2-80

COMMISSIONERS

Chris Bown
Leslie Buker
Sam Farrazaino
Grace Leong
Golnaz Mohammadi
Lisa Martin, Chair
Lauren Rudeck, Vice Chair
Stephanie Young

Staff

Minh Chau Le
Melinda Bloom

Absent

Chair Lisa Martin determined that a quorum was present and called the meeting to order at 4:30 pm.

She reminded Commission members to announce any conflict of interest or ex parte communication prior to review of applications.

Ms. Young: I don't know if this constitutes an ex parte communication but I do want to mention that if we're reviewing the use applications that we went over last week that Lisa Martin and I had a conversation about who is going to be the lead presenter tonight in regards to those three applications, but is a conversation about procedures and there was no substantive discussion about the applications themselves.

06222.1

Public Comment

Note: Public comment was given under **062222.8 New Business**.

062222.2

APPLICATION FOR CERTIFICATE OF APPROVAL - USE

062222.21

Umai Sushi & Teriyaki

91 Pike St, Economy Building
Sean Lakeside, Prospective Business Owner

Ms. Le: This is an existing business seeking to change the ownership only from current ownership operating with a specific menu since 2006. Change of ownership of only to Oishi Express LLC to be owned 100% by Sean Lakeside.

Ms. Martin: Myself Lisa and Chris were on the Use committee and we went over the relevant guidelines: 2.8 looking at the existing business and it was a minor change of use. We agreed to approve it and send it forward to the Commission for approval. They are not changing anything in regards to ownership and therefore there really was no change of Use. They'd already gone before the Commission for approval, ownership structure is staying the same. Because it met all the guidelines stated, we are sending it forward to full Commission.

Zack Cook, PDA: Same food, same name, mostly same menu. Sean purchased the business, swapping the old LLC for Oishi, basically just a swapping of the old LLC for Sean's new LLC so it's going to be Oishi Express LLC operating as Umai Sushi and Teriyaki. As property owner we're very supportive of this and we're really happy to have Sean step in, he's going to bring some great energy to it and is really excited to open his first business in the Market,

Sean Rothschild: I love the Pike Place Market, I have 37 years off and on at the Pike Place Market and it's kind of home away from home. I just love the energy and the people and everything about it, I would love to start a journey. I could just have fun and keep learning and provide jobs for other people and a great food service. That's my goal and I'm really excited about it.

Ms. Martin: Clarification of "minor change of use". The relevant guideline is 2.8.1.

Mr. Cook: It is an ownership change, just a change of one LLC to another.

Mr. Farrazaino: The Certificate of Formation it doesn't actually mention Sean anywhere on it. I just wondered if the Committee reviewed anything that showed that he is the one hundred percent owner of the LLC. Normally the Certificate of Formation would list the member or director or whatever title they want to have, but because it was done through Legal Zoom as a legal representation I just wondered if there was anything presented like the operating agreement or something that would show the percentage of ownership, that actual document.

Mr. Cook: I can say that when we sign the lease with him he's going to be the 100%; he's going to be the only person named on the lease and we're going to sign a new lease as soon as we get approval from the MHC.

Action: Ms. Young made a motion to adopt the application as presented citing the guidelines of 2.6, 2.8, 2.10, and 2.7.1. note: This business is a Food-Related Use, under 2.5.1 (e).

MM/SC/SY/GL 8:0:0 Motion carried.

062222.31

Kitchen and Market

1926 Pike Pl, Champion Building
Stephanie King, Business Owner

Chairperson Lisa Martin recused herself from discussion and deliberation. Vice Chairperson Lauren Rudeck assumed the Chair role for the discussion. Ms. Martin is the property owner on this application.

Ms. Le: This has two components, we will go in order, use first, and design second. Katie Hoffman is here on behalf of Stephanie King the business owner. The property owner has recused themselves from the discussion so they will not be participating. Requesting use approval to A-frame signage on the sidewalk right-of-way adjacent to their storefront at 1926 Pike Pl.

Mr. Bown: The relevant guidelines we looked at were 3.6.6. B number 1 and 3.6.6 B number 3. I suggested that we bring it to the full Commission for discussion. The guidelines do not support the number of signs and the size of signs. Note: no recommendation from the Use Committee was made.

Ms. Le: Clarification on staff reports: There will typically be two versions of the staff reports: the initial, and the amended. The reports are amended after the Committee meetings to reflect recommendations and comments from the Committees.

Katie Hoffman: Essentially there are three existing pieces of signage that we have in our possession. I was hoping this could be an open conversation just speaking around the parameters of what we currently have with sustainability in mind. All of our designs are slightly over measurements that are allowed. I see one option that I could retrofit to get it closer to the dimensions allowed but for usage I would just like to discuss these are places that we have been putting on our signage, we are very open to suggestions. Because we are an extra wide storefront with two entry and exit points, in an ideal scenario is we would love to be considered for two A-frame signs because these have made a huge critical impact to our foot traffic, especially during the construction that was in front of our store when we were new to the Market, and especially now. Down at our end of the Market we haven't seen a huge impact in pedestrian right-of-way and having to walk around these signs because our end of this sidewalk is lighter on foot traffic so those are the points I wanted to bring up.

Katie Hoffman: We have two A-frame signs that are these measurements, which we recognize are out of compliance with what your guidelines are. This is where I'm coming with a sustainability sensibility in mind, just in that this is what we have, and this is consistent with other signs we've seen vendors use around the Market so we didn't realize that they were out of compliance. The third option, we do have a chalkboard A-frame that is very close where if I sawed off four inches off of the feet I would be just one and three quarter inches out of compliance, but this is a piece of signage that we use often to communicate what hot prepared foods we are serving that day, to communicate what local vendors were hosting for pop-ups and tastings - many of which are Market vendors so we like being able to use these as a cross-promotion strategy for our neighbors as well. These are locations: one, two, and three that are marked on this, you can see these are points where we have

been putting out our A-frame signage and showing the measurements of the right of way and seeing how many customers and shoppers can pass through those areas. I myself have been able to see people four across be able to pass when one of our A-frames are out at the curb side, so still really comfortable and it has not impacted flow. I would love this to be an open conversation with your suggestions on what we can do to help keep our business vibrant and bustling and all the things we want the Market to be.

Ms. Rudeck: Normally we would call for the landlord comment, but since the landlord is a Commissioner, do we still call for that the landlord can make a comment?

Ms. Le: So long as they remain very aware that it's as a property owner only and does not veer into a Commissioner role such as interpretation of the guidelines or anything like that, statements from the property owner perspective only and making it clear that you're stepping out of your Commissioner role into the property owner comment role.

Ms. Martin: I will make a comment, stepping out of my role as Chair and into my role as property manager, my only comment is that unlike other properties in the Market, our property is only one tenant deep, so it's not like you walk in and there's several tenants within the space or back behind so there's no option for other tenants put A-frame signs out. Therefore they have this large expansive space that's empty so impeding traffic with A-frames, it won't be the same as just a few feet down at Starbucks where there's seven A-frame signs. I was just wanted to point that out that it is not as a hindrance as it is in other parts of the Market nor can it ever be so that is all I'd like to point out, and the fact that there are other frame A-frames like this.

Ms. Rudeck: When Pear was there was there ever A-frames for Pear?

Ms. Martin: I did not do an A-frame but I did a sign, like a poster sign, they call them A12s. I think it is really imperative to be able to put something that says what's happening, like we had daily specials and daily soups and stuff like, it's an impulsive thing and you want people to walk by to check on it. They don't want to walk all the way in the space and walk out so I think that that's a vital thing for that business to survive to have something like that.

Ms. Hoffman: We really are trying to use our storefront as a platform for other local businesses to be highlighted. We have many Market vendors in our store and have them in for tasting and sampling and so we see it as an opportunity to bring awareness of these other small vendors and to promote what other fresh prepared foods were rotating in on a daily basis.

Mr. Farrazaino: Before the discussion of the design I do have a question about page three of your presentation. It appears in this view there's some kind of window covering or film over the main parts of the windows, is that true or is that just a trick of the photo?

Ms. Hoffman: We do have an opacity blocking the light probably two feet on the base of the window and that's because our checkout area is right on the other side of that window so that's for security purposes so that the passerby can't see directly into our checkout stands.

Mr. Farrazaino: But the big panels that look more gray than the upper panels that look more translucent...

Ms. Hoffman: that's just the trick of the light of a gray Seattle day.

Ms. Young: Why do you need signage for two and three, they seem relatively close together?

Ms. Hoffman: This is where I was really hoping this could be an open conversation, if we could even have two of these signs, one at each door we would be so appreciative. These are all mobile units and we can move them around. I labeled spots one two and three, one and two is being on the curb, number three being up against the wall, leaning up against the wall in front of our doors when they are open. I wanted to give you all the flexibility to see potential placement options so we could talk through what would be best for pedestrian foot traffic.

Ms. Young: My concern is actually the guidelines are pretty clear about one sign in the first place but if you're trying to justify three of them, I was curious about the placement of two and three.

Ms. Hoffman: I apologize for the lack of specificity here, I would be super grateful if we could just have two signs so I could have one at each entry point to the business because it is so wide. I provided spots one two and three so we can talk through together, if spot one looks great, spot two maybe not so great, but spot three right next to the front door we'll allow that, I would just like to provide those options so we can talk through together.

Ms. Buker: I'm wondering if you might be able to speak a little bit to the messaging that you have on the signs, say for example you were to have just two signs, what your ideal messaging would be. I see from the examples that right now it looks like you have two signs that are maybe brand awareness, and then a third sign that as you said speaks a little more to maybe some of the specials or some of the things that you're offering at that time. What do you see as your long-term ideal messaging for those signs?

Ms. Hoffman: Sign one is just brand awareness; we've actually added a Pike Place Market walking map that I've designed to incorporate into this signage, so many people are grabbing them and it has all of the Market vendors that we carry in our store. If you haven't seen it yet I encourage you to check it out. Sign two is essentially the same piece, I have just added an acrylic framing to the face so that I could swap out messaging and that's when we have wine tasting that's in store, when we are hiring, when we have our warm chocolate chip cookies being baked, I can easily slide in those posters, that is all extremely consistent brand and style wise to what you see on these other frames, they'll announce new meal kits that are coming out that week. It's really how we are using our weekly fresh signage to catch shoppers' attention as they're passing by and then sign three of course is just a standard chalkboard frame so I'll go in on a weekly basis, if we're having a wine tasting with a specific winery, I'll pop them on there. Those are more just quick and easy turnover, what hot soup we're serving that day, if we're sampling our chocolate mousse, you know just really the quick messaging that I can go and just jot up a cute illustration and draw people inside.

Ms. Leong: can the Design committee start weighing in on some of this application because I don't want Katie to have to do another presentation once we get to the design section. I suspect she's done this three times already. We did discuss this at length in the design committee and I think that the store has provided really good reasons why they want signage but we were really stuck with the Commission guidelines. One of the things that is that it says that if the business has a location or access problems and none of the Commission members in the design committee felt that this particular business had access problems and I feel that there was a concern that there would be a precedent being made if the Commission approved this signage.

Ms. Rudeck: Grace I think the guidelines that you're talking about also feed into the Use guidelines as well, switching to Commissioner discussion and start talking about if they have a location issue.

Mr. Farrazaino: I guess the only thought I would have is a question for the applicant to make a case of why they believe they have a location or access problem, just to hear what they would say about after our discussions from last week prior to Commission discussion.

Ms. Hoffman: My feedback on that point would be that we are just looking for consistency on our block. Almost every other vendor on our side of the street has A-frame signage out and so we thought the precedent is already there. We have also seen as much as a thousand dollar a day impact in our sales when our signage was out of commission and so it's extremely impactful and critical to our business and we thought we were just in the same boat as everyone else along our end of the street.

Ms. Rudeck: Katie do you have a copy of the guidelines?

Ms. Hoffman: I do yes, that was provided when I submitted the original application back in February or early March yes.

Ms. Rudeck: Even though there's a lot of A-frames that have not been approved and that is an ongoing issue with the Historic Commission, if they're not approved it doesn't necessarily set up precedent.

Ms. Hoffman: Will the committee be examining all of those other cases that have popped up?

Ms. Rudeck: I have asked the Department of Neighborhoods multiple times to do that and I have not heard back.

Ms. Hoffman: Well thank you for giving me the opportunity to do my due diligence then.

Mr. Farrazaino: I still feel like there hasn't been a case made for the location or access problem. I think the reality is that a lot of people have put out A-frames without approval doesn't make a case for me. I understand that if other people are not acting in alignment with the guidelines that doesn't bode well for people that are trying to do well but the other thing is I feel like given the amount of storefront and the amount of space there can be some creativity around using the window space that could attract people that might be up more

at a height. I think there's other solutions that could be well within the guidelines but I don't subscribe to the idea that there's a location or access problem.

Ms. Mohammadi: Just being at the end of the Market and then just having a very small storefront for a big store I would see maybe letting her have just one sign, but not three for sure.

Ms. Rudeck: So you think they do have a location or access problem?

Ms. Mohammadi: Not a huge problem but I could see that they are at the end of the Market, maybe some people don't come all the way to the end. It's just such a small storefront for such a huge store so maybe that one A-frame would help them but honestly I'm not a hundred percent sure I have to go back there again and see.

Ms. Rudeck: I think they were saying that the storefront is so long that that's why they would need two of them, so I get that it's small in proportion to the depth of the store, the length of it is pretty big.

Ms. Mohammadi: I was just thinking about that is proportion to the store then

Ms. Buker: I'm intrigued by guideline 3.6.6 a, there's a note there saying that the Commission may approve of the following off-premise signs including group directory signs. I wonder if that would apply to the sign that has these takeaway handouts that are kind of acting as a group directory of the multiple vendors, available in this space. That's something that kind of piqued my interest when the applicant was walking us through that. Did anyone else glom onto that at all? I'm kind of curious about your thoughts?

Ms. Rudeck: They have a few of those throughout the Market. There's one where the flower shop is on the corner, in between them and the Corner Produce and it's for the shops that are inside that building underneath Matt's in the Market. They fit the guidelines of the 18 by 36 but they'll have four or so businesses listed on it but it's usually for shops that are in the Market and hidden.

Ms. Young: To clarify there's only one business in this location right? There's no more stores behind this or upstairs or downstairs or anything like that this is a correct? Single vendor, single location as opposed to a group?

Ms. Hoffman: Correct.

Ms. Martin: The only other thing that I can add on just because I was a tenant there for a long time as well is a lot of times the other side of the Market where the vendors are, they have the open slabs that they set up sometimes with tenting and stuff that for whatever reason a lot of people think that the Market ends at that: before those slabs begin. They won't come all the way to the end of Virginia. Technically goes all the way to the end but sometimes people don't see it that way, that would be my argument.

Ms. Leong: I guess I can see that concern that because this store and the stores around it are further north that they're not at the entry and central activity of the Market but I question

why a sign right outside the store would be that helpful. It seems that a directional sign away from the store directing people to the store would be more helpful.

Ms. Mohammadi: My experience honestly as a business owner is that people are wandering around and don't look at the signage or don't follow the signage that is far from them. Sometimes just having something right there and then to direct them is helpful especially, at the Market with all the crowd and so many tourists.

Ms. Le: When I work with applicants it's clear to me that there is a divide - whether perceived or real - about businesses owned by the PDA and those outside of the PDA, in the Post Alley north of Virginia area. I usually think of access or barriers to access as like a physical things, like hidden or down some stairs or hard to see, but there is at least potentially perceived different barriers to access of such as umbrellas of advertising. Businesses that fall within the PDA rubric and have that access versus those who don't

Ms. Martin: may I make a comment as well as a as a landlord?

Ms. Le: I just want to remind you to be very careful about that line between Commissioner and property owner and to stay on the property owner side of that line without too much interpretation of the guidelines which is the Commissioner's job.

Ms. Martin: I just wanted to add was that this building and then the building farther down from us which is the Virginia building with Turkish Delight and Pike and Western, are the only two privately owned buildings at this end so we don't get the same press or push because we're technically not part of the PDA so they don't advertise for us but we don't get mentioned, so that's just another thing to add.

Mr. Bown: One of the questions I asked was the size of the space and it was 87 feet with signs on the awning. What do they, say what do they promote?

Ms. Martin: The name of the store and that was approved when they did design once before.

Mr. Bown: Then there are two of them that are going to do the same as the A-frame signs?

Ms. Hoffman: Sign one is our logo and that is where I have affixed the Pike Place Market map with the vendors denoted that we carry in our store. It's different, sign one is the sign I have a brochure holder attached to the side that has the Pike Place Market maps that I've created and those maps are half sheet size, so handheld five and a half by eight and a half and they just affixed to the side of the A-frame.

Mr. Bown: I'm still stuck on the three signs, the need for the three signs.

Ms. Hoffman: If I could clarify again what I presented to you with signs one two and three are what we have that are already in existence and I realized that all three are out of compliance in one dimension or another. I just wanted to present these to the committee to see if we could come up with a compromise that's sustainable and usable for both parties.

Mr. Bown: I think what I'm hearing more of is the fact that it's been done before whether with approval or not and that's the basis for it as the strongest argument for it and I'm still not seeing it yet, so I'm open.

Ms. Rudeck: The guidelines clearly state that per 3.6.6 B 1 if we determine that it has a location problem or access problem that no more than one sandwich board per business shall be allowed, that's a pretty firm guideline so I think even if this were to get approved they could only do one. I personally am strongly opposed to these signs. I think they are in violation of the guidelines and I agree with Sam that they could use their large storefront or their windows to come up with some creative signage to draw attention especially from across the street, from even the park. If they advertise on the windows, that might be a better way to do it and would follow the guidelines.

Ms. Hoffman: May I ask a question just because I'm new with the company and new with these committee meetings; if I were to create some signage for our windows would I need to come before this committee again to have the design approved?

Ms. Rudeck: Yes

Ms. Mohammadi: I like that idea. I think that would be good to have signage on the window.

Ms. Hoffman: May I pose a follow-up question, I know this is probably very against Robert's Rules me interjecting but I'm really trying to grasp and understand what I can do so we can all work together here. Do you all have any suggestions how I can better advertise things like what soup I'm serving that day, what hot meals I'm serving, does anyone have any great ideas on how to incorporate that advertising that's not on a traditional A-frame sign? I'm just looking for some feedback really.

Ms. Rudeck: You could have that on your window with some sort of framed thing that's permanent and then you switch out. I don't know how big it would be but you could switch it out saying whatever your daily specials are or what your soup is for the day.

Ms. Hoffman: Great thank you for that suggestion. I just haven't seen it done that way with other vendors in the Market which is how we got here.

Ms. Buker: The A-frames you have that are the general branding are doing the same job as the hanging signs so I wonder if your A-frame is where you do advertise the daily specials and for people like myself who walk through on a daily basis it's kind of nice to see, yesterday it was the carrot soup and today it's this other thing. I don't know if that would be beneficial to use your A-frame for the specials.

Ms. Hoffman: If you'd be able to scroll down through the document that is what is achieved through signs number two and three so as I mentioned I've provided photography of all three styles that I have available but yes I can absolutely work those in with signs two and three. I wanted to be as transparent as possible and be as sustainability minded as possible because essentially if all of these are out ruled these are all unusable to me so I wanted to present the options to see if we could come to an agreeable compromise.

Ms. Buker: I have one question for the Commission as the newest member of the Commission; do we have a precedent for special situations where that might apply here?

Ms. Rudeck: Previously the only area of the Market that we've allowed A-frames that are on the street have been on Western Avenue mainly because that's the quietest side of the Market. So it has been argued that Western Avenue has a location or access problem. Throughout the rest of the Market all other A-frames on a main street have been denied unless it was for it a space that was on the interior, so for example I think right before the shutdown there was one on First Avenue right across the street from my store space, they have a llama on an A-frame and that one got denied because it's on First Avenue and so at least my time on the Commission they've typically gotten denied unless they were on Western Avenue or an interior space.

Ms. Le: Shortly before the pandemic there was one approved by the commission on Pike Place on the east side of the street by Jack's Fish Spot and where the Post Alley hits Pike Place but just as Lauren said it was for a business that didn't have street front access, it was tucked back into the building.

Ms. Mohammadi: The Mexican place, that A- frame was approved, it was inside the building and it's really hard to find.

Ms. Rudeck: When they have been approved they've had to meet these guidelines the 18 by 36 inches tall and only one per location.

Ms. Buker: Before we get to the motion are we able to vote on a portion or an alternative like the applicant was saying since this is a discussion? I don't necessarily know if there's an approve or deny for example. I would propose approving one sandwich board on the basis of location being at the end of the Market and not getting the foot traffic. That would be my recommendation, is that something we're allowed to say?

Ms. Rudeck: We could take a vote on location and see if people think it has a location or access problem.

Ms. Young: Leslie what you just described would be a motion, then we would vote to either approve or deny.

Ms. Le: I would suggest it be a little more specific if it were to be a motion but generally the options are approve as presented, approve as amended, or denied so for that middle option the amended would need to be pretty specific They presented three signs in specific places of particular sizes and then in the discussion I've heard lots of different sort of configurations of what may or may not be acceptable, so the amend would need to specify number of signs if any, and any parameters on size being imposed if any, or to approve as presented would mean the full three signs exactly as presented

Mr. Bown: The three signs in the location on exhibit B, is that what we're voting on?

Ms. Le: There is no motion to be voted on yet. The applicant proposes the signs one two and three in those particular places corresponding with the imagery that's been provided.

However it sounds as if the applicant is also amenable to different suggestions or limitations so there's nothing that is being voted upon yet. If there is any consideration to approve I would suggest really specific parameters pertaining to number, exact location and the physical aspects.

Ms. Rudeck: I would be really nervous to approve any A-frame sign in this location because it is on the main street. I know it's towards the end of the Market but it's on the main street of the Market and that will set precedent to allow A-frames throughout the entire Market because it's on the main street.

Mr. Farrazaino: I don't think without a case being made for a location or access problem which I don't think has been made we can get beyond that to actually approving a particular sign. I think to Lauren's point we already have an issue with trying to enforce signs that are not approved and so if we can make movement down this road in getting those removed, approving something different here when there's not a location problem would hurt us in that effort. It feels like we should maybe get take the temperature of the Commissioners to decide if we can get beyond this location or access problem is a hurdle that we can we could get beyond or can't and then that would determine if we have a motion to do something else, but that's just my thoughts.

Mr. Bown: In the past when you say location or access is that are we talking about businesses that are in the back of another business or what was the precedent for location or access problems?

Ms. Rudeck: Previously it's been businesses that are down a few stairs or behind a business or on the back side of the Market.

Mr. Bown: as opposed to the one we approved last week, the downstairs in the in the Market in and Western Avenue?

Ms. Rudeck: Historically Western Avenue has been the slower side of the Market so it has been argued in the past that that's that site has a location issue

Mr. Farrazaino: Those were also approved with the caveat that should traffic bloom with the new waterfront access and all those kind of things where it no longer is an access problem then those sandwich boards would go away.

Mr. Farrazaino made a motion to deny the application as presented citing 3.6.6 B line two which is if the Commission determines that a business has a location or access problem we can make an exception but I don't believe we've had a case made for that determination so I would make the motion to deny the current application

Ms. Leong: I'd like to amend that motion and include 3.6.6 B1 in addition to B 2

Mr. Bown: 3.6.6. B 3 as well.

MM/SC/SF/SY 7:0:0 Motion approved as amended. (Ms. Martin abstained.)

Mr. Farrazaino: I would like to just further my opinion to the applicant that I would be in support of some creative ways to use that very extensive window frontage more creatively to help bring folks to the business. I happen to really like the business and support it so we'd love to see it thrive.

Ms. Hoffman: Thank you so much for that feedback Sam. This was almost excruciatingly painful, this process, so maybe I'll rally in a few weeks and get back to you all but thank you so much for your time

Ms. Martin: All right Minh Chau now I'm stepping back into Chair and Lauren is stepping back in Vice Chair.

Ms. Le: Clarification that the Kitchen & Market has two components. Since the Use Application was not approved, the Design application is irrelevant.

062222.32

Over the Line - Use

1501 Pike Pl – 4th floor Down Under, Fairley Building
Dexter Rothschild and Nolan Harris, Business Owners

Ms. Le: This is another two-parter that has both the Use and Design components so going in order we'll start with Use; 1501 Pike Place, The Fairley building Down Under, fourth floor in a common area. Dexter Rothschild the prospective business owner will be offering life portrait and caricature drawings. this is in a common area so it's not a traditional business base that has four walls and a door and a window it's just in a common area. you'll see more detailed plans where different stairways, hallways, and things converge. It is about 80 square feet that they've detailed meticulously in their applications. Hours of operation are daily, it's open seven days a week from 10 AM to 7:00 AM. There are two owners here and both of them say that they have no similar business interests. The proposed use is 2.5.5 B Professional Services and then 2.5.4 D, that's hard to find or special items or services. Over the Line art LLC with the two individuals each owning 50 percent the on-site for day-to-day operations as well including the actual drawing. They'll take you in a moment through their exhibits which include a site plan some description of the services offered and statements note that in these exhibits there will be revisions. The Committee had requested some supplemental information which they have provided and flagged and highlighted for you. So with that I will hand it over whomever was chairing the URC at that time

Ms. Young: the use committee reviewed Over the Line and under the general principles of uses in the market 2.1.4 it does provide a variety shopping area with diversity of many small owner-operated businesses so it meets that criteria. For the priority of uses just as Minh Chau mentioned 2.5.4 it meets priority of seller made arts and crafts as well as other retail uses being Professional Services and hard to find items since these are artists and it's very craft related. 2.6 methods of use it is a face-to-face business because they create caricatures, so it's almost literally face to face. 2.6.1 owner operated. They'll be on site the minimum of five days and it was mentioned they intend to be there seven days there's a specialty nature because they are artists. 2.6.4 uh 2.6.7 there are no other businesses in the market that are exactly like this one and 2.6.8 there's a 50 50 ownership here and they have no other businesses within the market or outside the market. This is a non-permitted use so 2.7.2 they

meet the condition that the use will add to a desirable mix of uses and uh in businesses within the market. So the URC recommendation was to approve and to present this to the full board Commission.

Dexter Rothschild: it would be my pleasure. We would be in the Down Under location pretty close to Golden Age Collectibles providing and drawing caricatures of customers coming by. All of our drawings take between like three minutes to 20 minutes a person depending on what they request or what accessories they're wearing. Our drawings are on 11 x 14 paper, we use permanent marker and color pencils to color it in and then after we wrap up the drawings, we have the option for custom matting and framing. The entire time we're drawing we're talking with the guest as well the customers and making sure that it's an easy process for them because it can be a bit awkward having a hairy six foot two person staring at them examining their features. We do our best to make sure it's a fun experience. We have the option to have two easels there, so Nolan and I can draw together and we can also bring in other artists to draw with us as well especially on busy days. We would have a push cart that we would set up every morning and then wheel off, potentially to a storage area that we could rent from Pike Place.

We would have a display sign that's 50 inches high and 86 inches wide that's actually smaller than what Nick, the former character artist there had in that location His signage took up almost the entire wall and even over to the left on the other side of the electrical box so right here we're looking at the layout and you can see there's lots of space for right-of-way if there's any chance that the right-of-way is blocked. We can provide stanchions and create a line just to make sure that traffic flow is not blocked so people can walk around and enjoy the rest of Pike Place. It is a very interactive experience. I like to talk to people while I draw and I talk to the crowd while they're watching so as people are walking by they do tend to stop and watch. We have dynamic pricing we do switch the pricings from weekdays to weekends just because weekends are so busy. It cuts down on the workload. We have examples of fonts; a lot of fonts in the Down Under ; are around the eight inch marker.

Caricatures has been a Pike Place Market ever since I've been here and I know some people on the board have been gotten caricatures there at Pike Place Market. I've been doing this for 21 years and I draw at parties all the time and then probably the number one question is do you draw a Pike Place Market and for the longest time Nick's been there and I was surprised to see he was gone and so I feel like I'd just be picking up the torch and carrying it if you guys allow me to.

Landlord Comment:

Aujanae Sessions: I don't have any additional comments

Ms. Rudeck: what are your proposed hours?

Mr. Rothschild: it's currently ten to seven. I do expect that to fluctuate depending on the seasons; in summertime I expect it to actually be longer maybe ten to eight. In winter time it just depends on how business is but I want to stay consistent with whatever precedence set at the market so I generally put ten to seven.

Ms. Martin: thank you for your presentation. We will now go into discussion and then we will vote on this use application. I do not see any conflict with this application as far as Stephanie said. as Market use it is not a prohibited action, it is in the Market Zone obviously. It's promoting arts within the Market. Styles and Methods of operations, we went through all of that with him which everything was accepted. Given that this was a business that existed before and as he had mentioned I had gone down as a child to get my caricature. It was always super fun I'm glad to see someone that's going to be there on a more regular basis I just think it's a great draw I think it'll be fun and I had mentioned before I think it's a great symbiotic relationship with the comic book store that's down there so I think that is a huge plus not only just to have another vendor but for other vendors that are currently already here in the market.

Action: Ms. Martin made a motion to adopt a resolution to approve the application as proposed.

MM/SC/LM/LR 8:0:0 Motion carried.

Over the Line – Design

Ms. Le: the applicant presented an array of different exhibits at the DRC including the site plan the photos of the existing space with nothing in it and then some lighting and signage and equipment detail and then some additional information was requested from the DRC last week which the applicant has provided, so what you're looking at today reflects them providing that supplemental information including the stanchions information , the font size on the larger sign, revisions to the A-frame as well as examples of other precedent signs around Market. With that I will hand it on over to Grace to talk about the details that were discussed and then the recommendation or suggestion made if any.

Ms. Leong: we had another pretty lengthy discussion about the design application for this business and I'm really impressed with how responsive the amended application is. I think that it covers everything that we asked in terms of questions and suggestions. I'm wondering if any of the other Commissioners on the design committee if there was anything missing. some of the things that we talked about were the size of the large sign and so the applicant has followed up with support material on that. we asked for information about the stanchions and I believe that's in the in the packet. and lastly we did say that we weren't too keen on the sandwich board at this location and that's now no longer part of the application. Sam, Lauren, Golnaz did you have any other things to add?

Dexter Rothschild: I'm happy with what I submitted so I'd love to go over it. all the materials: the clamp lights, the chairs, the easels, and drawing boards fit inside the pushcart. so we are extremely Fire Marshal friendly, the push cart is on wheels. We would load everything inside and take it off site at the end of the day and bring it back in the morning and set it all up, the process takes about 30 minutes to load or unload the pushcart. The only thing that would be a permanent addition to that location is the sign board which is 50 inches high and 86 inches wide that would be attached to the wall. We'd use heavy duty 3M strips to attach it there so we don't damage the integrity of the wall.

Ms. Leong: the committee did talk about the large sign that is taped to the wall. were there any other comments (I know that there was a question about the font size), but I'm just wondering if there were any other comments or anything else that you wanted to add.

Mr. Rothschild: I know my colors are very poppy and bright but the warm lights do add like a yellowish tint to everything so I do feel once these materials are inside it's going to homogenize a little bit with the rest of down under signage. I went down there to take photos of all the fonts there there'd be boards that were white and you'd take all the photos in the world and still came out yellow so I think characters will come out yellow once we put it in there. I did shrink the font size it was a little bit bigger and I put it down to 8.75 inches I did find font sizes that were bigger and I found some that were smaller but these are the examples of fonts on the same floors or characters would be where it was of similar size

Ms. Young: so I have a question under 2.6.3 it does say that your business hours should be posted it's not that they have to be but is there is there somewhere on the sign that you intend to post hours or are they going to fluctuate to the point where it doesn't make any sense to do that?

Mr. Rothschild: if you want it posted we will post signs and we can make a laminate. We could velcro it to a certain area. ideally I would like to not have it on the big board behind it would it be okay if we posted it to the left of there's an electrical outlet or conduits running up the wall could we post the signage to the left of that.

Ms. Young: again it doesn't say that they have to be posted but they should be posted so if you choose to post them I was wondering what you're thinking about where you would think to post them

Mr. Rothschild: maybe to the left between where it says caricatures and the conduit running up and down the wall got it I think that would be an ideal area

Ms. Rudeck: thanks for going around the market and getting samples signage with similar size and font size. I think the revisions to your sign look really nice.

Ms. Buker: I have one question and you may have already answered this. I notice in the packet there's two slightly different designs for the large sign one that has more characters and one that has fewer characters. are you going with one or the other?

Mr. Rothschild: the characters may vary on the signage. We may update them throughout the years but the layout of the signage would be the same and they would be kept in that same area. We'd keep the caricatures as much in the pink with like vignettted arms limbs or hair ears beards going into the blue on the sign.

Ms. Rudeck: one that we discussed last week was 3.6.1 signs should be simple clear and of modest size and I think his revisions making the font slightly smaller help meet that guideline. the overall size is large but I think it's kind of a unique situation because it's kind of the backdrop of his business so it works as a sign and also kind of like a mural for the space so I think with the smaller font it would it meets that 3.6.1

Ms. Young made a motion to adopt a resolution to accept the application as presented. The relevant guidelines they have met are Section 3.4.3 a, 3.6 and 3.61

Ms. Martin: so there was no conflict found in with 3.61. we felt that with his new additions that it was now modest

MM/SC/SY/LB 7:0:0 Motion carried.

Ms. Martin: and so with that I guess we are to move to the report of the chair is that correct

062222.4 Approval of Minutes

Ms. Le: There's something on the agenda for approval of minutes but I wasn't able to get any of those out to you so I apologize that there's nothing to approve now so you're correct the next item after that would be report of the chair

062222.5 Report of the Chair

Ms. Martin: just to remind everybody that we have next week, we don't have any obligation now for the court case so that has been removed. You have seen those emails that went out last week but then to remind you that July 6th would normally be a committee meeting and we're doing a full commission meeting so I just wanted to remind everybody because we had all approved to go forward to try to get as many applicants forward as possible. so we will have two meetings in a row so the sixth and then the following week so just reminding everyone to be ready for possibly a longer session than possible so or needed anyways

062222.6 Standing Committees

With that we will go to the reports of the standing committees as does Grace or Stephanie have anything to report?

URC: no report

DRC: no report

062222.7 Staff Report

Ms. Le: I have the three items that are listed there, then two items I will add on somewhat ad hoc.

The standing item of admin approvals. To date none to report out since the last report was made.

For the transition to hybrid public meetings also no updates to report since the last was made so that's the report was that the meeting space in the Pike Place Market for public meetings should be ready July early July I'm hoping maybe as early as that July 6th meeting that Lisa had just discussed will keep you all updated of any changes

Commissioner recruitment updates: nothing new to report. The posting has not yet gone out so that would be the next step and I'm the responsible party there. I've been thinking about ways to incorporate current Commissioner input into this process you all know what the job involves and you have what I therefore I think it would be really valuable to have Commissioners participating in some way and make those selections find a number perhaps up to four people in this round and two later in the year so very much about building up this team.

so those are the things and then the two ad hoc things. At the last meeting there was a question about when the current emergency legislation ended; it'll automatically expire 60 days after the current state of emergency is lifted. The Mayor of Seattle that has the authority to do that so 60 days from that date, whenever that date may be, and again that emergency status is directly related to covid.

Lauren had sent out the email about some Sandwich Board concerns so I see that as a concern as well. Right now there's so many things going on and that combined with the nature of how the records have been kept historically over the years which is in paper files, I think that that would be a very big project that might take a while. I think some good approaches would be to kind of break it up into pieces so maybe go block by block and that could be something that is feasible starting this summer with the amount of time that I have to devote to that piece of work and it's compatible with the way the records are kept. There are a number of sandwich boards out and about and the number seems to be growing that are not approved and it's not often the case that they are approved because there are so many criteria related to those approvals. That's it for my staff report the three items on the agenda and the two ad hoc additions.

Ms. Martin: would you be kind enough to let us know what positions are actually open on the on the commission right now?

Ms. Le: 1 architect, 2 residents, 1 business owner. There are four that will be advertised so one is for architect. There are two architect positions on this Commission and one is filled, that's Grace Leong and the second is vacant. There are two resident positions so they're both currently vacant now that's kind of an interesting one because the Market has a wide range of socio-economic diversity among its residents so it's cool to think of the possibility of bringing all those different lenses through these two resident positions, craftspersons, business owner.

Ms. Rudeck: Business owner, that's my position.

Ms. Le: Lauren is there representing an active business owner in the Market she's been fulfilling the role since her second term expired so it'll be somebody who owns a business within the Market. That's the four that will be part of the posting and then later on in the year there will be up to two for Allied Arts organization

Ms. Martin that and whereas they know comes from and they advertise for those that's not part of the City correct?

Ms. Le: All of the Commission's work is part of the city. How those two positions work it's a little different than what I just described. Allied Arts organization sends us a handful of nominees and then the department selects to recommend to be seated. I've been in touch with them recently and their plan is to submit those later in the year because the Commission terms turn over in December so it makes sense to get things going closer to that time to make sure that the people are appropriately lined up and ready for a December term.

Ms. Martin: No one's currently waiting though, I was just trying to clarify because sometimes things are said that I just wanted to make sure that we are understanding. Is that right?

Ms. Le: Are there Commissioners waiting for like an interview or an appointment? Not on this commission currently so the next step is me making the posting for the four. That's me and then the Allied organization Allied Arts organization sending us two, which they haven't provided in a handful of years but I guess that's understandable because it's just been a weird few years probably for organizations

Ms. Leong: one of the guidelines says each sandwich board must display a sticker indicating it is approved by the commission. I may have just seen the sticker and not recognized it but is that something that's actually been happening?

Ms. Le: not since 2019 so again this would be part of the audit of just getting caught up with all of the systems and making sure they're in place

Ms. Leong: would you be the one that holds the stickers?

Ms. Le: I'm not in possession of any stickers but I could easily track them down.

Ms. Rudeck: when they've been applied they go on the in like the back side of it inside yeah and they're usually at the bottom so when you're walking by it's a kind of a silverish sticker they're pretty noticeable.

Ms. Le: that's what I have encountered too and sometimes I'll approach people with no sticker but they say they've been approved turns into a little research project but I do think the block by block approach could be a way just to break it up into manageable pieces so there's some progress being made but probably not all at once, definitely not district wide.

Ms. Rudeck: Thanks for doing that, Minh Chau.

Ms. Mohammedi: Thank you, can you look at all this signage that Can Can has, they also have a huge door, they just open that door to the Post Alley just to have a huge sign on that door. That door blocks the whole Post Alley; they just use that door to have this signage that is not even a modest size and it's not approved.

Ms. Rudeck: Amplified music another item also.

Ms. Le: I'll try to keep this limited to a couple more minutes and then if we need to put this on the next agenda happy to do so. They did come before the Commission for both use and design. There are some things that people are aware of that are outside of what is approved

so I've been working actively with both them and the property owner. They plan to come before the Commission they've actually verified that they've hired a project manager to get all of that sorted out and submitted and I would agree that at this point it's at the stage where it does need a professional project manager so that conversation is very much underway and they are aware that they'll need to come back to seek retroactive approval for a number of different things including sound on the weekends and artwork and various other things that are outside of the scope of what was requested and approved.

062222.8

New Business

Land Use Legislation

Ms. Le: We do have a member of the public who has arrived who wants to give public comment on this issue. Would you like this at the beginning or the end of the discussion?

Ms. Martin: they might as well go ahead in the beginning I think that would be good.

Public Comment:

Skip Knox: thank you my name is Skip Knox and I've spoken to the Commission before and I appreciate the energy that this Commission has extended for the benefit of the market over the years. I'm still offended by if I'm correct in my understanding that the Department of Neighborhoods never did consult let alone collaborate with this Commission on the legislation which removed certain rights and responsibilities of the commission is unique among commissions so far as I understand having legislative authority to decide color paint kind of Windows and so on among. all the commissions and Boards in the town that are advisory this one has this special character and the public does not want to see this insurance policy which is what that is whittled away nibbled away Thousand Cuts and all that stuff. so I'm looking forward to seeing the legislation that is being proposed and I've asked to see working papers and draft papers and I think the commission would be well advised to ask for the same thing to see it as it evolves rather than being given here it is what do you think of it without having any input and I suspect that may be what is happening as we speak and I do not think that that's respectful of the committee or the commission nor is it I think appropriate that the legislation is very clear that this commission has very special requirements. the survey that was instigated by the department of neighborhoods was not something so far as I know requested by the commission so the uh the notice that went out with the survey was that due to the success of the administrator review by what term is the success determined what's the criteria who says so. I think it's important to see that survey I've asked for it and I haven't seen it yet it's been in-house for a month. I don't understand why the delay so where is it where are the records that brought it forth what was the contract lit for what does it say what was the cost and so on. Were any of these things discussed with the commission I don't think they were I would hope the commission would ask what are the requirements and so on. and simply for the good of the order as somebody who hasn't sat in a lot of meetings but enough I still don't know when I hear a voice whose voice it is it would be great if the commission could from time to time when they address each other address each other by last names. um so that that is uh that is the last comment it would make is simply that the minutes that are rendered from the auditory excuse me I got this migraine thing going on it interrupts my speech. the minutes are that are transcribed

from the audio recording are useless they're offensive and I don't know why we're paying for it because they don't make any sense at all unless you're here and can recall what was said in the course of the meeting so I would hope that the commission would say can we do better than that and I don't understand why they couldn't do better than that so maybe the commission just has to ask and get a better system for recording a minutes thanks for the time

Ms. Martin: thank you for your public comment Mr. Knox. No other public comment so with that I would like to go on to the new business as we had discussed with the letter. Sam wrote he also left the meeting at 6:00 pm, he sent an email expressing that he was sorry and that he had a situation he had to deal with and that he would try to make it back but feel free to discuss and edit at will.

Ms. Martin: has anyone been able to read the draft yet and do you feel like discussing it, do you want to read it at will and come back, can we edit it, how do Commissioners feel about this?

Ms. Young: I read it and I thought it made all the right points and I thought it was an excellent letter. The only comment that I would have is maybe the very last sentence saying that he says, "we look forward to potentially evolving the processes of commission's work." It's that very last paragraph there and the only wordsmithing I would do with that is - because it's the closing paragraph - is just to say we look forward to evolving the process and that we don't feel (or some language in here that just says but we don't feel) that legislating the administrative process is supporting this goal. Just closing that way (the way he opened essentially) just closing with the same message. That would be the only comment I have about the overall letter. I think it hits all the points that we talked about.

Ms. Leong: Stephanie could you draft that and maybe we could just approve that at the next meeting.

Ms. Young: sure

Ms. Rudeck: Do we need to read it out loud for the records, so that it's clear that we weren't discussing this beforehand, we just received the letter but we didn't have any sort of discussion about what the letter says so I don't know if we need to read it for the record and then discuss it

Ms. Leong: Lauren what you just said wouldn't that clarify it like none of us have discussed this.

Ms. Le: I feel that's adequate and then there's a time stamp you haven't had it in your possession for a very long time and you all are diligent about reporting conversations or ex parte communication, not that this wouldn't even been that but I would agree with what Grace said that it seems adequate.

Ms. Buker: I think two weeks makes sense given that what Minh Chau was saying it would take 60 days after the end of the emergency order so it seems like two weeks is within the time frame that we have and I was going to second basically what you said I think this is a

great letter. I agree with that edit to the summary at the end to just reiterate and my only other comment was going to be, do we know yet where we are going to send this or is that something we want to clarify once we firm up the letter in two weeks?

Ms. Buker: I think we had discussed sending it to the Department of neighborhoods but I'm not sure if maybe we want to think about who the recipients should be and we can each kind of bring our ideas so that we have a nice cohesive list.

Ms. Martin: Sarah Sodt was the one at the Department of Neighborhoods that asked us to write a letter, she would like us to have input because they were the ones writing the legislation or being a part of it or looking at it so obviously if that's the intention we would definitely speak to her because you know we were asked to write them individually as well as a group so they just wanted input because they haven't heard anything so these are awesome.

Ms. Leong: It was also suggested that we address the letter or copy the Mayor and City Council members.

Ms. Rudeck: I think we could also give it to the Seattle Times.

Ms. Martin: I don't know if you need to do that now.

Ms. Rudeck: I think we should do it sooner rather than later just so our voice is heard loud and clear.

Ms. Mohammadi: yeah because if we do it later when it's too late it's too late it's already passed and there's no point of

Ms. Martin: well no, what I am saying is does it need to go to Media yet would be my question I'm not saying it doesn't need to go.

Ms. Rudeck: I think before legislation is written for our part of administrative approval it should go before media. If they write the legislation and it's going before City Council it's almost too late.

Ms. Martin: and that we better make sure that everybody on the board is clean and abides by all Commission rules.

Ms. Leong: I had suggested that we didn't need to read the letter out loud but I wasn't considering that we do have members of the public here and I think for transparency that would be a good idea but understand that this is a draft letter.

Ms. Young: It's a thought that since this is our first look at all of it and we're just making individual comments, it might be cleaner for people and less confusing for them once we get a contributed draft from each of us. In other words we draft our sections send it to Minh Chau and then read that version out loud as opposed to this very initial version that we haven't really ...you know because if we go through every iteration that'd be actually more confusing.

Ms. Leong: that's a good point I agree

Ms. Le: and it's already part of the public record, anything I receive is and so anybody who has read the agenda or reads the meeting minutes or hears about it, if they're very interested they can always request the first draft.

Ms. Buker: are any Commissioners planning on drafting their own letter to send or did we decide that we're just doing this one group letter or is it an individual decision?

Ms. Martin: I was going to write my own as well just because I feel like from a tenant and a landlord and just a person that comes to the Market I just would like to do it is myself, not in the role of chair.

Ms. Young: I kind of had the impression that in order to be a little bit more consistent that we wanted at least see a draft of what we were thinking of saying as a commission so that we, in our individual letters, could reinforce what was there. As opposed to all diluting the message by going in different directions. So I welcome Sam's attempt to do this so I can at least gel around some ideas that he presented and, like I said, I saw there mostly things that we had already discussed as a group anyway

Ms. Leong: I think it was a really good letter. Would that be the process: that we send any proposed edits to Minh Chau and we discuss at the next meeting?

Ms. Le: yeah, that sounds like a good way to do it and then I can incorporate them as track changes and then send them out to you all and you all can look at them starting with Sam's draft and then with additions and discuss further.

Ms. Young: I support that approach

Ms. Martin: I would agree. I think that'll work well.

Ms. Martin: okay so we will move to adjourn I guess then and all other um discussions in regards to these drafts will be sent to Minh Chau and we will discuss at the July 6th meeting we'll be at full Commission meeting is that correct or does everyone agree?

Ms. Leong: will the goal be at that meeting to have a final letter?

Ms. Martin: or as close to possible?

Ms. Young: Would it be easier for the understanding of the process if we could submit our changes by a deadline so that Minh Chau can gather these together and then we have more time to review them as opposed to her waiting for the last minute and then sending them out just before our next meeting

Ms. Martin: how long are we allowed to have them without discussing or we just have to promise not to discuss them time

Ms. Le: I wouldn't be too concerned about having them too far in advance as long as you agree that it's not going to be an extensive discussion via email.

Ms. Leong: Lisa, would you be able to reply all to the draft letter and just give us a deadline to have comments to Minh Chau?

Ms. Martin: sure I can do that

Ms. Martin: Minh Chau what would you suggest to have as a deadline to get them out for you since you're the one that has to go through these what would you like

Ms. Le: the next meeting is July 6th I could get them out to you out July 1st so then there's a weekend and there's a holiday yeah maybe the 30th June

Ms. Martin: can I send an email out to everyone requesting that

Ms. Le: sure or I could do it as well and then we'll just refrain from continued reply-alls and does that work right

Ms. Martin: I think that works

Ms. Le: so you'll send edits to me by July I'll incorporate them and send out an inclusive draft by read July 1st and then people will have over the holiday weekend to review and think in advance of the July 6th full commission meeting?

Mr. Martin: okay that sounds good

Ms. Martin: any other questions or comments about it or anything else anyone wants to discuss?

Mr. Bown: just quickly so the purpose of the meeting on the sixth was to get through a bunch of applications and then it looks like we're going to add this on as well. I'm just thinking about time are we looking at a like just an idea of like a three-hour meeting or four hour meeting what are we looking at here.

Ms. Le: I would estimate it's comparable to being a full meeting such as today or the one two weeks ago. I feel like where they run maybe two to two and a half hours and right now we're at the two hours twenty minute mark so yeah two and a half a week. that's not a quote and I can't predict but it is going to be a full meaning, multiple projects, actions taken all, of the various reports that are usually part of a whole meeting and then this discussion piece. Also open to other ideas I mean they don't want to box you into the July 6th so we do have options of special meetings if it requires a standalone session.

Ms. Buker: I would recommend we stick to our plan with meeting July 6 to get through at least some more applications and it seems like there wasn't much discussion on the letter today, is that just not everyone's had a chance to read it or are we kind of all in agreement with it. I imagine that it seems like we just have one edit to it so it might not be a huge discussion point.

Ms. Leong: I agree with Leslie, that's my personal sentiment,

Ms. Rudeck: I agree too

Ms. Mohammadi: me too

Ms. Buker: it was a really good idea Lisa to kind of propose having that meeting since we do have a crunch of applications to get through and we have that duty and I think that's a good way of doing it.

Ms. Martin: would someone like to move to adjourn this evening's meeting?

Ms. Leong: I'll make a motion to adjourn the meeting.

Ms. Young: I second the motion.

The meeting was adjourned at 6:42 pm

Submitted by: Minh Chau Le, Commission Coordinator