



The City of Seattle

# Ballard Avenue Landmark District Board

Mailing Address: PO Box 94649, Seattle WA 98124-4649  
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BLD 1/23

## MINUTES OF THE JANUARY 5, 2023 MEETING

TIME: 9:00 A.M.  
PLACE: Ballard Customer Service Center-Conference Room  
5604 22<sup>nd</sup> Ave NW

### BOARD MEMBERS

Kaia Wahmanholm, Acting Chair (participated remotely)  
Joe Herrin  
Miriam Hinden  
Anthony Salazar (participated remotely)

### STAFF

Minh Chau Le

### Absent:

Angela Economou  
Richard Hiner  
Tommy Patrick

As a quorum was present, the meeting was called to order at 9:13 a.m. by Acting Chair, Kaia Wahmanholm.

### 010523.1 BOARD BUSINESS

#### Board officer elections :

Joe Herrin made a motion to defer the election until February 2023.  
Kaia Wahmanholm seconded the motion.

4 in favor, 0 opposed, 0 abstained. The motion carried.

Discussion of Right of Way temporary structures:

The Board requested that City of Seattle staff provide a summary of the topic at hand for the benefit of the two new Board members.

Alyse Nelson, Public Space Management (SDOT) provided a summary of the Safe Starts temporary permitting program from its inception in 2020 to current directives by which structures in historic districts will need to be re-permitted by December 2023. She said all SDOT-issued permits are temporary and revocable.

Seattle City Councilmember Dan Strauss said historic districts are being given six months more time than the rest of the city to allow for planning to meet district guidelines and that his office was planning a community meeting in spring 2023 focusing on design of the structures to meet district standards.

Minh Chau Le said the existing guidelines appeared to address issues related to structures and a companion tip sheet could be developed to assist applicants. She said the guidelines could be revised but doing so would require a formal process and more involved timeline.

Joe Herrin said the Board should avoid any decisions that conflict with the tenets within the Landmark District's National Register Nomination Form.

Miriam Hinden said the District's National Register status could be undermined if guidelines are not adhered to.

Minh Chau Le said the guidelines discuss preserving both the physical and non-physical qualities of the District and there is an opportunity to emphasize both in the discussions of the structures.

The Board acknowledged there is a broad range of community opinion about the structures within the Landmark District, ranging from highly in favor to highly opposed.

Joe Herrin made a motion to schedule a Special Meeting of the Board in two weeks' time to further address design of the structures.

Miriam Hinden seconded the motion.

4 in favor, 0 opposed, 0 abstained. The motion carried.

The Board identified the following primary areas of focus for the Special Meeting: form; materiality; character or fit within the District.

**010523.2 APPROVAL OF MINUTES**

The Board reviewed the minutes of the May 5, 2022 meeting.

Kaia Wahmanholm made a motion to approve the minutes as presented.

1 in favor, 0 opposed, 3 abstained (Joe Herrin, Miriam Hinden, Anthony Salazar abstained because they were not present on May 5). The motion carried

The Board reviewed the minutes of the November 3, 2022 meeting.

Joe Herrin made a motion to approve the minutes as presented.

Kaia Wahmanholm seconded the motion.

2 in favor, 0 opposed, 2 abstained (Miriam Hinden, Anthony Salazar abstained because they were not present on November 3.) The motion carried.

The minutes of the December 1, 2022 had not yet presented for Board review.

**010523.3 REPORT OF THE CHAIR**

There was no report.

**010523.4 STAFF REPORT**

Administrative approvals monthly report:

The staff reported one administrative approval has been issued since the last monthly report for an external utility meter at 5136 Ballard Ave NW.

Update regarding legislation related to land use decisions:

The staff reported that Council Bill 120456 had been presented at a City Council Committee hearing on December 9 and would next proceed to a Council Committee meeting followed by a vote by full Council.

Kaia Wahmanholm made a motion to adjourn the meeting. Joe Herrin seconded the motion.

10:24 a.m. The meeting was adjourned by acclamation.

Submitted by Minh Chau Le, Board Coordinator