

Seattle Youth Employment Program (SYEP) ELIGIBILITY VERIFICATION CHECKLIST 2023

You must provide proof for each of the three categories: household income, age, and current address. ***Legible copies of original documents are accepted and preferred.***

Some documents can cover two requirements! For example, free/reduced lunch letter can prove income **AND** address. State ID can prove age **AND** address. Review your documents carefully!

Proof of Income or Public Assistance (must show parent/guardian name on document if living with them)	
Public Assistance:	
2022 or 2023 Free and Reduced Lunch Award Letter OR	
2022 or 2023 DSHS Letter for TANF or SNAP Benefits OR	
2022 or 2023 Washington Apple Health Benefit Letter (or Apple Health Card – Molina, United, etc.) OR	
2022 or 2023 SCL/SPU bill with utility discount applied	
Household Income (all adult household members must provide proof of income):	
Household 2021 or 2022 Income Tax Return OR	
2022 or 2023 Pension Letter OR	
2022 or 2023 Social Security Administration Benefits Letter OR	
2022 or 2023 1 month of paystubs (<i>must show dates paid, payee's name and gross income</i>) OR	
Unemployment Benefits Document dated within the last six months OR	
Letter from School Counselor or Agency case manager stating knowledge of household income OR	
SYEP Declaration of No Income form	

Proof of Age (no expired proof of age allowed)	
State ID or Driver's License OR	
Valid U.S. Passport OR	
Permanent Resident Card (aka green card) OR	
Birth Certificate	

Proof of Address (must show parent/guardian name if living with them)	
Home Utility Bill OR	
Copy of Lease or Mortgage OR	
Current Cable Bill OR	
Official Mail from Federal, State, or City Agency OR	
Unofficial school transcript with address listed OR	
Other proof you are attending Seattle Public Schools or a Seattle College (North, Central, South)	