

Neighborhood Outreach Expedited RFQ FAQ

1. Why is there such a short time frame for submitting the Expanded Neighborhood Outreach RFQ application (7 days)?

The goal of the expedited process with a quick turn-around time is to fund programs as quickly as possible. To help with the quick timeline the application has fewer questions.

The questions in the application have a tight focus: how many FTEs are being requested and in which neighborhoods, the program's understanding of the neighborhood(s) they selected on their applications, and explanations how the program will recruit and hire staff that reflect communities they'll serve.

2. Can programs that serve a specific demographic apply for an FTE focusing solely on that demographic under this RFQ as long as it is within the neighborhood(s) selected on the application?

The RFQ requires a focus on geographic coverage; however, a program which serves a specific population could expand the services provided under this RFQ. Applicants may explain how they will include all demographics experiencing homelessness in their application.

Here are two examples:

Example #1: Agency A & Agency B could create a collaborative application in which Agency A requests .5 FTE to serve their focus population and Agency B requests .5 FTE to serve the balance of the population within the neighborhood.

Example #2: Agency A applies for the RFQ and describes its expertise with a priority population and includes how they will coordinate/communicate with other outreach providers to enhance outreach services in their focus neighborhoods.

We encourage all of our HSD outreach partners to apply for this funding and to explain in their application narratives how they would best serve neighborhood specific populations that need assistance. Creativity is encouraged.

3. Is there a requirement in this RFQ to work with local neighborhood businesses?

To the degree possible, neighborhood outreach workers will provide problem-solving, education, and information to businesses, Business Improvement Associations (BIAs), and community members in the neighborhoods where they are active.

4. Please define the neighborhood areas identified in the RFQ.

West Seattle, Delridge, South Park, and Rainier Valley vicinities -Council Districts 1 and areas in Council District 2

Neighborhoods include: Admiral, Alki, Arbor Heights, Delridge, Fairmount, Fauntleroy, Gatewood, Genesee-Schmitz, Harbor Island, High Point, Highland Park, Morgan Junction, North Delridge, Pigeon Point, Puget Ridge, Riverview, Roxhill, Seaview, South Delridge, South Park, Sunrise Heights, West Seattle, West Seattle Junction, Westwood, White Center.

Rainier Valley is in south east Seattle. It is located east of Beacon Hill; west of Mount Baker, Seward Park, and Leschi; south of the Central District and First Hill; and north of Rainier Beach

Lake City -Council District 5

Lake City is the northeast region of Seattle, centered along Lake City Way NE (SR-522), 7–8 miles (11–13 km) northeast of downtown. A broader definition of the Lake City area includes all the land between 15th Avenue NE and Lake Washington, and between NE 95th and 98th streets to the Seattle city limits at NE 145th Street. It includes these neighborhoods: Cedar Park, Matthews Beach, Meadowbrook, Olympic Hills. Victory Heights.

Northwest Seattle -Council District 6

NW Seattle is the neighborhoods of Ballard, Blue Ridge, Crown Hill, East Ballard, Fremont (both 4 & 6), Green Lake, Greenwood (both 5 & 6), Loyal Heights, North Beach, Olympic Manor, Phinney Ridge, Shilshole, Sunset Hill, West Woodland, Whittier Heights.

5. Are the questions in the RFQ application included in the 2-page narrative limit?

No, the questions are not included in the 2-page narrative limit. The 2-page limit is for your agency responses to the RFQ questions only.

6. Is there a requirement in this RFQ to collaborate /partner with other agencies?

There is a question in the RFQ, that is not scored, about formal partnerships. This question is for information purposes only and there is no requirement to formally partner. However, if you are an agency that targets only a specific population, then in your program design narrative should mention a willingness and ability to collaborate with other outreach agencies that can fill in population gaps that your agency does not meet the needs of. **See Question 2** for one example of how a collaborative application could work.

7. Would outreach supplies and coordination be handled by the city?

The funding under this RFQ is for staff wages and benefits only. Staff funded under this RFQ will collaborate with the HOPE Team as outlined on page 15 (Attachment 4) of the Guidelines and Application document.

8. What support could we expect from the city on training and materials for these staff?

Training and materials for these staff would be provided by the applying agency. HSD will provide programs technical assistance on data collection and reporting under this RFQ. HSD will also provide technical assistance on general outreach topics as needed.

9. What are the expectations for data collection and deliverables?

Refer to page 6 of the RFQ application. "Performance commitments under this funding opportunity will align with performance commitments in the program's forthcoming 2021 HSD outreach contract. Until 2021 contacts are executed the performance commitments will mirror programs' existing 2020 contracts."

FTE's awarded under this funding opportunity will be expected to provide services within the neighborhood or geographic region for which they are funded, as well as adhere to the data collecting and reporting requirements listed in the program's forthcoming 2021 HSD outreach contract. Until 2021 contacts are executed the performance commitments will mirror programs' existing 2020 contracts.

10. How many hours per week are expected to be allocated to street outreach?

Staff funded under this RFQ should spend the majority of their time each week doing street outreach. The balance of staff time can be spent on documentation, training or professional development, internal and external collaboration meetings, etc.

11. Should agencies send in multiple applications if we are wanting to apply for more than one location?

No. One application per agency is all that is needed. The RFQ application allows for more than one location choice.