

City of Seattle Voluntary Deferred Compensation Plan Regular Trust Committee Meeting Minutes

Wednesday, September 22, 2021 10:00 am – 12:00 pm
Virtual Meeting via Webex

TRUSTEES present: Teri Allen, Jeff Davis, Rick Sheridan, Tania Torres, Glen Lee, Kimberly Loving, and Dennis Karl

STAFF present: Michelle Ell, Tony Dozier, & Malia Bonham

CONSULTANTS present: Ted Grigsby and Jayson Davidson from Hyas Group; Mike Monaco and Gavin Parr from Mondress Monaco Parr Lockwood (MMPL)

GUESTS present: Andee Gravitt, Kris Morton, Kent Morris, Chris Worthington, Susan Wilson, & Olivia Anastasi, from Nationwide; Emory Horvath; Cyril Espanol from Pageant Media; Lauran Albanese from Financial Investment News

BUSINESS

Opening: Teri Allen, Committee Chair, started the meeting at 10:01 am.

Introductions: Teri Allen welcomed attendees and asked for introductions.

Public Comment: There was no public comment.

Minutes of July 28 Regular Meeting: Teri asked for a review of the meeting minutes.

MOTION: Dennis Karl moved to approve the minutes. The motion was seconded by Tania Torres and passed unanimously.

Plan Staff Updates: Michelle Ell discussed the NAGDCA panel that she participated on, which addressed how to incorporate diversity, equity, and inclusion within the scope of an organization's retirement plan efforts. Michelle noted the December committee meeting would be changing dates to Thursday, December 2nd. Michelle provided an update on the employee survey, which had 884 responses representing a 53% increase in participation from the previous survey. Nationwide is currently analyzing the results of the survey, which will be presented at the next Committee meeting in December.

Nationwide Q2 2021 Update: Andee Gravitt provided Nationwide's Q2 2021 Review for the Committee. Andee noted Plan Assets were at \$1.78B and Roth Assets are increasing. Susan Wilson shared that participant calls have been robust. There were less group meetings this month, but they were better attended than in the past.

Investment Policy Statement Discussion: Ted Grigsby went over in detail with the Committee proposed changes to the Investment Policy Statement recommended by Hyas Group following consultation with legal counsel.

MOTION: Jeff Davis moved to adopt the updated Investment Policy Statement. The motion was seconded by Rick Sheridan and passed unanimously.

Executive Session: The Committee entered an Executive Session to discuss litigation or legal risks of a proposed action or current practice and review the performance of a publicly bid contract beginning at 11:00am and ending by 11:42am. The Executive Session ended, and the Committee returned to open session.

MOTION: Jeff Davis moved to extend the Nationwide contract for three years on the terms negotiated with Nationwide, with final approval and execution of the contract by Teri Allen. The motion was seconded by Dennis Karl and passed unanimously.

MOTION: Rick Sheridan moved that the Plan utilize the asset-based fee option for 2022 as recommended by Hyas Group, and with the utilization of 1.5 education consultants. The motion was seconded by Tania Torres and passed unanimously.

MOTION: Jeff Davis moved that the participant assets in the self-directed brokerage account (PCRA) that are invested in the DFAC exchange traded fund (ETF), which was converted, without the knowledge for the participant from a mutual fund into an ETF, be allowed to remain in that ETF investment; however, the participant may not invest additional funds into this or any other ETF. The motion was seconded by Glen Lee and passed unanimously.

MOTION: Dennis Karl moved that participant administrative fees that were inadvertently not collected on the portion of participant accounts invested in the Seattle Credit Union Accumulator Account Fund during the period from June 2020 – July 2021 be collected from all affected participants. The motion was seconded by Rich Sheridan and passed unanimously.

Adjournment: Teri Allen moved to adjourn the meeting provided there were no objections. Hearing no objections, the meeting was adjourned at 11:48am.

Next Meeting: The next regular meeting is scheduled for Thursday, December 2, 2021, at 10:00 am via WebEx.



Jeffrey S. Davis
Secretary, Deferred Compensation Plan Committee

12/03/2021