



If a project’s loan agreement requires approval for withdrawal for either/both Replacement Reserve and/or Operating Reserve complete this form and provide requested documentation. To confirm if a request is required see Section 6.4.A and 6.4.B of the loan agreement for the project.

Project Name: _____

Project Address: _____

Ownership Representative: _____ **Contact Phone:** _____

Title: _____ **Contact Email:** _____

Replacement Withdrawal **Amount Requested:** _____

Operating Withdrawal **Amount Requested:** _____

Description of use

Invoices, bids/estimates attached:

Current CNA attached: (if not submitted with Annual Report)

Reserve balance after withdrawal: _____

Seattle Office of Housing Staff Use Only:

APPROVED **DENIED Asset Manager:** _____