



SITE JOURNAL CONTENTS

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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	Seaview Ave NW and 37th PI NW Vicinity		
Site Address:		Date of Inspection:	7/18/2025
		Date of Clean-Up:	7/23/2025
Final Inspector:		CSR #:	
Referred By:		Photos to HSD?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

CPT/Bike SPD Response? ☐ Yes ☒ No

Date of Call to Duty Officer :		Time of Call to Duty Officer:	
Date of Call to FC :		Time of Call to FC:	
Date of FC Response :		Time FC arrived on site:	
Time of FC departure from site:		Action:	

System Navigator Called?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name of SN:	
Date of Call to SN :		Time of Call to SN:	
Time SN arrived on site:		Offer of Shelter Made?:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
7/18/2025	6	0	0	0	6

VULNERABLE POPULATIONS

Perceived Elderly (60+ years old)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Infants/Children (≤ 14 years old)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Youth (15-24 years old)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Not Ambulatory	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Wounds	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Near Facilities for Children (e.g., school, daycare)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Near Facilities for the Elderly (e.g., nursing home)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Women	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Couples	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
LGBTQIA (DATA ONLY COLLECTED IF ASKED-- otherwise leave blank)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
POC (DATA ONLY COLLECTED IF ASKED-- otherwise leave blank)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Presence of Alcohol	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Presence of Contained Sharps	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

TOTAL COUNT: 0

PUBLIC HEALTH/BIOWASTE

Rats/Mice	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Hazardous Materials	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Bio Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Chemical Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Food Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Within 50ft of a water body or wetland	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Loose Sharps	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

TOTAL COUNT: 4

SOLID WASTE

Disorganized Garbage	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Bagged Garbage	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Loose Garbage	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Bulky Items Garbage	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Metal	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

TOTAL COUNT: 4

PUBLIC SAFETY/STRUCTURAL CONCERNS

Weapons ☒ Yes ☐ No

STRUCTURAL CONCERNS/ENVIRONMENTAL
RISKS/EMERGENCY RISKS

Near Industrial Zone-blocking vehicle site ☐ Yes ☒ No

Park	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	lines	
Sidewalk	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Falling Trees/Limbs	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Proximity to Bridge	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Forested Area	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Impeding Roadway	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Rented Area	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Within 50ft of a Guardrail	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Property Damage	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Heavy Traffic	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<div style="background-color: black; color: white; padding: 5px; display: inline-block;">TOTAL COUNT:</div> <div style="border: 1px solid black; padding: 5px; display: inline-block; width: 100px; text-align: center;">2</div>	
Slope more than 27 degrees	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
Slide Zone	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
Fires	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
Exposed Electrical Wiring	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
Other	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
<div style="background-color: black; color: white; padding: 5px; display: inline-block;">TOTAL COUNT:</div> <div style="border: 1px solid black; padding: 5px; display: inline-block; width: 100px; text-align: center;">5</div>				

TOTAL SCORE:

41

PRIORITY CONDITION DATA

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- Photos of Individual Tents
- Vehicle/RVs/License Plates
- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT

- ☒ Full encampment cleanup
- ☐ Litter pick
- ☐ Reported to SPU as illegal dump
- ☐ Obstruction or hazard cleanup

☐ Clean - No Campers

B. 72-HOUR CLEAN RESOURCE PLANNING

SITE CREW ASSESSMENT *of* FIELD CONDITIONS

JOB SITE INSTRUCTIONS

Fall Protection Required	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Waste Hauling to Dump	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Waste Hauling to Other Location	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Vegetation Pruning	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Biohazard Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Chemical Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Specifications/Notes

Human Waste, Syringes with bloodborne pathogens

Aerosol paint, narcotic contaminated pipes and aluminum foil, bleach, gasoline cannisters, burn debris

EXTERNAL CONTRACTORS

	Total	Description
Number of Labor Crew	0	
Number of Hazmat Crew	0	
Number of Truck Drivers	0	
Contractors Labor Crew Hours On-Site	0	

INTERNAL CLEAN UP TEAMS

	Total	Description
Number of Heavy Crew	0	
Heavy Crew Hours On-site	0	
Number of Labor Crew	1	
Labor Crew Hours On-site	3	SPR Encampment Light Team with 2 trailers - 4 staff



STAGING LOCATION

Date/Time: _____ Location: _____

72-HOUR CLEAN PRE-CLEANUP ACTIVITIES

EXHIBIT B: SITE POSTING PHOTOS

No Regular Encampment Clean-up: 72-hour Notice

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

EXHIBIT C: OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of-activities of the outreach and Navigation team.

Date	Type	Location	Male Outreach	Female Outreach	Non-specific Gender	TOTAL # of People Contacted
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72-HOUR CLEAN DAY OF CLEAN-UP

For **regular encampment clean-ups**, all checklist items must be marked "Yes" at the start time of the event in order proceed with the clean-up. If for any reason the of the following questions are answered "No" – **the Field Coordinator must immediately halt the clean-up activities**. Hazard and Obstruction clean-ups are excluded from this.

FIELD COORDINATOR Colin Hunter



CHECKLIST *for* ENCAMPMENT CLEAN UP

Notice posting is 72 hours in advance of cleanup (Date:)	<u>7/17/2025</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Cleanup is occurring on date specified in notice		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Outreach was provided before the cleanup (Date:)	<u>7/22/2025</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Outreach team is present at cleanup site		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Personnel are ready to identify and collect belongings		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
SPD or WSP officers are present to support cleanup		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Crew is present and ready to support cleanup		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

EXHIBIT D: CLEAN-UP PHOTOS

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate location. This includes pictures of site conditions, tents, storage, and before/after photos.

- Photo of Storage Post
 - General Photos of the Encampment
- Photos of Not Storable content
 - Tent/Structure Contents
- Photos of Storable tents
 - After Photos

SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
7/23/2025	6	0	0	0	6

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
0	0	0	0

EXHIBIT E: STORAGE INFO



Field Coordinators are responsible for completing this form as part of the **Site Journal**. You should log the following –

- Owners who are present and accept storage
- Abandoned property that we are storing
- Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted, and/or to explain why items were disposed of.

Tent Naming Convention: T#-Initials-MonthDay

Example: T1-JH-0428

Owner Name OR Tent/Structure #	Owner Present?	Storage?	Not Storable? <i>Check All That Apply</i>	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T4 - CFH - 0723	No	N/A	Hazardous Material; Damaged	0	0	0	0	Items Not Stored - 1 Blue tent damaged containing food waste and narcotic contaminated aluminum foil 1 broken vacuum cleaner 1 broken fan 1 blue plastic bin containing food waste 1 Pair purple Nike sneakers contaminated. Miscellaneous trash and debris
T2 - CFH - 0723	No	N/A	Hazardous Material; Human Waste; Damaged	0	0	0	0	Items Not Stored - 1 Used Green and Tan Coleman brand tent contaminated with syringes, narcotic pipes, human waste and food waste. Unable to safely segregate tent contents from hazardous debris.
T1 - CFH - 0723	No	Declined	Damaged	0	0	0	0	Items Not Stored - 1 Grey and blue World Famous Sport tent damaged. Tent owner named Kevin Kirke declined storage of tent



								when asked by D6 Outreach Coordinator Philicia Jenny.
T3 - CFH - 0723	No	N/A	Hazardous Material; Damaged	0	0	0	0	Items Not Stored - 1 Green Wakeman Outdoors Tent damaged and contaminated with mold and burnt debris Miscellaneous debris and trash around tent.



City of Seattle

SITE JOURNAL

Encampment Response Team

Inspection Photos

















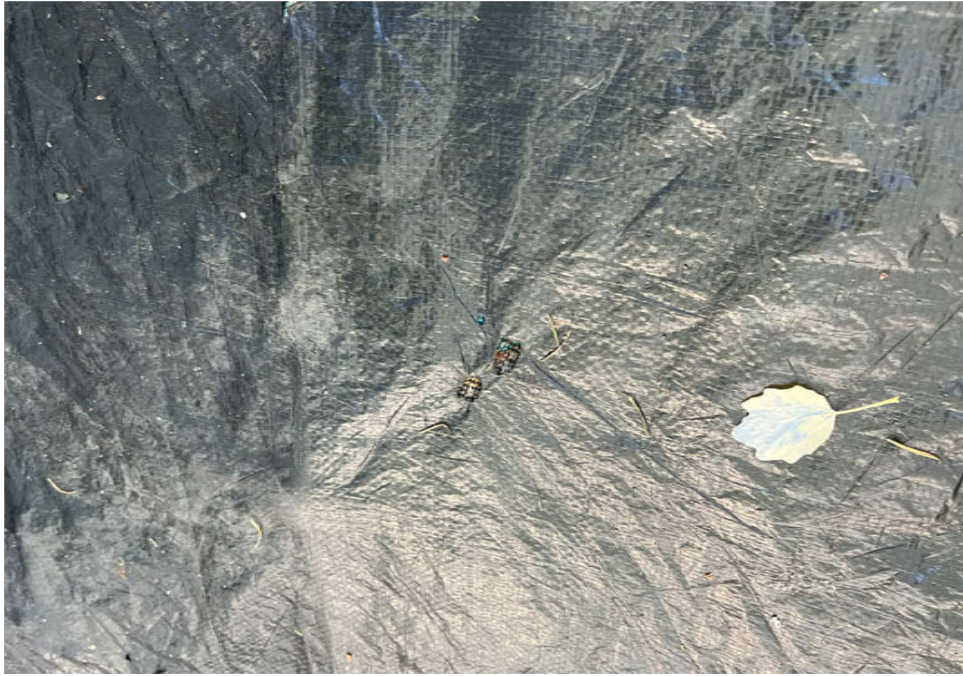


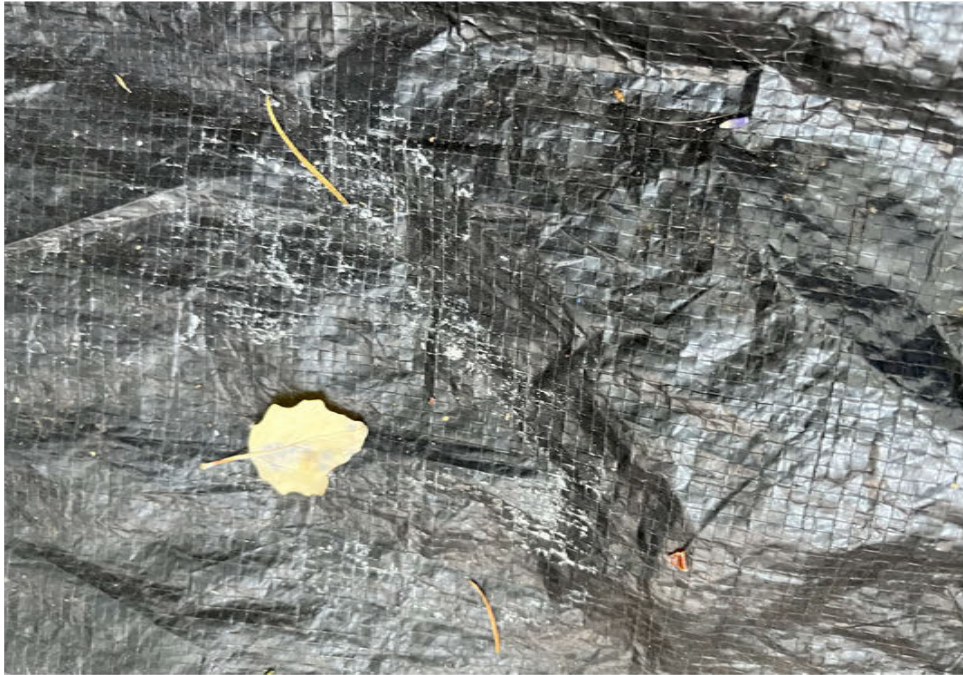
Clean Up Photos



























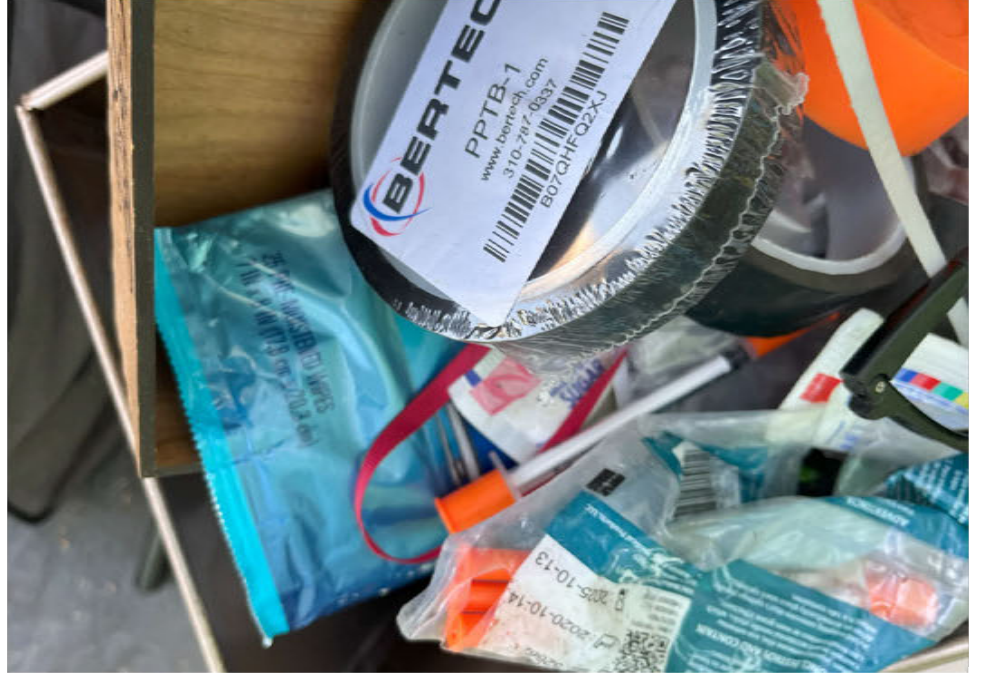






































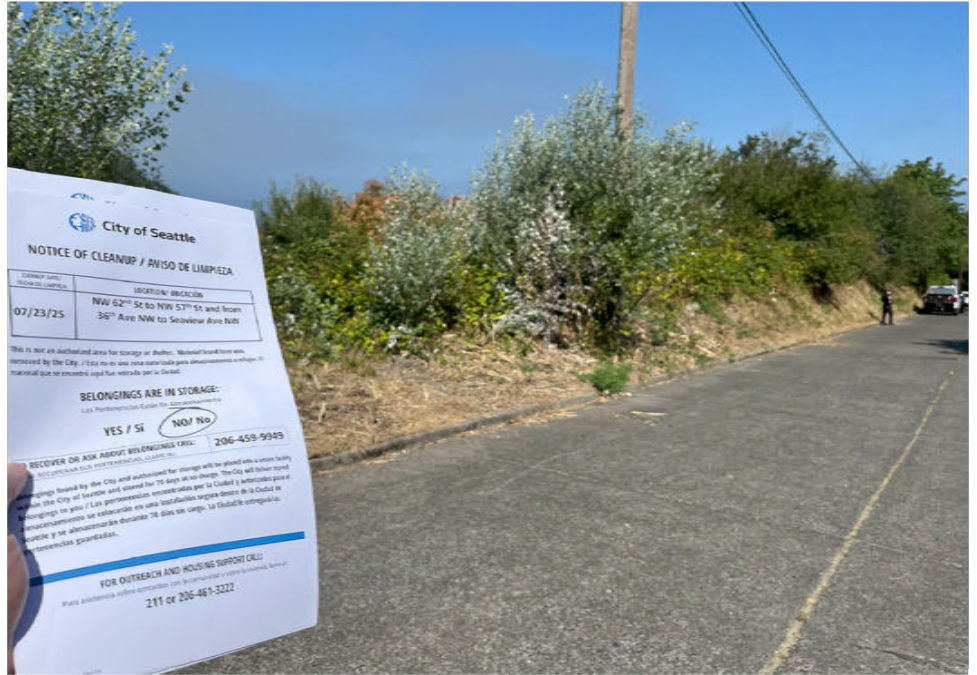


After Clean Photos













Posting Photos













