

SITE JOURNAL CONTENTS

• Completed Site Journal

Exhibit A: Site Inspection Photos

• Exhibit B: Site Posting Photos

• Exhibit C: Outreach Report

• Exhibit D: Clean Up & Storage Photos

Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	NW Market St fro	m 9th Ave NW to 7th	n Ave NW	
Site Address:			Date of Inspection:	2/23/2024
			Date of Clean-Up:	2/23/2024
Final Inspector:	Sam Phillips		CSR #:	
Referred By:			Photos to HSD?	☐ Yes ☑ No
CPT/Bike SPD Response?	□ Yes	☑ No		
Date of Call to Duty Office	cer :		Time of Call to Duty Officer:	
Date of Call to FC :			Time of Call to FC:	
Date of FC Response :			Time FC arrived on site:	



SITE JOUR	NAL
Encampment Respo	nse Team

Time of FC departure from site:			Action:		
System Navigator Called?	□ Yes	☑ No	Name of SN:		
Date of Call to SN:			Time of Call to SN:		
Time SN arrived on site:			Offer of Shelter Made?:	□ Yes	☑ No

SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
2/23/2024	2	0	0	0	2

PRIORITY CONDITION DATA

VULNERABLE POPULATIONS			PUBLIC HEALTH/BIOWASTE		
Perceived Elderly (60+ years old)	☐ Yes	☑ No	Rats/Mice	☐ Yes	☑ No
Perceived Infants/Children (≤ 14 years old)	☐ Yes	☑ No	Hazardous Materials	☑ Yes	□ No
Perceived Youth (15-24 years old)	☐ Yes	☑ No	Bio Waste	☐ Yes	☑ No
Perceived Not Ambulatory	☐ Yes	☑ No	Chemical Waste	☐ Yes	☑ No
Perceived Wounds	☐ Yes	☑ No	Food Waste	☐ Yes	☑ No
Near Facilities for Children (e.g., school, daycare)	☐ Yes	☑ No	Within 50ft of a water body or wetland	☐ Yes	☑ No



Impeding Roadway

Heavy Traffic

Within 50ft of a Guardrail

Near Facilities for the Elderly (e.g., nursing home) ☐ Yes

SITE JOURNAL

Encampment Response Team

☑ Yes □ No

Perceived Women	⊔ Yes	⊠ No	TOTAL COUNT:	2	-
Perceived Couples	☐ Yes	☑ No			
LGBTQIA (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	SOLID WASTE		
otherwise leave blank)			Disorganized Garbage	☐ Yes	☑ No
POC (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	Bagged Garbage	☐ Yes	☑ No
otherwise leave blank)		□Z N.	Loose Garbage	☑ Yes	□ No
Presence of Alcohol	□ Yes	☑ No	Bulky Items Garbage	☐ Yes	☑ No
Presence of Contained Sharps	☐ Yes	☑ No	Metal	□ Yes	☑ No
TOTAL COUNT:	0		TOTAL COUNT:	1	
PUBLIC SAFETY/STRUCTURAL CONCER	NS		STRUCTURAL CONCERNS/ENVIRO	NMENTA	L
PUBLIC SAFETY/STRUCTURAL CONCER	NS □ Yes	☑ No	RISKS/EMERGENCY RISKS		
					.L ☑ No
Weapons	☐ Yes	☑ No	RISKS/EMERGENCY RISKS Near Industrial Zone-blocking vehicle site		
Weapons Park	□ Yes	☑ No	RISKS/EMERGENCY RISKS Near Industrial Zone-blocking vehicle site lines	□ Yes	☑ No

☑ No

□ No

☐ Yes

☑ Yes

Rented Area

Property Damage

☑ No

Loose Sharps

☐ Yes

☐ Yes

0

TOTAL COUNT:

☑ No

☑ No



Slope more than 27 degrees	⊔ Yes ⊻ N)	
Slide Zone	□ Yes ☑ N	ס	
Fires	□ Yes ☑ N)	
Exposed Electrical Wiring	□ Yes ☑ N	ס	
Other	□ Yes ☑ N	ס	
ТО	TAL COUNT: 3	7	
		_	
то	OTAL SCORE: 19		
EXHIBIT A: SITE INSPECTION PHOT During a site inspection, Field Coordinators		ving and store the photos i	n the appropriate G: Drive folder:
 Cross Street Signs 	 Photos of Indiv 	vidual Tents •	Vehicle/RVs/License Plates

NAVIGATION TEAM ASSESSMENT

Debris Fields

Full encampment cleanup
Litter pick
Reported to SPU as illegal dump

General Photos of the Encampment



☐ Clean - no campers

☑ Obstruction or hazard cleanup

B. OBSTRUCTION/HAZARD

SITE JOURNAL Encampment Response Team

	Obstruction Removal		Emphasis Zone		Hazard Removal			
Ø	Blocking intended use of facility				Safety of camper			
\square	Tent on sidewalk				Safety of others near and around camp			
V	Tent on median to adjacent sidewalk				Safety of camper and others near and around camp			
a.	OBSTRUCTION/HAZARD PRE-C	CLEA	ANUP ACTIVITIES					
СН	ECKLIST for OBSTRUCTION CLEAN UP							
Not	cice posting is 72 hours in advance of cleanu	p (D	ate:)			☐ Yes	☑ No	
Cle	anup is occuring on date specified in notice					☐ Yes	☑ No	
Per	sonnel are ready to identify and collect belo	ngin	gs			☑ Yes	□ No	
SPD or WSP officers are present to support cleanup						☑ Yes	□ No	
Cre	w is present and ready to support cleanup					☑ Yes	□ No	
	NOT REQUIRED but PROVIDED:							
Out	treach was provided before the cleanup (Da	te:)				☑ Yes	□ No	



b. OBSTRUCTION/HAZARD RESOURCE PLANNING

SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS			Specifications/Notes
Fall Protection Required	☐ Yes	☑ No	
Waste Hauling to Dump	☑ Yes	□ No	
Waste Hauling to Other Location	☐ Yes	☑ No	
Vegetation Pruning	☐ Yes	☑ No	
Biohazard Waste	☐ Yes	☑ No	
Chemical Waste	☐ Yes	☑ No	
EXTERNAL CONTRACTORS Number of Labor Crew Number of Hazmat Crew		Гоtal	Description Cascadia
Number of Truck Drivers		1	
Contractors Labor Crew Hours On-Site		1	
INTERNAL CLEAN UP TEAMS	-	Total	Description
Number of Heavy Crew			<u></u>



Heav	y Crew Hours On-site		
Num	ber of Labor Crew	2	SPR light team
Labo	r Crew Hours On-site	1	
STAGI	NG LOCATION		
Date/	Time:	Location:	
SITE	POSTING PHOTOS		
No	Regular Encampment Clea	n-up: 72-hour Notice	
•	Cross Street Signs		

- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:



OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Data Toma	Location	Male Male	Female	Non-specific	TOTAL # of People	
Date	Type	Location	Outreach	Outreach	Gender	Contacted

OBSTRUCTION SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
2/23/2024	2	0	0	0	2

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Owners who are present and accept storage
- Abandoned property that we are storing
- Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items		
1	0	0	0		

Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	Short Description



SITE JOURNAL

Encampment Response Team

Tent/Structure #	Present?		Check All That Apply	Bins	Bikes	Luggage	Items	
T1-SP-0223	No	N/A		1	0	0	0	STORED -Blue tarp -Blue designed fleece blanket -Eye glasses -Air pump -3 miscellaneous tools -Green dog toy NOT STORED -Can opener with mold -Red Ozark Trail tent with drug paraphernalia -Yellow sleeping bad with human waste -Purple sleeping bag with human waste -Grey and white sleeping bag with human waste -Black jeans with human waste -Wet Blue REI backpack -Green pillow with human waste -Brown pillow with human waste -Brown pillow with human waste -Brown pillow with human waste -Food waste -Drug pipe -Broken red container



SITE JOURNAL

Encampment Response Team

				-Broken flashlight -Damaged kitchen knife -Black helmet with human waste -Pair of black boots with human waste -Blue jeans with human
				waste -

Inspection Photos



























Clean Up Photos













































































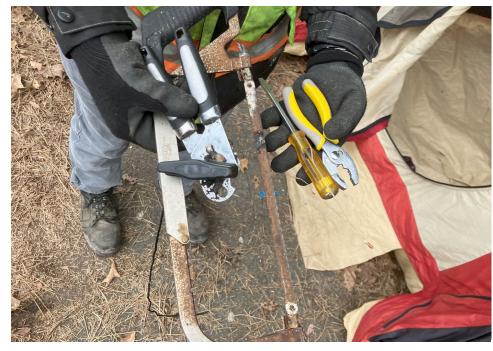








































































































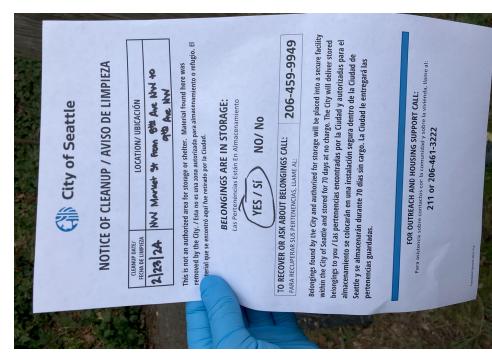
After Clean and Posting Photos











LAUNDROMAT







