



SITE JOURNAL CONTENTS

- Completed Site Journal
- Exhibit A: Site Inspection Photos
- Exhibit B: Site Posting Photos
- Exhibit C: Outreach Report
- Exhibit D: Clean Up & Storage Photos
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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment: Jackson Golf Course

Site Address: _____ **Date of Inspection:** 2/15/2024

_____ **Date of Clean-Up:** 2/16/2024

Final Inspector: Jeremy Bodda **CSR #:** _____

Referred By: _____ **Photos to HSD?** Yes No

CPT/Bike SPD Response? Yes No

Date of Call to Duty Officer : _____ **Time of Call to Duty Officer:** _____

Date of Call to FC : _____ **Time of Call to FC:** _____

Date of FC Response : _____ **Time FC arrived on site:** _____

Time of FC departure from site: _____ **Action:** _____

System Navigator Called? Yes No **Name of SN:** _____

Date of Call to SN : _____



Time SN arrived on site: _____ Time of Call to SN: _____
Offer of Shelter Made?: Yes No

SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
2/15/2024	5	0	0	0	5

VULNERABLE POPULATIONS

- Perceived Elderly (60+ years old) Yes No
- Perceived Infants/Children (≤ 14 years old) Yes No
- Perceived Youth (15-24 years old) Yes No
- Perceived Not Ambulatory Yes No
- Perceived Wounds Yes No
- Near Facilities for Children (e.g., school, daycare) Yes No
- Near Facilities for the Elderly (e.g., nursing home) Yes No
- Perceived Women Yes No
- Perceived Couples Yes No
- LGBTQIA (DATA ONLY COLLECTED IF ASKED-- otherwise leave blank) Yes No
- POC (DATA ONLY COLLECTED IF ASKED-- otherwise leave blank) Yes No
- Presence of Alcohol Yes No
- Presence of Contained Sharps Yes No

TOTAL COUNT:	0
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PUBLIC HEALTH/BIOWASTE

- Rats/Mice Yes No
- Hazardous Materials Yes No
- Bio Waste Yes No
- Chemical Waste Yes No
- Food Waste Yes No
- Within 50ft of a water body or wetland Yes No
- Loose Sharps Yes No

TOTAL COUNT:	2
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SOLID WASTE

- Disorganized Garbage Yes No
- Bagged Garbage Yes No
- Loose Garbage Yes No
- Bulky Items Garbage Yes No
- Metal Yes No

TOTAL COUNT:	4
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PUBLIC SAFETY/STRUCTURAL CONCERNS

- Weapons Yes No
- Park Yes No
- Sidewalk Yes No
- Proximity to Bridge Yes No
- Impeding Roadway Yes No
- Within 50ft of a Guardrail Yes No
- Heavy Traffic Yes No
- Slope more than 27 degrees Yes No
- Slide Zone Yes No
- Fires Yes No
- Exposed Electrical Wiring Yes No
- Other Yes No

TOTAL COUNT: 1

STRUCTURAL CONCERNS/ENVIRONMENTAL RISKS/EMERGENCY RISKS

- Near Industrial Zone-blocking vehicle site Yes No lines
- Falling Trees/Limbs Yes No
- Forested Area Yes No
- Rented Area Yes No
- Property Damage Yes No

TOTAL COUNT: 2

TOTAL SCORE: 21

PRIORITY CONDITION DATA

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- Photos of Individual Tents
- Vehicle/RVs/License Plates
- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT

- Full encampment cleanup
- Litter pick
- Reported to SPU as illegal dump
- Obstruction or hazard cleanup
- Clean - no campers

B. LITTER PICK

Reason for Litter Removal					
<input checked="" type="checkbox"/>	Blocking intended use of facility	<input checked="" type="checkbox"/>	Blocking intended use of Park	<input checked="" type="checkbox"/>	Public Health concern
<input type="checkbox"/>	Litter on sidewalk			<input checked="" type="checkbox"/>	Safety or Hazard concern for others near litter

a. LITTER PICK PRE-CLEANUP ACTIVITIES

SPD or WSP officers are present to support cleanup

Yes No

Crew is present and ready to support cleanup

Yes No

Emphasis Zone (Date:)

Yes No

b. LITTER PICK RESOURCE PLANNING

SITE CREW ASSESSMENT *of* FIELD CONDITIONS

JOB SITE INSTRUCTIONS

Fall Protection Required

Yes No

Waste Hauling to Dump

Yes No

Waste Hauling to Other Location

Yes No

Vegetation Pruning

Yes No

Specifications/Notes



Biohazard Waste

Yes No

Chemical Waste

Yes No

EXTERNAL CONTRACTORS

	Total	Description
Number of Labor Crew	1	_____
Number of Hazmat Crew	1	_____
Number of Truck Drivers	1	_____
Contractors Labor Crew Hours On-Site	8	_____

INTERNAL CLEAN UP TEAMS

	Total	Description
Number of Heavy Crew	0	_____
Heavy Crew Hours On-Site	0	_____
Number of Labor Crew	1	_____
Labor Crew Hours On-Site	8	_____

STAGING LOCATION

Date/Time: _____

Location: _____

SITE POSTING PHOTOS

No Regular Encampment Clean-up: 72-hour Notice



- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Date	Type	Location	Male Outreach	Female Outreach	Non-specific Gender	TOTAL # of People Contacted
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LITTER PICK STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
3	0	0	16

Owner Name OR Tent/Structure #	Owner Present?	Storage?	Not Storable? <i>Check All That Apply</i>	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
Rikki Johnson	Yes	Accepted		0	0	0	13	Site resolved voluntarily with outreach. Individual accepted shelter prior to site visit and requested assistance storing items they could not take to tiny house. 2 collapsable tables, 1 ladder, 1 sledge hammer, 1 flat head shovel, 3 spade shovels, 1 rake, 2 hoes, mini spade shovel, broom.



Alissa Halstein	Yes	Accepted		3	0	0	3	Site resolved voluntarily with outreach. Individual accepted shelter prior to site visit and requested assistance storing items they could not take to tiny house. 1 green skateboard, 2 hoverboard units, 1 tool box on wheels empty, 1 dewalt black and yellow organizer, 1 husky tool box on wheels with personal items, red milwaukee tool box, solar panel, step ladder.
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Inspection Photos







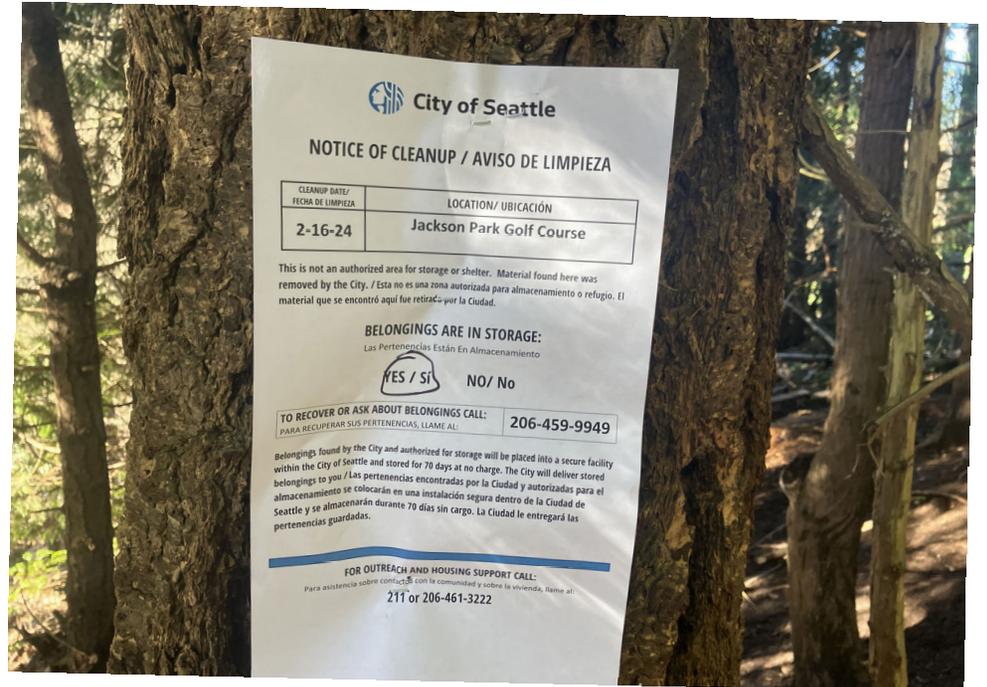
Clean Up Photos

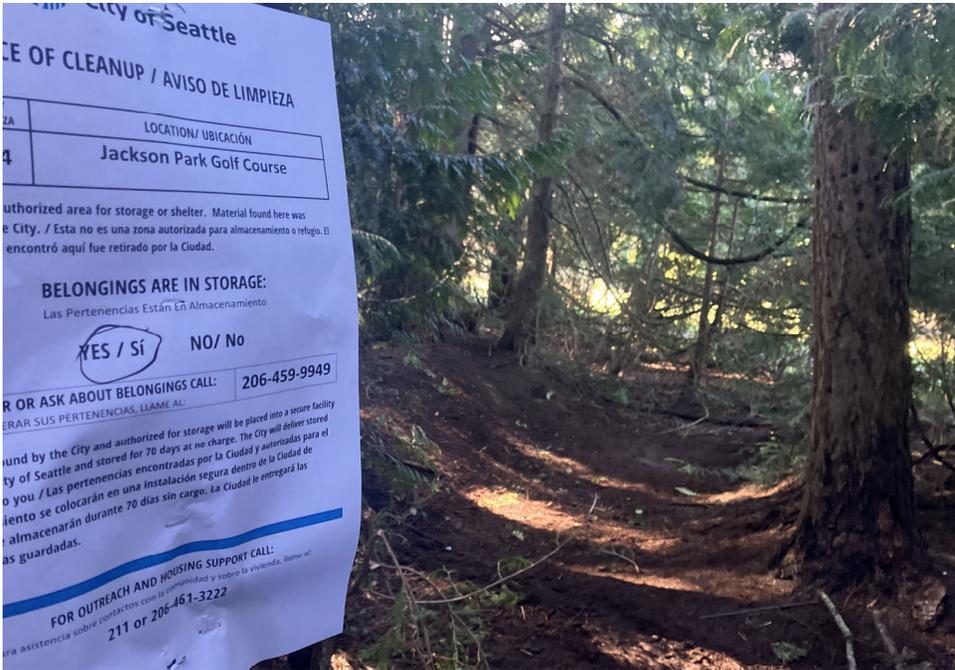






After Clean and Posting Photos





City of Seattle
OFFICE OF CLEANUP / AVISO DE LIMPIEZA

LOCATION / UBICACIÓN
Jackson Park Golf Course

Unauthorized area for storage or shelter. Material found here was not authorized by the City. / Esta no es una zona autorizada para almacenamiento o refugio. El material encontrado aquí fue retirado por la Ciudad.

BELONGINGS ARE IN STORAGE:
Las Pertenencias Están En Almacenamiento

YES / SÍ NO / No

FOR MORE INFORMATION OR TO REPORT A VIOLATION, CALL: 206-459-9949
PARA MÁS INFORMACIÓN O PARA REPORTAR UNA VIOLACIÓN, LLAME AL:

Material found by the City and authorized for storage will be placed into a secure facility and stored for 70 days at no charge. The City will deliver stored items to you / Las pertenencias encontradas por la Ciudad y autorizadas para el almacenamiento se colocarán en una instalación segura dentro de la Ciudad de Seattle y serán entregadas a usted durante 70 días sin cargo. La Ciudad le entregará las pertenencias guardadas.

FOR OUTREACH AND HOUSING SUPPORT CALL: 206-461-3222
PARA ASISTENCIA SOBRE CONTACTOS CON LA COMUNIDAD Y SOBRE LA VIVIENDA, LLAME AL:

