

### **SITE JOURNAL CONTENTS**

Completed Site Journal

Exhibit A: Site Inspection Photos

• Exhibit B: Site Posting Photos

• Exhibit C: Outreach Report

• Exhibit D: Clean Up & Storage Photos

Exhibit E: Storage Detail

# **A. SITE INSPECTION**

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	Judge Charles Stokes Park								
Site Address:			Date of Inspection:	10/14/2022					
			Date of Clean-Up:	10/17/2022					
Final Inspector:	Kareem Jenkins		CSR #:						
Referred By:			Photos to HSD?	□ Yes ☑ No					
CPT/Bike SPD Response?	P □ Yes	☑ No							
Date of Call to Duty Office	cer :		Time of Call to Duty Officer:						
Date of Call to FC :			Time of Call to FC:						
Date of FC Response :			Time FC arrived on site:						



SITE J	OURN	ΑL
Encampme	ent Response	Team

Time of FC departure from site:			Action:		
System Navigator Called?	□ Yes	☑ No	Name of SN:		
Date of Call to SN:			Time of Call to SN:		
Time SN arrived on site:			Offer of Shelter Made?:	□ Yes	☑ No

### SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
10/14/2022	17	4	0	0	21

### PRIORITY CONDITION DATA

VULNERABLE POPULATIONS	PUBLIC HEALTH/BIOWASTE				
Perceived Elderly (60+ years old)	☐ Yes	☑ No	Rats/Mice	☑ Yes	□ No
Perceived Infants/Children (≤ 14 years old)	☐ Yes	☑ No	Hazardous Materials	☐ Yes	☑ No
Perceived Youth (15-24 years old)	☑ Yes	□ No	Bio Waste	☑ Yes	□ No
Perceived Not Ambulatory	☐ Yes	☑ No	Chemical Waste	☑ Yes	□ No
Perceived Wounds	☐ Yes	☑ No	Food Waste	☑ Yes	□ No
Near Facilities for Children (e.g., school, daycare)	☐ Yes	☑ No	Within 50ft of a water body or wetland	☐ Yes	☑ No



# SITE JOURNAL

**Encampment Response Team** 

Near Facilities for the Elderly (e.g., nursing home)	☐ Yes	☑ No	Loose Sharps		☐ Yes	☑ No
Perceived Women	✓ Yes	□ No		TOTAL COUNT:	4	1
Perceived Couples	☐ Yes	☑ No				
LGBTQIA (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	SOLID WASTE			
otherwise leave blank)			Disorganized Garbage		✓ Yes	□ No
POC (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	Bagged Garbage		✓ Yes	□ No
otherwise leave blank)			Loose Garbage		✓ Yes	□ No
Presence of Alcohol	✓ Yes	□ No	· ·		☑ Yes	□ No
Presence of Contained Sharps	✓ Yes	□ No	Bulky Items Garbage		™ Yes	□ NO
			Metal		✓ Yes	□ No
TOTAL COUNT:	1			TOTAL COUNT:	4	1

### **PUBLIC SAFETY/STRUCTURAL CONCERNS** STRUCTURAL CONCERNS/ENVIRONMENTAL RISKS/EMERGENCY RISKS ☐ Yes Weapons ☑ No ☑ No Near Industrial Zone-blocking vehicle site ☐ Yes Park ✓ Yes □ No lines Sidewalk ✓ Yes □ No ☐ Yes ☑ No Falling Trees/Limbs

Proximity to Bridge ☐ Yes ☑ No Forested Area

Impeding Roadway ☐ Yes ☑ No Rented Area

Within 50ft of a Guardrail □ Yes □ No Property Damage □ Yes □ No

Heavy Traffic □ Yes □ No TOTAL COUNT: 1

☐ Yes

☐ Yes

☑ No

☑ No



Slope more than 27 degrees		☐ Yes	⊠ NO
Slide Zone		☐ Yes	☑ No
Fires		☑ Yes	□ No
Exposed Electrical Wiring		☐ Yes	☑ No
Other		☐ Yes	☑ No
	TOTAL COUNT:	3	
	TOTAL SCORE:	39	
	TOTAL SCORE:	39	)
	TOTAL SCORE:	39	

### **EXHIBIT A: SITE INSPECTION PHOTOS**

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

Cross Street Signs

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields

### **NAVIGATION TEAM ASSESSMENT**

✓	Full encampment cleanup
	Litter pick
	Reported to SPU as illegal dump



☐ Clean - no campers

☑ Obstruction or hazard cleanup

**B. OBSTRUCTION/HAZARD** 

# SITE JOURNAL Encampment Response Team

V	Obstruction Removal		Emphasis Zone		Hazard Removal			
V	Blocking intended use of facility				Safety of camper			
	Tent on sidewalk				Safety of others near and around camp			
V	Tent on median to adjacent sidewalk				Safety of camper and others near and around camp			
	OBSTRUCTION/HAZARD PRE-C	CLEA	ANUP ACTIVITIES	•				
CHI	ECKLIST for OBSTRUCTION CLEAN UP							
Not	tice posting is 72 hours in advance of cleanu	p (D	ate:)			☐ Yes	☑ No	
Clea	anup is occuring on date specified in notice		,			☑ Yes	□ No	
Per	sonnel are ready to identify and collect belo	ngin	gs			☑ Yes	□ No	
SPD	or WSP officers are present to support clea	nup				☑ Yes	□ No	
Cre	w is present and ready to support cleanup					☑ Yes	□ No	
	NOT REQUIRED but PROVIDED:							
Out	treach was provided before the cleanup (Da	te:)				☑ Yes	□ No	



# **b. OBSTRUCTION/HAZARD RESOURCE PLANNING**

# SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS			Specifications/Notes
Fall Protection Required	☐ Yes	☑ No	
Waste Hauling to Dump	☑ Yes	□ No	
Waste Hauling to Other Location	☐ Yes	☑ No	
Vegetation Pruning	☐ Yes	☑ No	
Biohazard Waste	☑ Yes	□ No	
Chemical Waste	☐ Yes	☑ No	
EXTERNAL CONTRACTORS  Number of Labor Crew  Number of Hazmat Crew	umber of Labor Crew 2		<b>Description</b> Cascadia
Number of Truck Drivers		2	
Contractors Labor Crew Hours On-Site		6	
INTERNAL CLEAN UP TEAMS	-	Total	Description
Number of Heavy Crew			



Heav	y Crew Hours On-site			
Numl	per of Labor Crew	1	SPR	
Laboi	Crew Hours On-site	6		
STAGI	NG LOCATION			
Date/	Time:	Location:		
SITE I	POSTING PHOTOS			
		ean-up: 72-hour Notice		

- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:



### **OUTREACH REPORT**

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team

Date Type	lbi	Male	Female	Non-specific	TOTAL # of People
	Туре	Location	Outreach	Outreach	Gender

### **OBSTRUCTION SITE OCCUPANCY DATA**

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT	
10/17/2022	13	4	0	0	17	

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following -

- Owners who are present and accept storage
- Abandoned property that we are storing
- Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.

### STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items		
0	0	0	0		

Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	Short Description



Tent/Structure # Present? Check All That Apply Bins Bikes Luggage Items

# **Inspection Photos**





















# **Clean Up Photos**





























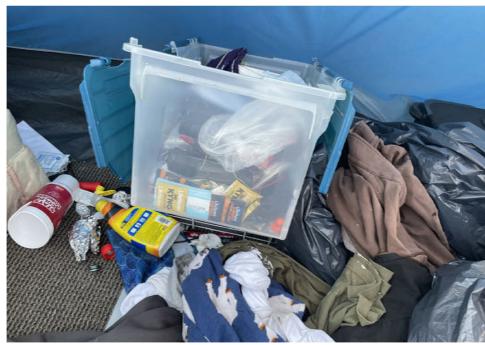
























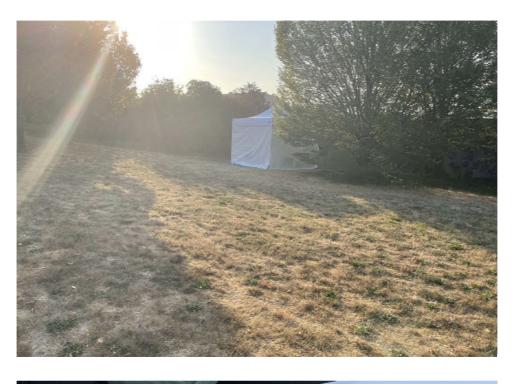


elongings found by the City and authorized for storage will be kept for 70 days no charge. The City will deliver stored belongings to you. /Las pertenencias uardarán durante 70 días sin costo alguno. La Ciudad le entregará las ocontradas por la Ciudad y autorizadas para el almacenamiento se tenencias almacenadas.

# FOR OUTREACH AND HOUSING SUPPORT CALL:

Para asistencia sobre contactos con la comunidad y sobre la vivienda, llame al:

211 or 206-461-3222



206-459-9949

PARA RECUPERAR SUS PERTENENCIAS, LLAME AL TO RECOVER OR ASK ABOUT

BELONGINGS CALL:

NO/No

YES / SÍ

























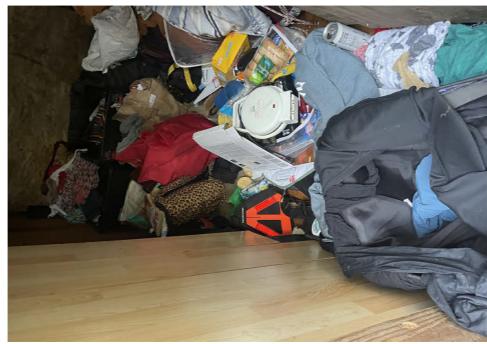






























































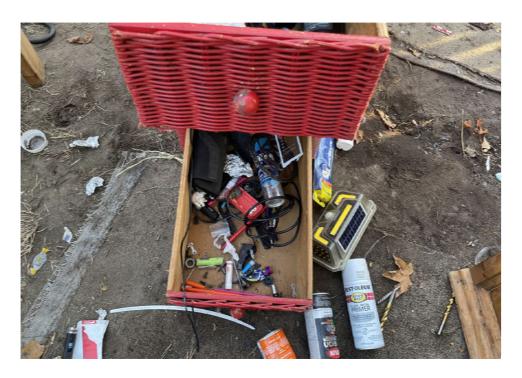








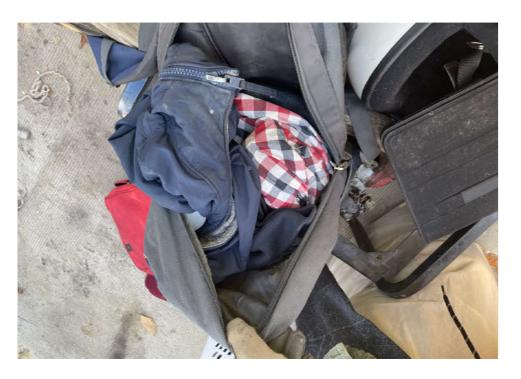




















































































#### **After Clean Photos**























## LIMPIEZA

LOCATION/ HRICACIÓN	Judge Charles Stokes Park(Overlook)
FECHA DE LIMPIEZA	10/17/22

This is not an authorized area for storage or shelter. Material found here was removed by the City, / Esta no es una zona autorizada para almacenamiento o refugio. El material que se encontró aquí fue retirado por la Ciudad.

## BELONGINGS ARE IN STORAGE:

Las Pertenencias Están En Almacenamiento

YES / Si

NO/ No

## TO RECOVER OR ASK ABOUT

BELONGINGS CALL:
PARA RECUPERAR SUS PERTENENCIAS, LIAME AL:

206-459-9949

Belongings found by the City and authorized for storage will be kept for 70 c at no charge. The City will deliver stored belongings to you. /Las pertenent encontradas por la Ciudad y autorizadas para el almacenamiento se encontradas por la Ciudad y autorizadas para el almacenamiento se guardarán durante 70 días sin costo alguno. La Ciudad le entregará las pertenencias almacenadas.

# FOR OUTREACH AND HOUSING SUPPORT CALL:

Para asistencia sobre contactos con la comunidad y sobre la vivienda, llame

211 or 206-461-3222



### **Posting Photos**















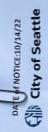












### IOTICE/AVIS

ORDEN TO REMOVE ALL PERSONAL PROPERTY ORDEN DE RETIRAR TODOS LOS BIENES PERSONALES

LOCATION/ UBICACIÓN	Judge Charles Stokes Park(Overlook)
TIME/ HORA	9:00 am
AS OF/ DESDE	10/17/22

Materials in this area are an obstruction of the intended use of this property, are in a hazardous location or present a hazard. This is not an authorized area for storage or shelter, Any materials left here will be removed by the City on or after the date and time posted above, and belongings found by the City and the date and time posted above, and belongings found by the City and esta Zona son un obsticute para el uso previsto de esta propiedad, están en un lug plantegram or representant un peligor Sca ano es una con autorizada patra plantegramiento or orfugio, A partir de la feta, y hora publicadas anteriormente, cualquier material que se deje aquí será retirado por la Cludad, y las pertenencias encontradas por la Cludad y autorizadas para el almacenamiento o refugio.

TO RECOVER OR ASK ABOUT STORAGE
OF BELONGINGS CALL: / PARA
RECUPERAR SUS PERTENENCIAS, LLAME
AL:

206-459-9949

# FOR OUTREACH AND HOUSING SUPPORT CALL:

sistencia sobre contactos con la comunidad y sobre la vivienda, lla

211 or 206-461-3222































