

SITE JOURNAL CONTENTS

• Completed Site Journal

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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	Rotary Viewpoint						
Site Address:			D	Date of Inspection:	6/3/20	22	
			0	Date of Clean-Up:	6/7/20	22	
Final Inspector:	Kwame Robinson			CSR #:			
Referred By:				Photos to HSD?	□ Yes	☑ No	
CPT/Bike SPD Response?	☐ Yes	☑ No					
Date of Call to Duty Office	er :		Time of Ca	Ill to Duty Officer:			
Date of Call to FC :			Time of Ca	ıll to FC:			
Date of FC Response :			Time FC ar	rived on site:			



SITE J	OURN	٩L
Encampme	ent Response T	eam

Time of FC departure from site:			Action:		
System Navigator Called?	□ Yes	☑ No	Name of SN:		
Date of Call to SN:			Time of Call to SN:		
Time SN arrived on site:			Offer of Shelter Made?:	□ Yes	☑ No

SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
6/3/2022	5	0	0	0	5

PRIORITY CONDITION DATA

VULNERABLE POPULATIONS	PUBLIC HEALTH/BIOWASTE				
Perceived Elderly (60+ years old)	☐ Yes	☑ No	Rats/Mice	☐ Yes	☑ No
Perceived Infants/Children (≤ 14 years old)	☐ Yes	☑ No	Hazardous Materials	☐ Yes	☑ No
Perceived Youth (15-24 years old)	☐ Yes	☑ No	Bio Waste	☐ Yes	☑ No
Perceived Not Ambulatory	☐ Yes	☑ No	Chemical Waste	☐ Yes	☑ No
Perceived Wounds	☐ Yes	☑ No	Food Waste	✓ Yes	□ No
Near Facilities for Children (e.g., school, daycare)	✓ Yes	□ No	Within 50ft of a water body or wetland	☐ Yes	☑ No



SITE JOURNAL

Encampment Response Team

Near Facilities for the Elderly (e.g., nursing home)	☐ Yes	☑ No	Loose Sharps		☐ Yes	⊠ No
Perceived Women	☑ Yes	□ No		TOTAL COUNT:		1
Perceived Couples	✓ Yes	□ No				
LGBTQIA (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	SOLID WASTE			
otherwise leave blank)			Disorganized Garbage		✓ Yes	□ No
POC (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	Bagged Garbage		☑ Yes	□ No
otherwise leave blank)			Loose Garbage		☑ Yes	□ No
Presence of Alcohol	☐ Yes	☑ No	Dullan Isaaaa Caabaaa		□ v	□ No
Presence of Contained Sharps	☐ Yes	☑ No	Bulky Items Garbage		☑ Yes	⊔ №
			Metal		✓ Yes	□ No
TOTAL COUNT:	1			TOTAL COUNT:		4
				TOTAL COOMT.		<u>·</u>

PUBLIC SAFETY/STRUCTURAL CONCERNS

	DIOKO/EMEDOENO		
Weapons	☐ Yes	☑ No	RISKS/EMERGENC
Park	☑ Yes	□ No	Near Industrial Zone-b lines
Sidewalk	☐ Yes	☑ No	Falling Trees/Limbs
Proximity to Bridge	☐ Yes	☑ No	Forested Area
Impeding Roadway	☐ Yes	☑ No	Rented Area
Within 50ft of a Guardrail	☐ Yes	☑ No	Property Damage
Heavy Traffic	☐ Yes	☑ No	

STRUCTURAL CONCERNS/ENVIRONMENTAL RISKS/EMERGENCY RISKS

RISKS/EMERGENCY R	ISKS		
Near Industrial Zone-block lines	ing vehicle site	☐ Yes	☑ No
Falling Trees/Limbs		☐ Yes	☑ No
Forested Area		☐ Yes	☑ No
Rented Area		☐ Yes	☑ No
Property Damage		☐ Yes	☑ No
	TOTAL COUNT:	0	



Slope more than 27 degrees		☐ Yes	☑ No
Slide Zone		☐ Yes	☑ No
Fires		☐ Yes	☑ No
Exposed Electrical Wiring		☐ Yes	☑ No
Other		☐ Yes	☑ No
	TOTAL COUNT:	1	
	TOTAL SCORE:	20)
EXHIBIT A: SITE INSPECTION P	нотоѕ		

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

Cross Street Signs

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT

	Full encampment cleanup
✓	Litter pick
	Reported to SPU as illegal dump



☐ Clean - no campers

☐ Obstruction or hazard cleanup

SITE JOURNAL Encampment Response Team

V	Obstruction Removal		Emphasis Zone		Hazard Removal	
√	Blocking intended use of facility				Safety of camper	
	Tent on sidewalk				Safety of others near and around	camp
	Tent on median to adjacent sidewalk				Safety of camper and others near around camp	and
a.	OBSTRUCTION/HAZARD PRE-0	CLE	ANUP ACTIVITIES	5		
	·	CLE	ANUP ACTIVITIES	S		
H	ECKLIST for OBSTRUCTION CLEAN UP			5	□ Vos	⊠ No
: H I	ECKLIST for OBSTRUCTION CLEAN UP ice posting is 72 hours in advance of cleanu	ıp (Da		5	☐ Yes	
: H I	ECKLIST for OBSTRUCTION CLEAN UP	ıp (Da		S	☐ Yes ☑ Yes	
C H I Not	ECKLIST for OBSTRUCTION CLEAN UP ice posting is 72 hours in advance of cleanu	ıp (Da	ate:)	S		□ No
C H I Not Clea	ECKLIST for OBSTRUCTION CLEAN UP ice posting is 72 hours in advance of cleanuanup is occuring on date specified in notice	ıp (Da	ate:) 	S	✓ Yes	□ No
CHI Not Clea Per	ice posting is 72 hours in advance of cleanuanup is occuring on date specified in notice sonnel are ready to identify and collect belo	ıp (Da	ate:) 		✓ Yes	□ No
CHI Not Clea Peri	ice posting is 72 hours in advance of cleanuanup is occuring on date specified in notice sonnel are ready to identify and collect below or WSP officers are present to support cle	ıp (Da	ate:) 		✓ Yes ✓ Yes ✓ Yes	☑ No □ No □ No □ No



b. OBSTRUCTION/HAZARD RESOURCE PLANNING

SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS			Specifications/Notes
Fall Protection Required	☐ Yes	☑ No	
Waste Hauling to Dump	☑ Yes	□ No	
Waste Hauling to Other Location	☐ Yes	☑ No	
Vegetation Pruning	☐ Yes	☑ No	
Biohazard Waste	☐ Yes	☑ No	
Chemical Waste	☐ Yes	☑ No	
EXTERNAL CONTRACTORS	7	Гotal	Description
Number of Labor Crew		2	Cascadia
Number of Hazmat Crew		1	
Number of Truck Drivers		1	
Contractors Labor Crew Hours On-Site		2	
INTERNAL CLEAN UP TEAMS	٦	Γotal	Description
Number of Heavy Crew		0	



Heavy	Crew Hours On-site	0			
Number of Labor Crew		1	SPR Light Team/w Trailer		
Labor Crew Hours On-site		2			
STAGII	NG LOCATION				
Date/Time: Lo		Location: Rotary	liewpoint Park		
SITE P	OSTING PHOTOS				
No	Regular Encampment Clean	-up: 72-hour Notice			

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:



OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team

Date	Туре	l	Male	Female	Non-specific	TOTAL # of People
		Location	Outreach	Outreach	Gender	Contacted

OBSTRUCTION SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
6/7/2022	4	0	0	0	4

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following -

- Owners who are present and accept storage
- Abandoned property that we are storing
- · Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items		
0	0	0	0		

Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	Short Description



Tent/Structure # Present? Check All That Apply Bins Bikes Luggage Items

Inspection Photos



































Clean Up Photos





















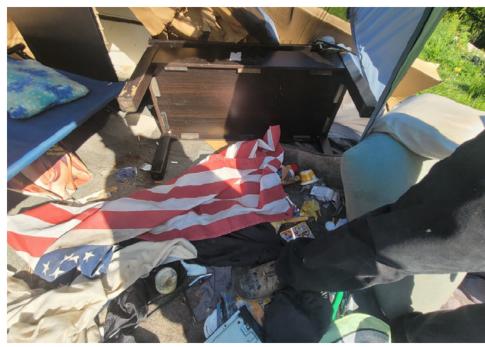








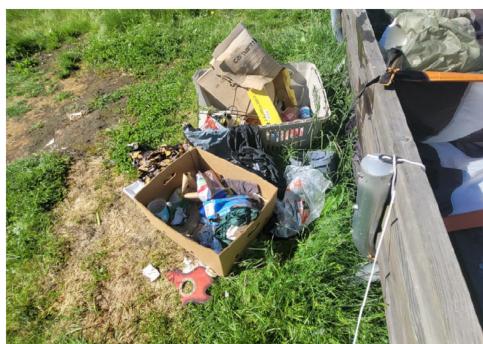












































After Clean Photos

























Posting Photos









