



Seattle Fire Marshal's Office  
220 3rd Ave S, 2nd Floor  
Seattle, WA 98104  
(206) 386-1450

# CRUISE SHIP ACTIVITY FORM

## **SECTION 1: VESSEL INFORMATION**

Vessel name: \_\_\_\_\_ Arrival date: \_\_\_\_\_ Time: \_\_\_\_\_  
Cruise line: \_\_\_\_\_ Departure date: \_\_\_\_\_ Time: \_\_\_\_\_  
Will refueling occur?      Yes      No      Refueling date: \_\_\_\_\_ Time: \_\_\_\_\_  
Will hot work be conducted?      Yes      No      Hot work date: \_\_\_\_\_ Time: \_\_\_\_\_  
Pier location:                      66      91      Number of shipboard occupants/guests: \_\_\_\_\_

## **SECTION 2: REFUELING OPERATIONS INFORMATION**

*The following information is required in case there is a need to speak directly with the barge operator before or during the refueling operation.*

Company name: \_\_\_\_\_  
Person in charge of this refueling: \_\_\_\_\_  
Phone number: \_\_\_\_\_

## **SECTION 3: HOT WORK OPERATIONS INFORMATION**

*The following information is required in order to schedule an inspection for hot work.*

Company name: \_\_\_\_\_  
Person in charge of hot work: \_\_\_\_\_  
Phone number: \_\_\_\_\_

## **SECTION 4: PORT OF SEATTLE CONTACT PERSON**

*The following information is required should Seattle Fire Code violations occur before or during refueling or hot work operations that require immediate correction. This individual must have authority on site to correct violations.*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Contact number on site: \_\_\_\_\_

## **SECTION 5: RESPONSIBLE PARTY & SIGNATURE**

Name: \_\_\_\_\_  
Date: \_\_\_\_\_ Organization: \_\_\_\_\_  
Mailing address for invoice:  
Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Signature: \_\_\_\_\_

*This signature authorizes the Fire Department to invoice the above noted organization for the overtime inspection services that may be necessary for these operations.*

## **INSTRUCTIONS FOR SUBMITTING THIS FORM TO THE SEATTLE FIRE DEPARTMENT**

Email this form and a copy of the bunkering permit information (if applicable) to the Fire Marshal's office at [SFD\\_FMO\\_CruiseOps@seattle.gov](mailto:SFD_FMO_CruiseOps@seattle.gov) at least 48 hours in advance of the vessel's arrival time.