Markham McIntyre, Director (206) 684-8090

www.seattle.gov/economicdevelopment

Department Overview

The purpose of the Office of Economic Development (OED) is to shape an economically prosperous, diverse, just, and resilient city, with the guiding principle that an inclusive economy is more competitive. OED is committed to building an inclusive economy in the City of Seattle by making strategic investments to break down barriers and unlock access to opportunity, which will generate wealth equitably. OED programs focus on the five key pillars of the community-driven Future of Seattle Economy framework, which the City adopted as policy in Resolution 32099: investing in diverse talent and building our workforce, supporting small, women and minority-businesses, building BIPOC community wealth, investing in neighborhood business districts, and growing businesses and key industries.

Budget Snapshot							
		2022 Actuals	2023 Adopted	2024 Endorsed	2024 Proposed		
Department Support							
General Fund Support		18,534,252	11,987,166	11,776,354	10,501,127		
Other Funding - Operating		9,941,718	15,649,722	15,599,722	25,495,648		
	Total Operations	28,475,970	27,636,888	27,376,076	35,996,775		
	Total Appropriations	28,475,970	27,636,888	27,376,076	35,996,775		
Full-Time Equivalents Total*		40.00	52.00	52.00	61.00		

^{*} FTE totals are provided for informational purposes only. Changes in FTEs resulting from City Council or Human Resources Director actions outside of the budget process may not be detailed here

Incremental Budget Changes

Office of Economic Development

Total 2024 Endorsed Budget	2024 Budget 27,376,076	FTE 52.00
Baseline		
Citywide Adjustments for Standard Cost Changes	107,773	-
Central Cost Reconciliation	-	-
Ongoing Changes from 2023 Current Year Legislation	-	-
Proposed Operating		
Support Business Improvement Areas in Equity Business Districts	850,000	-
Retail Analysis and Outreach in Equity Business Districts	850,000	-
Evolution of the Seattle Restored Program	875,000	2.00
Continued Development of the Tenant Improvement Program	700,000	-
Staffing Support for Commercial Affordability and Tenant Improvement Programs	125,000	1.00
Community Wealth Building Staffing	177,320	1.00
Public Space Activations as part of the Mayor's Downtown Activation Plan	880,000	-
Support for Long-Range, Transformational Planning as part of the Mayor's Downtown Activation Plan	500,000	-
Continued Community Engagement for the Mayor's Downtown Activation Plan	150,000	-
Ongoing Support for Liberty Project Implementation	500,000	-
Develop Career Pathways	1,500,000	-
Implement Green Economy Strategies	1,000,000	-
Construction Apprenticeship Mentorship and Support	300,000	-
Maritime and Manufacturing Business Improvement Organization	250,000	-
Economic Development Analytics Software	200,000	-
City Resource Navigation	115,000	1.00
Transformation of Special Events Office	325,000	1.00
Consultant Support for Community Outreach and Grants	120,000	-
Grants and Contracts Staffing	350,000	3.00
Professional Development Funding	120,000	-
Proposed Technical		
Prior-Year Community Development Block Grant Budget Clean-up	(1,374,394)	-
Total Incremental Changes	\$8,620,699	9.00
Total 2024 Proposed Budget	\$35,996,775	61.00

Description of Incremental Budget Changes

Baseline

Citywide Adjustments for Standard Cost Changes

Expenditures \$107,773

Citywide technical adjustments made in the baseline phase reflect changes to internal services costs, including rates from the Department of Finance & Administrative Services, Seattle Information Technology Department, Seattle Department of Human Resources, and for healthcare, retirement, and industrial insurance charges for the department. These adjustments reflect initial assumptions about these costs and inflators early in the budget process.

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Expenditures -

This item is a budget-neutral reconciliation and alignment of accounts related to Central Costs.

Ongoing Changes from 2023 Current Year Legislation

Expenditures -

This item includes ongoing budget changes resulting from current year legislation in 2023, including the 2023 Year-end Supplemental Budget Ordinance.

Proposed Operating

Support Business Improvement Areas in Equity Business Districts

Expenditures \$850,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This one-time item adds funding to support the creation of business improvement areas (BIAs) in equity business districts that are historically under-resourced and lack the capacity to develop BIAs. This funding builds on investments made in the 2023 Adopted Budget and supports neighborhood business organizations in equity business districts to navigate the multi-year BIA creation process. This item aligns with recommendations made in the "Investing in Neighborhood Business Districts" strategic pillar of the FSE framework.

Retail Analysis and Outreach in Equity Business Districts

Expenditures \$850,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized

the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This one-time item adds funding to support a submarket retail study and consumer analysis in equity business districts, and to support outreach and engagement related to the study. Learnings from the study will be used to inform and support the Seattle Restored program's matchmaking efforts beyond Downtown, and particularly in equity business districts. This item aligns with recommendations made in both the "Investing in Neighborhood Business Districts" and "Supporting Small Business and Women and Minority-Owned Business Enterprises" strategic pillars of the FSE framework.

Evolution of the Seattle Restored Program

Expenditures \$875,000
Position Allocation 2.00

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

The Seattle Restored program was initially funded with \$536k of Coronavirus Local Fiscal Recovery funds, and aimed to revive Seattle neighborhoods with creativity and commerce by supporting short-term activations of empty storefronts. The Seattle Restored program currently has a \$1.5 million annual base budget funded by payroll tax funds. This item supports the evolution of this program into a long-term small business support program. This item provides \$625,000 in ongoing funding, and 2 FTE Strategic Advisor 1 positions, to support evolution of the Seattle Restored program, including staffing support for a location and business matchmaking strategy, business recruitment and retention, and implementation of a pilot master leasing strategy. This item also provides \$250,000 in one-time funding to conduct retail analysis and implement a retail strategy. This item aligns with recommendations made in the "Supporting Small Business and Women and Minority-Owned Business Enterprises" strategic pillar of the FSE framework. This item also supports the Downtown Activation Plan, the Mayor's plan to revitalize and transform Downtown Seattle as the city continues to recover from the impacts of the COVID-19 pandemic.

Continued Development of the Tenant Improvement Program

Expenditures \$700,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item provides additional funding to support ongoing transformation of the Tenant Improvement (TI) program, including general restructuring of the program to better leverage external grant funding for TI projects, and development more robust TI awards, specifically for businesses that are not yet ready for a TI project award. This item builds upon \$1.2m of payroll tax funding in the 2024 Endorsed Budget. This item aligns with recommendations made in the "Supporting Small Business and Women and Minority-Owned Business Enterprises" strategic pillar of the FSE framework.

Staffing Support for Commercial Affordability and Tenant Improvement Programs

Expenditures \$125,000
Position Allocation 1.00

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item adds funding and position authority for 1 FTE Community Development Specialist to support the Commercial Affordability and Tenant Improvement programs. These programs are currently partially staffed on a temporary basis using one-time resources from the Coronavirus Local Fiscal Recovery Fund. These temporary staffing assignments are anticipated to end in 2023. Additional staffing capacity is needed in 2024 to continue to provide project management, adequate oversight and compliance, and continued program development. This item aligns with recommendations made in the "Supporting Small Business and Women and Minority-Owned Business Enterprises" and "Building BIPOC Community Wealth" strategic pillars of the FSE framework.

Community Wealth Building Staffing

Expenditures \$177,320
Position Allocation 1.00

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item adds funding and position authority for 1 FTE Strategic Advisor 2 to support OED's convening role in leading community wealth building programs across the City. This position will support interdepartmental coordination and implementation of community wealth building programs, guided by recommendations in the Department of Neighborhood's forthcoming Generational Wealth Initiative final report. Current OED community wealth building strategies include commercial affordability and ownership supports, affordable capital access opportunities, culturally responsive business assistance, and community engagement and neighborhood partnerships. Several of these items are funded in OED's base budget, with additional funding provided in the department's 2023-2024 Proposed Mid-Biennial Budget Adjustments. This item aligns with various recommendations made in the FSE framework, including those within the "Building BIPOC Community Wealth" strategic pillar.

Public Space Activations as part of the Mayor's Downtown Activation Plan

Expenditures \$880,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This one-time item provides funding to support programming for public space activations as part of the Mayor's Downtown Activation Plan. The Downtown Activation Plan (DAP), announced in June 2023, outlines the Mayor's plan to revitalize and transform Downtown Seattle as the city continues to recover from the impacts of the COVID-19 pandemic. The DAP details a suite of legislative and regulatory actions and program investments to be undertaken with the goal of making Seattle's downtown a more vibrant, inclusive, and resilient hub for residents, workers, and visitors. This item supports programming for public space activations, in collaboration with other City departments and downtown partners. This item aligns with recommendations made in the "Investing in Neighborhood Business Districts" strategic pillar of the FSE framework.

Support for Long-Range, Transformational Planning as part of the Mayor's Downtown Activation Plan

Expenditures \$500,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This one-time item provides funding to support long-range, transformational planning as part of the Mayor's Downtown Activation Plan. The Downtown Activation Plan (DAP), announced in June 2023, outlines the Mayor's plan to revitalize and transform Downtown Seattle as the city continues to recover from the impacts of the COVID-19 pandemic. The DAP details a suite of legislative and regulatory actions and program investments to be undertaken with the goal of making Seattle's downtown a more vibrant, inclusive, and resilient hub for residents, workers, and visitors. The DAP encompasses three timelines: Bold Actions – initiatives that are underway or starting in 2023, Near-term Initiatives – efforts that will happen over the next three years, and Space Needle Thinking – long-range, transformational opportunities. This item provides continued funding to support development of long-range policy and program ideas that will support the ongoing transformation of Downtown.

Continued Community Engagement for the Mayor's Downtown Activation Plan

Expenditures \$150,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This one-time item provides funding for continued community engagement related to the Mayor's Downtown Activation Plan. The Downtown Activation Plan (DAP), announced in June 2023, outlines the Mayor's plan to revitalize and transform Downtown Seattle as the city continues to recover from the impacts of the COVID-19 pandemic. The DAP details a suite of legislative and regulatory actions and program investments to be undertaken with the goal of making Seattle's downtown a more vibrant, inclusive, and resilient hub for residents, workers, and visitors. Development of the DAP has incorporated two rounds of community engagement to date. Continued community engagement is necessary to enable ongoing refinement of DAP programming to respond to community-identified priorities related to Downtown.

Ongoing Support for Liberty Project Implementation

Expenditures \$500,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item provides funding to support the Liberty Project as part of the Mayor's Downtown Activation Plan. The Liberty Project, in partnership with University of Washington, Seattle University, and Tabor 100, supports small businesses with business consulting and strategy services, finance and accounting services, marketing services, technology services, and contract bid preparation. The Liberty Project began in 2023, with \$425k of one-time funding. This item aligns with recommendations made in the "Supporting Small Business and Women and Minority-Owned Business Enterprises" strategic pillar of the FSE framework. This item also supports the Downtown Activation Plan, the Mayor's plan to revitalize and transform Downtown Seattle as the city continues to recover from the impacts of the COVID-19 pandemic.

Develop Career Pathways

Expenditures \$1,500,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item provides funding to support various programs in alignment with the Office of Economic Development's workforce development strategic plan, a component of the FSE framework. This item supports programs including: a new Seattle Skill Upgrade Training Grant program, navigation and curriculum development support for IT certification and health licensure programming in the Seattle Youth Employment program (SYEP), and SYEP case management support. This item aligns with recommendations made in the "Investing in Talent and Building our Workforce" strategic pillar of the FSE framework.

Implement Green Economy Strategies

Expenditures \$1,000,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item provides funding to implement green economy strategies and investment recommendations developed pursuant to Executive Order 2022-07. These strategies leverage new and existing workforce development programs and resources to strengthen Seattle's green economy and support BIPOC workers. This item aligns with recommendations made in the "Investing in Talent and Building our Workforce" and "Growing Businesses and Key Industries" strategic pillars of the FSE framework.

Construction Apprenticeship Mentorship and Support

Expenditures \$300,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item provides funding to support construction apprenticeships leading to achievement of journey-level state, and long-lasting construction careers as part of the Department of Finance and Administrative Services' Priority Hire program. This item aligns with recommendations made in the "Investing in Talent and Building our Workforce" and "Growing Businesses and Key Industries" strategic pillars of the FSE framework.

Maritime and Manufacturing Business Improvement Organization

Expenditures \$250,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item supports development of Maritime and Manufacturing Business Improvement Organization, with the purpose of activating and providing stewardship for manufacturing, maritime, and industrial sector in Seattle. This is informed by the City's adopted Industrial and Maritime Strategy. This item aligns with recommendations made in the "Growing Businesses and Key Industries" strategic pillar of the FSE framework.

Economic Development Analytics Software

Expenditures \$200,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item provides support for the ongoing development and implementation of economic development analytics software to track business needs from intake through service delivery. This software improves the efficiency of the OED workflow, enables internal collaboration between divisions, and increases OED's capacity to implement recommendations from the FSE framework. This software was initially adopted as part of the departments' COVID-19 pandemic response. This item supports further software development to pivot from an acute response tool to a longer-term customer relationship management solution. This item also supports the Downtown Activation Plan, the Mayor's plan to revitalize and transform Downtown Seattle as the city continues to recover from the impacts of the COVID-19 pandemic.

City Resource Navigation

Expenditures \$115,000
Position Allocation 1.00

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item provides funding and position authority for 1 FTE Program Intake Representative to support the Office of Economic Development Call Center and to provide resource navigation and tracking for small businesses. This position will respond to inbound inquiries and requests for support from business, service providers, and neighborhood business districts. This item aligns with recommendations made in the "Supporting Small Business and Women and Minority-Owned Business Enterprises" strategic pillar of the FSE framework. This item also supports the Downtown Activation Plan, the Mayor's plan to revitalize and transform Downtown Seattle as the city continues to recover from the impacts of the COVID-19 pandemic.

Transformation of Special Events Office

Expenditures \$325,000
Position Allocation 1.00

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item provides funding and position authority for 1 FTE Strategic Advisor 3 to support the transformation of the Special Events Office and implement special events permitting software. The transformation of the Special Events Office will be guided by the strategy outlined in the Special Events Vision and Strategy Report 2020-2025. These strategies will support the ability of the Special Events Office to be more proactive in developing a pipeline of energizing and revitalizing special events for the City, rather than the more reactive stance the City currently takes. This item aligns with recommendations made in the "Supporting Small Business and Women and Minority-Owned Business Enterprises" and "Growing Businesses and Key Industries" strategic pillars of the FSE framework. This item also supports the Downtown Activation Plan, the Mayor's plan to revitalize and transform Downtown Seattle as the city continues to recover from the impacts of the COVID-19 pandemic.

Consultant Support for Community Outreach and Grants

Expenditures \$120,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This one-time item adds funding for a consultant contract to advise on community outreach and grant application work related to economic development and some state legislative matters. This item increases OED's capacity to implement recommendations from the FSE report.

Grants and Contracts Staffing

Expenditures \$350,000 Position Allocation 3.00

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item provides funding for two Grants and Contracts Specialists, and one Community Development Specialist to expand capacity to manage grants and contracts workload. OED anticipates an increase in grants and contracts management workload related to items proposed as part of the 2023-2024 Mid-Biennial Budget Adjustments. Additionally, a portion of current grants and contract work is managed by eight temporary staff funded by one-time Coronavirus Local Fiscal Recovery funds, and these temporary staffing assignments are expected to end in early 2024. This item increases OED's capacity to implement recommendations from the FSE framework.

Professional Development Funding

Expenditures \$120,000

The City's 2023-2024 Proposed Mid-Biennial Budget Adjustments appropriate approximately \$301 million in JumpStart Payroll Expense Tax (payroll tax) proceeds, of which \$31 million is allocated to investments promoting economic revitalization and workforce development. In 2023, the Office of Economic Development (OED) finalized the Future of Seattle Economy (FSE) report, which provides a community-driven investment framework for the City to promote inclusive economic growth. The proposed budget adjustments allocate payroll tax economic revitalization investments in alignment with the FSE framework, as endorsed by Resolution 32099.

This ongoing item provides funding to support professional development activities to improve effectiveness of service delivery and improve staff retention. This funding will support travel and attendance to key regional, state, and national conferences, technical training, and other soft skill development. As OED continues to add staff and respond to turnover, this item provides critical funding for staff to grow their networks and professional skills. This item increases OED's capacity to implement recommendations from the FSE framework.

Proposed Technical

Prior-Year Community Development Block Grant Budget Cleanup

Expenditures \$(1,374,394)
Revenues \$(363,675)

This technical item reduces budget associated with one-time, prior-year Community Development Block grants (CDBG). This budget erroneously carried forward from 2023 due to data errors in the budgeting system. Additionally, this item corrects funding source coding for the Office of Economic Development \$1,000,000 allocation of 2024 CDBG funding in the proposed budget.

2023-24 Mid-Biennium Proposed Budget Adjustments – Operating Expenses

Budget Summary Level	Fund	Budget Process Phase Endorsed	Proposed Changes	Grand Total
Business Services	00100 - General Fund	8,172,368	-1,865,014	6,307,354
	12400 - Arts and Culture Fund	0	0	0
	14000 - Coronavirus Local Fiscal Recovery Fund	0	0	0
	14500 - Payroll Expense Tax	14,927,658	7,080,286	22,007,944
Business Services Total		23,100,025	5,215,272	28,315,297
Leadership and Administration	00100 - General Fund	3,603,986	589,787	4,193,774
	14500 - Payroll Expense Tax	672,065	2,815,640	3,487,705
Leadership and Administration Total		4,276,051	3,405,427	7,681,478
Grand Total		27,376,076	8,620,699	35,996,775