

# Office of Immigrant and Refugee Affairs

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## Department Overview

The mission of the Office of Immigrant and Refugee Affairs (OIRA) is to improve the lives of Seattle's immigrant and refugee communities. OIRA does this by:

- Equitably engaging with immigrants and refugees to help advise on new City of Seattle issues and policies and enhance current ones.
- Ensuring that City of Seattle programs, services, and information are accessible to vulnerable immigrant and refugee community members regardless of their English-language proficiency and citizenship status.
- Partnering with community-based organizations, the Seattle Immigrant and Refugee Commission, and other partners to administer programs focused on helping immigrants successfully integrate into the civic life and culture of the city.

The City's Race and Social Justice Initiative guides OIRA's work, as direct and early engagement with community members and organizations informs the department's new decisions, initiatives, and policies. OIRA operationalizes racial equity in all its workplans, especially in working with other City departments on outreach, engagement, and language accessibility.

Between 2000 and 2018, King County's total population increased by around 496,000 residents. The foreign-born population increased by about 255,000 residents, accounting for 52 percent of the total population growth. In 2018, about 23.5 percent of King County's residents were born in another country. According to the non-partisan think tank New American Economy, immigrant household incomes accounted for \$31 billion in household income and \$12.7 billion in taxes paid to support the Seattle Metropolitan Area.

## Budget Snapshot

	2020 Actuals	2021 Adopted	2022 Proposed
<b>Department Support</b>			
General Fund Support	13,608,322	3,864,854	4,349,065
<b>Total Operations</b>	<b>13,608,322</b>	<b>3,864,854</b>	<b>4,349,065</b>
<b>Total Appropriations</b>	<b>13,608,322</b>	<b>3,864,854</b>	<b>4,349,065</b>
Full-Time Equivalents Total*	9.50	9.50	11.00

\* FTE totals are provided for informational purposes only. Changes in FTEs resulting from City Council or Human Resources Director actions outside of the budget process may not be detailed here

## Budget Overview

## Office of Immigrant and Refugee Affairs

During the COVID-19 pandemic, OIRA’s Language Access program modeled what a highly effective centralization of language access Citywide could look like, expanding support to other departments as well as directly providing translation services and recommendations on in-language outreach. OIRA responded to the urgent need to produce materials in many languages accessible to immigrant and refugee community members to help them navigate COVID restrictions and information and access relief resources. The 2022 Proposed Budget increases support for the City’s Language Access needs, so that OIRA may maintain these gains and further expand language access support to departments.

The 2021 Adopted Budget paused the Immigrant Family Institute (IFI) due to public health restrictions placed on indoor gatherings. The 2022 Budget includes funding to resume IFI activities in some format, in anticipation of a return to normal operations with the help of the COVID-19 vaccine.

### Federal Funding Support

The 2022 Proposed Budget allocates \$250,000 of General Fund funds enabled by Coronavirus Local Fiscal Recovery (CLFR) funds to OIRA as part of Seattle Rescue Plan 3 (SRP3). This funding will provide workforce development support to low-wage, limited-English-proficiency immigrant and refugee adults who have been negatively affected by the COVID-19 pandemic. See the Seattle Rescue Plan section of this 2022 Budget Book for more on SRP3.

## Incremental Budget Changes

### Office of Immigrant and Refugee Affairs

	Dollars	FTE
<b>2021 Adopted Budget</b>	<b>3,864,854</b>	<b>9.50</b>
<b>Baseline</b>		
Baseline Adjustments for Personnel Costs	31,230	-
Citywide Adjustments for Standard Cost Changes	64,325	-
<b>Proposed Operating</b>		
Language Premium Staff Stipend	12,000	-
Language Access and Contracting Capacity	246,656	1.50
Re-employment Pathways for Immigrants and Refugees	250,000	-
<b>Proposed Technical</b>		
Restore Immigrant Family Institute funding	70,000	-
Remove one-time increase to Legal Defense Fund	(190,000)	-
<b>Total Incremental Changes</b>	<b>\$484,211</b>	<b>1.50</b>
<b>Total 2022 Proposed Budget</b>	<b>\$4,349,065</b>	<b>11.00</b>

## Description of Incremental Budget Changes

### Baseline

#### Baseline Adjustments for Personnel Costs

## Office of Immigrant and Refugee Affairs

Expenditures \$31,230

This centrally administered change adjusts appropriations to restore the annual wage increase for non-represented Executives, Managers and Strategic Advisors, which was forgone in 2021 due to financial constraints.

### Citywide Adjustments for Standard Cost Changes

Expenditures \$64,325

Citywide technical adjustments made in the baseline phase reflect changes to internal services costs, including rates from the Department of Finance & Administrative Services, Seattle Information Technology Department, Seattle Department of Human Resources, and for healthcare, retirement, and industrial insurance charges for the department. These adjustments reflect initial assumptions about these costs and inflators early in the budget process.

### Proposed Operating

#### Language Premium Staff Stipend

Expenditures \$12,000

This item increases ongoing appropriation authority for language services stipends. Per the Coalition of City Unions collective bargaining agreement, City employees who are multilingual and provide language services, such as interpretation and translation, to communicate with clients and/or other employees in business-related situations are now eligible for a monthly language premium stipend. The amounts in the 2022 budget are estimates based on the eligible employees from 2021.

#### Language Access and Contracting Capacity

Expenditures \$246,656

Position Allocation 1.50

This item increases funding to support language access functions that will increase meaningful access for speakers of languages other than English to Seattle programs and services. The funding adds two positions, the first of which is a Language Access Specialist who will work with the existing specialist in supporting City departments to develop internal Language Access Plans and improve their communication with different communities. This position will also actively work with translators in the community to create linguistically accessible materials for the City. The second is a half-time position which will support OIRA's procurement and contracting needs generally and as it relates to language access needs. Lastly, this funding covers the operating costs of a City-wide cloud-based, computer-assisted translation tool (SmartCAT). This tool will help facilitate City departments' translation requests and will serve as a repository and reference of translated content.

#### Re-employment Pathways for Immigrants and Refugees

Expenditures \$250,000

This item addresses the negative economic impact of the pandemic on low-wage, limited-English-proficiency immigrant and refugee adults, further investing in their digital skill-building and device ownership through the Ready to Work (RTW) program. This further expands opportunities for educational and training pathways to help program participants obtain family-wage jobs.

### Proposed Technical

#### Restore Immigrant Family Institute funding

Expenditures \$70,000

## Office of Immigrant and Refugee Affairs

The 2021 Adopted Budget suspended funding for the Immigrant Family Institute (IFI) in 2021 because the in-person nature of the programming was not compatible with pandemic social distancing requirements. This item restores funding in the 2022 Budget with the intent to resume programming for the IFI. The IFI is an 8-week program that brings together immigrant and refugee families and Seattle police officers to improve understanding and build relationships.

### Remove one-time increase to Legal Defense Fund

Expenditures \$(190,000)

The Council added one-time funding to the Legal Defense Network in 2021 to restore its funding to 2020 levels. This item removes that one-time increase of \$190,000 in the 2022 Budget.

## Expenditure Overview

Appropriations	2020 Actuals	2021 Adopted	2022 Proposed
<b>OIRA - BO-IA-X1N00 - Office of Immigrant and Refugee Affairs</b>			
00100 - General Fund	13,608,322	3,864,854	4,349,065
<b>Total for BSL: BO-IA-X1N00</b>	<b>13,608,322</b>	<b>3,864,854</b>	<b>4,349,065</b>
<b>Department Total</b>	<b>13,608,322</b>	<b>3,864,854</b>	<b>4,349,065</b>
<b>Department Full-Time Equivalents Total*</b>	<b>9.50</b>	<b>9.50</b>	<b>11.00</b>

*\* FTE totals are provided for informational purposes only. Changes in FTEs resulting from City Council or Human Resources Director actions outside of the budget process may not be detailed here*

## Budget Summary by Fund Office of Immigrant and Refugee Affairs

	2020 Actuals	2021 Adopted	2022 Proposed
00100 - General Fund	13,608,322	3,864,854	4,349,065
<b>Budget Totals for OIRA</b>	<b>13,608,322</b>	<b>3,864,854</b>	<b>4,349,065</b>

# Office of Immigrant and Refugee Affairs

## Appropriations by Budget Summary Level and Program

### **OIRA - BO-IA-X1N00 - Office of Immigrant and Refugee Affairs**

The purpose of the Office of Immigrant and Refugee Affairs Budget Summary Level is to facilitate the successful integration of immigrants and refugees into Seattle's civic, economic, and cultural life and to advocate on behalf of immigrant and refugee communities so that the City's programs and services better meet the unique needs of these constituents.

<b>Program Expenditures</b>	<b>2020 Actuals</b>	<b>2021 Adopted</b>	<b>2022 Proposed</b>
Office of Immigrant and Refugee	13,608,322	3,864,854	4,349,065
<b>Total</b>	<b>13,608,322</b>	<b>3,864,854</b>	<b>4,349,065</b>
Full-time Equivalents Total*	9.50	9.50	11.00

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