

# 2012 Library Levy

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## Department Overview

In August 2012, Seattle voters approved a seven-year, \$123 million levy to support, maintain and improve core Library services. The City Librarian and the Library Board of Trustees prepare annual progress reports that show how levy proceeds have been used each year.

The 2012 Library Levy allows the Library to increase hours, purchase more books and materials, upgrade public computers and online services, and improve building maintenance. Without the approved levy, the Library would have had to delay important maintenance and public technology investments and make reductions to collections and open hours. The levy supports four priority areas identified through a public process that engaged nearly 39,000 residents: open hours, the collection of books and materials, computers and online services, and building maintenance. As part of this planning process, the Library developed a Strategic Plan that supports reading, personal growth, education, access to information, empowerment of Seattle's neighborhoods, building partnerships and innovation and five action-oriented Service Priorities: youth and family learning; technology and access; community engagement; Seattle culture and history; and reimagined spaces.

The 2012 Library Levy supports the following categories of library services (dollar amounts reflect preliminary 2016 allocations. Final 2016 allocations are approved by the Library Board of Trustees as part of the 2016 Library Operating Plan):

**Hours and Access:** The levy provides approximately \$3.7 million in 2016 to increase operating hours (over 2012 levels) at branch libraries and bolster reference services to support patrons at branches and the Central Library. Funding also provides support for operational functions that support open hours, such as security services, technology support, and maintenance. Since 2013, levy funds have been used to keep Columbia and Northgate branches open on Fridays. Starting in 2016, levy funds will be used to provide Friday hours at up to four additional branches.

**Collections:** The levy provides approximately \$2.5 million in 2016 to add to the variety and depth of the Library's collection to better meet patron demand for material in all formats. The collections component of the levy also funds a significant increase in purchasing of downloadable materials such as e-books, and more copies of popular materials in print, digital and other formats.

**Technology/Online Services:** The levy provides approximately \$1.3 million in 2016 to replace and upgrade computers and technology infrastructure that was purchased during the Libraries for All (LFA) capital program, providing users access to up-to-date technology tools and resources. The levy also funds improvements to online services to ensure patrons can successfully find and use online material through the Library's online platform.

**Regular maintenance:** The levy provides approximately \$1.3 million in 2016 for regular maintenance to sustain the public's investment in the Central Library and 26 branches that were constructed or remodeled as a result of the 1998 LFA bond measure. Seattle's libraries are among the most heavily used public buildings in the city and require additional resources as they age in order to preserve environments that are safe, clean and welcoming.

**Major maintenance:** The levy provides approximately \$2.2 million in 2016 for sustained stewardship of library facilities. Prior to the levy, the Library's capital improvement program (CIP) was largely funded by allocations from the City's Real Estate Excise Tax (REET). Levy funds have largely replaced REET funding for Library major maintenance throughout the system. REET now provides funding for projects beyond the intended scope of the

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levy. Included in the levy scope for major maintenance is maintenance necessary for building components such as roofs, floors, finishes, HVAC and mechanical systems. It does not include any funding for new or expanded library space.

Additionally, the levy provides approximately \$4.6 million in 2016 to maintain existing core functions and services at 2012 levels and an average of \$288,000 annually to support implementation and accountability measures for levy programs and annual reporting to the public on levy outcomes.

The 2012 Library Levy Fund chapter of the budget is used to show the approved uses of the levy. Levy funds to support the Library's operations are transferred to the Library's operating fund and the appropriations are shown in the Library's section of the 2016 Adopted Budget. Capital Improvement Program (CIP) spending for major maintenance is made directly from the Levy Fund and all CIP appropriations are reflected in the Library's section of the Adopted CIP Budget.

### Budget Overview

The 2016 Adopted Budget makes no significant changes to the 2012 Library Levy.

#### City Council Changes to the Proposed Budget

The Council made no changes to the 2016 Proposed Budget.

### Incremental Budget Changes

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	<b>2016 Budget</b>
<b>Total 2016 Endorsed Budget</b>	<b>\$ 13,665,837</b>

<b>2016 Adopted Budget</b>	<b>\$ 13,665,837</b>
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### City Council Provisos

*There are no Council provisos.*

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### Expenditure Overview

<b>Appropriations</b>	<b>Summit Code</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Endorsed</b>	<b>2016 Adopted</b>
Library Levy Operating Transfer	18100-B9TRF	12,560,843	13,139,976	13,665,837	13,665,837
Library Levy Capital*	18100	1,516,081	3,148,000	3,242,000	2,242,000
<b>Department Total</b>		<b>14,076,924</b>	<b>16,287,976</b>	<b>16,907,837</b>	<b>15,907,837</b>

\*Capital Improvement Program (CIP) spending is made directly from the Levy Fund and all CIP appropriations are reflected in the Library section of the Proposed CIP Budget.

### Revenue Overview

#### 2016 Estimated Revenues

<b>Summit Code</b>	<b>Source</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Endorsed</b>	<b>2016 Adopted</b>
411100	Levy Revenue	17,081,846	17,168,000	17,340,000	17,340,000
461110	Interest Earnings	65,534	0	0	50,000
	<b>Total Levy</b>	<b>17,147,380</b>	<b>17,168,000</b>	<b>17,340,000</b>	<b>17,390,000</b>
	<b>Total Revenues</b>	<b>17,147,380</b>	<b>17,168,000</b>	<b>17,340,000</b>	<b>17,390,000</b>
379100	Use of (Contribution to) Fund Balance	-3,070,456	-880,024	-432,163	-1,482,163
	<b>Total Levy</b>	<b>-3,070,456</b>	<b>-880,024</b>	<b>-432,163</b>	<b>-1,482,163</b>
	<b>Total Resources</b>	<b>14,076,924</b>	<b>16,287,976</b>	<b>16,907,837</b>	<b>15,907,837</b>

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### Appropriations By Program

<b><u>Library Levy Operating Transfer</u></b>				
The purpose of the Library Levy Operating Transfer program is to transfer funds to the Library Fund (10410) for library operations. This program is funded by Library Levy dollars (Fund 18100).				
	2014	2015	2016	2016
Program Expenditures	Actuals	Adopted	Endorsed	Adopted
Library Levy Operating Transfer	12,560,843	13,139,976	13,665,837	13,665,837
<b>Total</b>	<b>12,560,843</b>	<b>13,139,976</b>	<b>13,665,837</b>	<b>13,665,837</b>

### 2012 Library Levy Fund Table

#### 2012 Library Levy Fund (18100)

	2014 Actuals	2015 Adopted	2015 Revised	2016 Endorsed	2016 Adopted
<b>Beginning Fund Balance</b>	<b>4,912,284</b>	<b>2,549,328</b>	<b>8,033,216</b>	<b>3,429,352</b>	<b>4,404,930</b>
Accounting and Technical Adjustments	50,476	0	0	0	0
Plus: Actual and Estimated Revenues	17,147,380	17,168,000	17,218,000	17,340,000	17,390,000
Less: Actual and Budgeted Expenditures	12,560,843	13,139,976	14,273,345	13,665,837	13,665,837
Less: Capital Improvements	1,516,081	3,148,000	6,572,941	3,242,000	2,242,000
<b>Ending Fund Balance</b>	<b>8,033,216</b>	<b>3,429,352</b>	<b>4,404,930</b>	<b>3,861,515</b>	<b>5,887,093</b>
Levy Reserve for Future Use	2,553,000	2,775,448	4,000,309	2,677,039	2,677,039
Planning Reserve		189,937	146,157	619,720	440,299
<b>Total Reserves</b>	<b>2,553,000</b>	<b>2,965,385</b>	<b>4,146,466</b>	<b>3,296,759</b>	<b>3,117,338</b>
<b>Ending Unreserved Fund Balance</b>	<b>5,480,216</b>	<b>463,967</b>	<b>258,464</b>	<b>564,756</b>	<b>2,769,755</b>