

## Office of Policy and Management

Mary Jean Ryan, Director

### Contact Information

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### Department Description

The Office of Policy and Management (OPM) was established by ordinance in mid-2002 to develop and analyze City policy and assist the Mayor and City Council in formulating policy on major issues facing the city. These issues are in areas such as public safety, mobility, physical development, the natural environment, community health, and the human condition. In addition to policy analysis and development, OPM coordinates and leads citywide initiatives and projects that cut across multiple City departments. For example, complex real estate development projects require the participation of a variety of disciplines and City departments, as well as external stakeholders. OPM also works to develop partnerships to carry out City goals, taking advantage of the talent and perspectives of various private, public and community partners. OPM monitors critical external factors that affect Seattle's economic and community health, and recommends appropriate strategies. Finally, OPM works with other City departments to assure progress is being made on high priority work items.

### Policy and Program Changes

There are no program changes from the 2004 Endorsed Budget.

### City Council Budget Changes and Provisos

The Council has placed certain restrictions on opinion-gathering activities and has limited the use of appropriated funds for polls and surveys to \$2,500 unless authorized by ordinance. See Appendix C for full proviso text.

	Summit Code	2002 Actual	2003 Adopted	2004 Endorsed	2004 Adopted
<b>Appropriations</b>					
Policy and Management	X1X00	0	2,081,975	2,059,667	2,001,066
Budget Control Level					
<b>Department Total</b>		<b>0</b>	<b>2,081,975</b>	<b>2,059,667</b>	<b>2,001,066</b>
<b>Department Full-time Equivalents Total*</b>		<b>0.00</b>	<b>15.65</b>	<b>16.00</b>	<b>16.00</b>

\*FTE totals provided for information only (2002 FTE reflect adopted numbers). Authorized positions are listed in Appendix A.

### Resources

General Subfund		0	2,081,975	2,059,667	2,001,066
<b>Total</b>		<b>0</b>	<b>2,081,975</b>	<b>2,059,667</b>	<b>2,001,066</b>

# Policy & Management

## Policy and Management Budget Control Level

### Purpose Statement

The purpose of the Policy and Management Budget Control Level is to provide policy support to the Mayor and Council on the major policy issues facing the City and oversee progress on major projects and initiatives.

### Program Summary

Reduce funding for professional and technical services by \$50,000. The Office of Policy and Management implemented this cut during 2003 to meet its mid-year expenditure reduction target.

Citywide adjustments to inflation assumptions reduce the budget by \$9,000, for a total reduction from the 2004 Endorsed Budget to the 2004 Adopted Budget of approximately \$59,000.

<b>Expenditures/FTE</b>	<b>2002 Actual</b>	<b>2003 Adopted</b>	<b>2004 Endorsed</b>	<b>2004 Adopted</b>
Policy and Management	0	2,081,975	2,059,667	2,001,066
Full-time Equivalents Total*	0.00	15.65	16.00	16.00

*\*FTE totals provided for information only (2002 FTE reflect adopted numbers). Authorized positions are listed in Appendix A.*