

## Office of Policy and Management

Mary Jean Ryan, Director

### Contact Information

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### Department Description

The new Office of Policy and Management (OPM) was established by ordinance in mid-2002 to develop and analyze City policy and assist the Mayor and City Council in formulating policy on major issues facing the city. These issues are in areas such as public safety, mobility, physical development, the natural environment, community health, and the human condition. In addition to policy analysis and development, OPM coordinates and leads citywide initiatives and projects that cut across multiple City departments. For example, complex real estate development projects require the participation of a variety of disciplines and City departments, as well as external stakeholders. OPM also works to develop partnerships that serve to carry out City goals, taking advantage of the talent and perspectives of various private, public and community partners. OPM monitors critical external factors that affect Seattle's economic and community health, and recommends appropriate strategies. Finally, OPM works with other City departments to assure progress is being made on high priority work items.

### Policy and Program Changes

The 2003 Adopted and 2004 Endorsed Budget adds long-range misdemeanor planning and jail population management function to the existing staff of fourteen full-time employees. Funding will be transferred from Criminal Justice Contract Services and two positions will be added for this function. These positions provide long-range jail facilities planning and manage the City's regional jail contracts.

OPM has reduced administrative costs including consulting and training, and further reduced special projects funding that is no longer necessary due to policy changes. The 2003 Adopted and 2004 Endorsed Budget also transfers one position and related funding from the Department of Parks and Recreation to OPM to provide communication and public events support to the Executive Department.

### City Council Budget Changes and Provisos

The Council eliminates one position and its related funding, which was intended to be used for project management.

The Council transfers one administrative position and its related funding to the Municipal Court. In addition, one full-time position responsible for jail population management is reduced to 0.65 of a position in 2003.

The Council eliminates one position and transfers its related funding to the Design, Construction and Land Use Department (DCLU). A position is created at DCLU to provide comprehensive and regional planning.

# Policy & Management

<b>Resources</b>	<b>Summit Code</b>	<b>2001 Actual</b>	<b>2002 Adopted</b>	<b>2003 Adopted</b>	<b>2004 Endorsed</b>
<b>Policy &amp; Management Budget Control Level</b>					
Appropriation	X1X00	0	0	2,081,975	2,059,667
<b>Department Total</b>		<b>0</b>	<b>0</b>	<b>2,081,975</b>	<b>2,059,667</b>
<b>Department Full-time Equivalents Total*</b>		<b>0.00</b>	<b>0.00</b>	<b>15.65</b>	<b>16.00</b>

*\*The department FTE total is provided for information only. All authorized positions are listed in Appendix A.*

## Policy & Management

### **Purpose Statement**

The purpose of the Policy & Management Program is to provide policy support to the Mayor and Council on the major policy issues facing the City and oversee progress on major projects and initiatives.

### **Program Summary**

Transfer funding from Criminal Justice Contracted Services and add two positions for long-range misdemeanor planning and jail population management. Reduce special projects funding that is no longer necessary due to policy changes. Transfer one position from the Parks and Recreation Department to provide communication and public events support to the Executive Department.

<b>Resources</b>	<b>2001 Actual</b>	<b>2002 Adopted</b>	<b>2003 Adopted</b>	<b>2004 Endorsed</b>
General Subfund	0	0	2,081,975	2,059,667
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,081,975</b>	<b>2,059,667</b>
<b>Full-time Equivalents Total*</b>	<b>0.00</b>	<b>0.00</b>	<b>15.65</b>	<b>16.00</b>

*\*The program FTE total is provided for information only. All authorized positions are listed in Appendix A.*