Seattle
Finance &
Administrative Services

Leadership Team
ORGANIZATIONAL CHART

1
Kiersten Grove
Department Director

2
Jesse Gilliam
Chief of Staff

7
Sherri Crawford
Chief Administrative Officer

13
Andrew Lu
Chief Operating Officer

3
Heather Hartley
Human Resources
Division Director

4
Mickey Bannister-Mingo
Director's Office
Administrator

5
Melissa Mixon
Communications and
Marketing Director

6
Adrian Matanza
Equity and Government
Relations Director

8
Cameron Findlay
Accounting and Budget
Services Division Director /
Deputy Administrative Officer

9
Beth Gappert
Consumer Protection
Division Director

10
Rolanda Carriere
Customer Service
Interim Division Director

11
Presley Palmer
Purchasing and Contracting
Division Director

12
Ashley Harrington
Seattle Animal Shelter
Division Director

14
Shailee Sztern
Capital Development
Division Director

15
Joe Hampton
Facility Operations
Division Director

16
Chris Wiley
Fleet Management
Division Director

17
Karen Gruen
Real Estate and Planning
Services
Division Director

For updates, please e-mail fas_communications@seattle.gov.

Effective date August 2026

Director's Business Unit (DBU)

1 Department Director
- Mayor's Cabinet member
- Executive vision-setting
- Departmentwide operations and accountability
- Mayor and Council priority advancement
- Organizational strategy development

2 Chief of Staff
- Director's Office operations and department policies
- Organizational operations and policy
- Major FAS projects and priority issues
- Human Resources liaison and Personnel Advisory Committee

3 Human Resources Division Director
- Talent acquisition
- Workforce development
- Employee and labor relations
- Safety and wellness

4 Director's Office Administrator
- Executive support
- Calendaring and meeting materials
- Logistics and budgeting
- Records management support

5 Communications and Marketing Director
- Press and media relations
- Internal and external communications
- Communications strategy and branding
- Websites and SharePoint
- Public Records Act compliance

6 Equity and Government Relations Director
- Mayor's Office and Council Relations
- Departmentwide race, social justice, and equity projects
- Internal and external engagement
- Performance management

Administration Business Unit (ABU)

7 Chief Administrative Officer
- Internal accounting and budget services
- Purchasing, contracting, and consumer protection
- Customer relations and services
- Seattle Animal Shelter

8 Accounting and Budgeting Services Division Director / Deputy Administrative Officer
- Budget oversight
- Financial planning and analysis
- Accounting services for FAS
- Accounting and budget services for small departments and executive offices

9 Consumer Protection Division Director
- Consumer protection
- Regulatory compliance
- Delinquent tax/account enforcement
- New business discovery for licensing

10 Customer Service Division Director
- Customer Service Bureau
- Neighborhood Customer Service Centers
- Customer Solutions Team
- Customer service request system

11 Purchasing and Contracting Division Director
- Purchasing and contracting compliance
- WMBE program initiatives
- Priority Hire/community workforce agreements (CWA)
- PeopleSoft procure-to-pay and supplier relations

12 Seattle Animal Shelter Division Director
- Pet licensing, lost, and found pets
- Animal welfare, education, and foster care
- Spay and neuter services
- Animal Control

Operations Business Unit (OBU)

13 Chief Operating Officer
- Capital development and construction
- Facility operations and fleet services
- Real estate services
- Logistics and emergency management

14 Capital Development Division Director
- Capital program development and project delivery
- Master use and facilities planning
- New facility design and construction
- Space planning and tenant improvements

15 Facility Operations Division Director
- Property management
- Facility services
- Building operations
- Maintenance control

16 Fleet Management Division Director
- City vehicle maintenance and fueling operations
- Citywide motor pool services
- Engineering, design, procurement, and asset preservation
- Green fleet implementation

17 Real Estate and Planning Services Division Director
- Enterprise real estate information and policy development
- Property searches and appraisals
- Real estate reuse, acquisition, and sale
- Leases and use permits
- Emergency planning

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