**Families, Education, Preschool and Promise Levy**

**Summer Learning Program**

**Request for Investment Application**

**SECTION 1: Experience and Demonstrated Ability**

*Responses to Section 1 are to be no more than 1300 words, approximately 2 pages (8½” x 11”) and submitted via the Submittable portal. Any content that exceeds the word limit will not be accepted.*

Section 1 assesses applicant experience working with focus students, utilizing data, tracking progress, engaging partners, and achieving results.

Address the following in your response:

1. Provide an overview of your organization, including relevant history and experience serving focus students (page 3), types of programming offered, high level quantitative and/or qualitative data that shows evidence of organizational success, and any other high-level information that gives a general understanding of your organization and how it operates.
2. Describe how your organization partners with young people, community members, school(s), and/or other organizations to support student learning and development. Please provide an example of how partnership(s) benefit the work you do and the students you serve. If partner(s) are providing significant resources for the services you are proposing to provide through this RFI (i.e. if you are proposing to sub-contract part of your program to a partner), applicants must provide a signed letter of intent describing the specific resource(s) the partner will provide. Letters will not count towards the page limit.
3. Describe your organization’s capacity to collect, manage, and analyze data.   
   1. What types of data do you use to inform your work?
   2. What challenges do you experience in collecting, managing, analyzing, and acting on data?
   3. How does your organization use data to inform program improvement?

**SECTION 2: Program Delivery and Impact**

*Responses to Section 2 are to be no more than 3,250 words, approximately 5 pages (8½” x 11”) and submitted via the Submittable portal. Any content that exceeds the word limit will not be accepted.*

Address all the following in your response:

1. Provide an overview of your 2024 Summer Learning Program. Include the following in your response: program location(s), program schedule, examples of program activities and learning objectives, staff to student ratio, program partners, student meals, and student transportation (if applicable). If you serve a variety of grades/ages, describe how your approach will vary by age group. Applicant may upload a sample schedule that will not apply to word/page count.
2. Describe how youth will benefit from your program, providing details about how your program supports the outcomes you selected on the cover sheet, including how proposed activities/learning objectives are effective in meeting target outcomes. If you have collected data or community feedback about your program in the past, please provide key highlights of the results.
3. Describe how you will recruit students and families to your program. Include partners, schools, or other organizations you intend to work with.
4. Identify any potential challenges you foresee in implementing your program proposal as well as the steps that you will take to mitigate those challenges.
5. Describe how the funding you are requesting directly supports your program model and delivery, including how you intend to allocate personnel and non-personnel expenditures. Include the number and types of personnel funded, as well as details on how non-personnel funds will be used.

**SECTION 3: Cultural Responsiveness**

*Responses to Section 3 are to be no more than 1300 words, approximately 2 pages (8½” x 11”) and submitted via the Submittable portal. Any content that exceeds the word limit will not be accepted.*

Section 3 assesses applicants’ cultural responsiveness to the unique needs of the focus students and communities to be served. Applicants will be expected to deliver programming and/or services using culturally and linguistically responsive approaches designed to close opportunity gaps and promote positive identity development for focus students.

Address the following in your response:

1. Describe your experience providing services to students from diverse racial and ethnic backgrounds, who speak a language other than English at home, and/or who are immigrants and refugees.
2. Describe any specialized programming or approaches you utilize to support culturally and linguistically diverse students and families. If your experience is limited, what steps will you take to provide culturally and linguistically responsive services?
3. Describe how your hiring practices emphasize hiring staff who are from or representative of the community you serve.
4. Describe how you address cultural differences when working with students/families that may come from a background other than that of your staff.
5. How will you incorporate anti-racist practices and social justice into your work generally and into your proposed program specifically, including training/professional learning for program staff?