

## **MEETING MINUTES**

### **I. Call to Order**

Dwane Chappelle called the meeting to order at 4:00 p.m.

### **II. Attendees**

Members Present: Constance Rice, Donald Felder, Eden Mack, Kimberly Walker, Rachael Steward, Shouan Pan, Erica Johnson (City of Seattle – Mayor’s Office) representing Mayor Jenny A. Durkan.

Others Present: Dwane Chappelle (DEEL), Marissa Rousselle (DEEL), Cristina Gaeta (DEEL), Clarence Dancer (DEEL), Melody McMillan (Seattle Colleges), Monica Liang-Aguirre (DEEL)

### **III. Reports**

The meeting began with a welcome and introduction by Dwane Chappelle, Director of the Department of Education and Early Learning (DEEL), followed by an introduction of Levy Oversight Committee (LOC) members and other meeting attendees, an overview of Color Brave Space principles, a review of the meeting agenda, and approval of the October 24 meeting minutes by Marissa Rousselle (DEEL Strategic Advisor).

#### Seattle Promise Overview

Clarence Dancer (DEEL) and Melody McMillan (Seattle Colleges) gave an overview of the Seattle Promise Timeline. They reviewed the key program elements, including eligibility and support services, as well as highlights in the development of the Seattle Promise from 2017-2019.

#### Seattle Promise Student Q&A

The group was joined by a panel of Seattle Promise students, who shared their advice to improve Seattle Program, why they would encourage other students to participate, and how the program met their expectations.

#### Racial Equity Toolkit Process and Team

Clarence Dancer presented on the City’s Racial Equity Toolkit (RET), which is a process and set of questions to guide the development, implementation, and evaluation of policies, initiatives, programs, and budget issues to address the impacts on racial equity.

The group reviewed the Promise RET Team members, as well as the possible Promise elements they could review: Eligibility, College and Career Preparation/Outreach, and Finance/Budget.

The LOC Members broke out into groups based on the program element groups. They discussed and ranked the top one or two program elements they recommend be prioritized by the RET Team. The members were asked to also make note of any data or other information they would like to be considered by the RET Team. The group shared the priority points with the large group.

#### **IV. Adjournment**

The meeting was adjourned