



Seattle Office for Civil Rights

Title VI Complaint Form

This form is used for any person who believes they have experienced unlawful discrimination by a City of Seattle department or employee. The Federal Civil Rights Act Title VI ensures that the City of Seattle provides equal access to City sponsored programs, facilities, and activities.

You may also file a complaint with the Seattle Office for Civil Rights by phone: [\(206\) 684-4500](tel:2066844500) or TTY: 7-1-1 or online at: <https://www.seattle.gov/civilrights/laws-we-enforce/title-vi-civil-rights-act>. To avoid delays, please submit only one form about the same issue. Interpretation services and accommodations for disabilities are available.

1. Contact Information:

First Name: _____ Last Name: _____

Phone: _____ Email: _____

a. Do you need an interpreter when we contact you? Yes No

• If answered yes, what language do you need? _____

b. Do you have a representative or lawyer in this matter who we should also communicate with?

Yes No

• If answered yes, please provide their name and contact information:

Name: _____ Phone and/or Email: _____

2. Why do you think you were treated differently?

Because of my race

Because of my skin color

Because of where I was born or the language I speak

3. Where and when did the incident take place?

Address of Incident: _____

Date of Incident: _____

4. Who discriminated against you? Fill in as much as you know.

First Name: _____ Last Name: _____

Phone: _____ Email: _____

5. Have you filed this complaint, grievance or lawsuit with any other government agency or court?

Yes. If yes, please explain. _____

No or unsure.

6. Summary:

Please explain what happened, who was involved, how you were treated differently, and why you believed it happened. If you have any other information about what happened, please attach supporting documents to this form.

Public disclosure: The Seattle Office of Civil Rights (SOCR) is a government agency that must follow Washington State’s Public Records Act (RCW Chapter 42.56) which requires agencies to disclose public records upon request. SOCR must respond to public disclosure requests and records in this investigation may be released if someone requests it. If you have questions about public disclosure, please call our office at 206-684-4500 or email: OCR_PDR@seattle.gov.