



CITY LIGHT REVIEW PANEL MEETING

Wednesday, October 16, 2024

9:00 – 11:00 A.M.

In Person - SMT 3204

—or—

Microsoft Teams Meeting

Proposed Agenda

<u>Item</u>	<u>Lead</u>
1. Welcome (5 min.)	Julie Ryan, Facilitator
2. Public Comment (5 min.)	
3. Standing Items: (10 min.)	
a. Chair's Report (Leo Lam)	
b. Review of agenda (Julie Ryan)	
c. Action: Review and approval of meeting minutes of Sept. 25, 2024	
d. Communications to Panel (Leigh Barreca)	
4. General Manager Update (15 min.)	Dawn Lindell
5. Review Panel Charter Updates (20 min.)	Julie Ryan
6. Customer Assistance Program Update (35 min.)	Marcus Jackson & Melissa Bookwalter
7. Q2 & Q3 2024 Strategic Plan Report (20 min.)	Leigh
8. Discuss Agenda for November 20th (5 min.)	Leigh
9. Adjourn	



City Light Review Panel Meeting Meeting Minutes

Date of Meeting: September 25, 2024 | 9:00 – 11:00 AM

Meeting held in SMT 3204 and via Microsoft Teams “Draft”

MEETING ATTENDANCE					
Panel Members:					
Mikel Hansen	✓	Leo Lam	✓	Oksana Savolyuk	
Joel Paisner	✓	Amy Altchuler	✓	Bruce Florey (<i>appointment pending</i>)	✓
Kerry Meade	✓	Thien-Di Do	✓		
Dawn Lindell (<i>GM</i>)		Jen Chan		Julie Ryan (Consultant /RP Facilitator)	✓
Mike Haynes	✓	Andrew Strong	✓	Craig Smith	
Kirsty Grainger	✓	DaVonna Johnson		Maura Brueger	✓
Julie Moore	✓	Chris Ruffini	✓	Leigh Barreca	✓
Greg Shiring	✓	Carsten Croff	✓	Angela Bertrand	✓
Eric McConaghy		David Logsdon		Brian Taubeneck	
Jeff Wolf	✓	Caia Caldwell	✓	Bridget Molina	✓
Siobhan Doherty	✓	Karin Estby		Nina Park	
Katie Murphy (local business owner)	✓	Kevin R. (member of public)	✓	Brittney Garcia Stubbs	✓

Welcome and Introductions. The meeting was called to order at 9:03 a.m.

Public Comment. There was no public comment.

Standing Items:

Chair’s Report. Leo Lam opened the meeting and welcomed everyone.

Review Agenda. Julie Ryan reviewed the agenda.

Approval of July 17, 2024, Meeting Minutes. Minutes were approved as presented.

Communications to Panel. There were several communications to the Panel. John Putz announced his resignation from the Panel. Two people expressed interest in joining the Panel however when the vacant positions were described to them, they declined due to their lack of qualifications. Leigh Barreca will retain their contact information for future opportunities in other Panel positions. Amy has agreed to shift to the Financial Analyst position that was recently vacated given she has the relevant qualifications. Leigh will reach out to colleagues who work with City Light’s industrial customers to help identify candidates for the Industrial Customer Representative position.



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Bruce Flory introduced himself and explained his prior relevant work experience at City Light and Seattle Public utilities.

Brittney Garcia Stubbs was introduced as GM Dawn Lindell's executive assistant.

General Manager's Update. General Manager Lindell was not present at the meeting. Leigh presented the update.

1. Strategic Plan Presentation at Council Committee – The Sustainability, City Light, Arts and Culture Council committee voted 5 – 0 at their August 16th meeting to forward the 2025 – 2030 City Light Strategic Plan Update and rate path for a September 3rd full council vote. The plan was adopted by Council with a unanimous vote. A couple of notes from this process.
 - a. Rate Path: A few committee members, most notably, CM Moore, was not comfortable with the rates put forth for the 4 final years of the plan. We noted that 5% for these years is a placeholder until City Light can dive more deeply into future budget needs. CM Moore offered an amendment requesting that we increase rates to 5.4% for all years in the plan. The amendment did not pass; however, the committee is prepared to review future information relating to City Light's asset maintenance, relicensing, undergrounding replacement costs in the 2027 – 2032 plan. Dawn was am grateful that the committee recognizes the cost pressures that City Light will be facing and expressed willingness to approve a more realistic rate path.
 - b. Utility Discount Program: CM Moore offered an amendment related to the Utility Discount program. This amendment requests that the City Light General Manager/Chief Executive Officer, in cooperation with the Seattle Public Utilities GM/CEO, the Human Services Department Director, and other City Department leaders as appropriate, conduct a thorough review of the City's activities intended to increase enrollment of eligible customers in the Utility Discount Program (UDP). Further, the amendment would set deadlines for the initial and complete reports of the review on October 1, 2024, and April 1, 2025, respectively. The amendment passed unanimously.
2. Other Notable Council Legislation – Maura Brueger has been busy these last few months shepherding some important legislative through our Council Committee.
 - a. Integrated Resources Plan: City Light's IRP is a road map for the utility's generation resource needs for the next 10 years. It is updated every two years. It was adopted by the full Council on August 13 in time for City Light to submit to the Washington Department of Commerce as required by State Law by September 1. This is the plan that allowed us to see that we will need to increase nameplate capacity* MW from our original estimate of 400 to 1,825 over 10-years. The drivers for the increase are a forecasted 70% increase in transportation electrification and a 3x, or 200% increase in building electrification.

* Nameplate is the rated capacity - how much the project could theoretically produce at a



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moment in time. aMW is total generation over the year divided by hours in the year. So, for solar projects and other intermittent renewables have a lower capacity factor (30%) so the difference between nameplate and aMW is pretty large.

- b. WERM (Wholesale Energy Risk Management) Resolution: After several months of working collaboratively with the Council Central staff, we agreed on a policy document that struck the right balance in enabling City Light to respond to rapidly changing market conditions while also enabling the City Council to have insight and confidence in our process. The WERM Resolution was passed unanimously out of Committee on 8/16 and was approved by the full Council for a vote on 9/3. We will be having a presentation on this later in the meeting.
 - c. Clean Fuel Standards Program Resolution: This legislation outlines how City Light plans to implement a *One Seattle* approach to administer the Clean Fuels credit program allowed by the State of Washington Clean Fuels Standard Program. The program provides for the generation of CFS credits from the dispensation of low-carbon and zero-carbon fuels. Seattle City Light has an opportunity to earn credits based on the EV chargers it owns or manages, and for residential electric vehicles within the City Light service territory. The credits can be monetized by selling them within the Washington State CFS market to a Clean Fuel Standard regulated fossil-fuel supplier in need of credits. This legislation was reviewed by the Sustainability, City Light, Arts & Culture Committee on 9/6 with a full Council vote on September 17th.
 - d. 2025 & 2026 Rates Ordinance: The Sustainability, City Light, Arts & Culture Committee was presented with the detailed rate ordinance and how the 5.4% systemwide rate increased impacts different customer classes served by City Light. The rates ordinance was presented to committee on September 6th. It will go to the Finance committee to be adopted with the budget in November.
3. Hydro Grants (Maura Brueger)
- a. Exciting news in early September. Hydro incentives announced. SCL submitted 5 projects and was selected to move forward with negotiations on all 5 hydro grant projects. One project, Cedar Falls, was initially declined, and we appealed it and were successful. It was ultimately selected to move forward to negotiations. City Light received 5 of the 12 grants for Washington State. There is a cap of \$5M per facility so we will need to decide between two projects for Cedar Falls. Money will not move until after negotiations – likely next year. Projects selected include:
 - i. Boundary Hydroelectric Project Station Service Transformers
 - ii. Skagit Hydroelectric Project Ross Dam AC/DC Upgrade
 - iii. Skagit Hydroelectric Project Diablo Powerhouse Roof & HVAC Replacement
 - iv. Cedar Falls Hydroelectric Project Dam Safety Improvements
 - v. Cedar Falls Hydroelectric Project Powerhouse Automation



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Q: How much were the grants?

A: It was a \$5M cap per facility, so we will get approximately \$15M in funds across three facilities. The grants fund only 30% of the total project cost.

4. Outage Management System – On Sunday, Aug. 25, we went live with our new Outage Management System (OMS), replacing the legacy OMS 1.9, which was at the end of life. The new system provides greater transparency and more real-time insight into outages across our service area along with improved outage-related communications. The new OMS 2.5 brings new features, including: Updated Trouble Management Functionality: Our new trouble management system will provide faster response times, improved accuracy, and enhanced customer communication during outages. New modules include:
 - a. Storm Management Module: This new module will help us better prepare for and respond to severe weather events, ensuring a more reliable and resilient power grid.
 - b. Improved Communications: Crew chiefs will use mobile devices to send real-time updates from the field, allowing System Operations Center dispatchers to better assess outage impacts on customers, more accurately prioritize responses, and more efficiently assign crews.
5. Washington Families Clean Energy Credits – As of Monday, September 16th, we have applied 99.95% of our allocated \$200 bill credit refunds to customer accounts. We implemented adjustments on 93,832 accounts, for a total of \$18,766,400.00 in cumulative customer benefit. Including the \$600,000.00 in funds that we reallocated to bill credits from our administrative allowance, we had \$18,775,200.00 available to us to distribute to customers.
6. 10-Year Strategic Roadmap – Beginning this fall, we will be embarking on a project to develop a 10-year strategic roadmap. The legislated 6-year plan will be extracted from this roadmap, including the 6-year rate path that will more accurately reflect our funding needs.

Lessons learned from past Strategic Planning cycles have shown us that we need a longer planning horizon to be prepared for current and future long-term needs. Replacement of our undergrounding cable is an example of a long-term, costly project that needs to be incorporated in our capital budget and staffing allocation. Similarly, we must develop a robust staffing strategy to prepare us for the future--- this includes training staff in the field to be better able to adapt to new technologies such as AI, Advanced Distribution Management System, increased need for analytics--- as well as hiring staff with the skills that will enable us to respond to our rapidly evolving landscape.

The result of our planning work will require a deep look into the people, processes and technologies that power our organization, as well as a heightened awareness of emerging industry trends. To accomplish this effort, we will be seeking your input along the way--- beginning in November. Keep your eyes open for these topics and materials to appear in your



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meeting packets!

7. One more update:

SCL will be holding a forum for our Key Customers, aka our largest customers. This will be in the morning of October 22nd in the Bertha Landes Knight room in City Hall. Review Panel members will receive an invitation. This is completely optional, but we'd love to see you there.

8. Mayor's Budget:

Mike Haynes shared that the mayor's budget was announced yesterday. The information is now available online if you have more questions. General fund departments are looking at layoffs, and there was no direct impact on enterprise funds such as City Light. Many of the reductions are in IT and Finance, so City Light may receive slightly lower service levels.

Q: Does this negatively impact the strategic plan initiative to make City Light more appealing as a place to work?

A: The mayor accepted all our labor packages. While there are no direct impacts to City Light's budget, there may be some service level impacts relating to services that City Light receives from other City departments.

Panel Confidentiality and Conflict of Interest. Jeff Wolf presented. The presentation is in the meeting packet.

Q: Could you clarify what you mean by endorsement of product or service?

A: This would be like using your position to give a competitor a leg up, i.e. being in a commercial and saying "As a member of the SCL Review Panel I endorse ____"

Review Panel Charter. Julie noted it is good practice to periodically review the Charter and what the Panel does in practice. The current charter is in the meeting packet. She will work with Leo and Leigh to review the charter. And Panel members should feel free to contact her with any suggestions they have to update the charter. Proposed changes will be discussed at the next Panel meeting.

WERM Policy and Procedures. Kirsty Grainger presented. Presentation materials are included in the meeting packet.

Q: In the load-resource balance chart, it looks like we have sufficient resources, but these are not shaped exactly to our load. Is that accurate? It seems like we're buying because we don't have enough resources, but we do.

A: Our primary goal is to meet load, but we also look to minimize costs. We generally have peaks in morning and evenings. We seek to retain power for higher priced peak hours, and to purchase power when prices are lower. We also have flow requirements for environmental reasons. We could also be looking out to future weeks if we see that a cold snap coming. Last winter, the time shown in the chart, there was the added factor that we were in a drought, so we had less water.



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Q: Do the controls in place have carve outs for emergencies?

A: Yes.

Q: Do you have examples of risk metrics?

A: Yes, they are on slide 8 of the slide deck. Those are the 5 main metrics at a high level. The metrics are intended to measure volumetric and financial risks across different time horizons.

2024 Bond Issue and Debt Metrics. Carsten Croff presented. Presentation materials are included in the meeting packet.

Q: Is our credit rating on par with our peers?

A: It is at the higher end of the range of our peers. When the rating agencies develop their ratings, they note that we have hydro risks - volumetric risk and market price risk. They also note the size of our large capital investment plan. On the other hand, they view our rate stabilization account and new financial performance targets positively.

Q: You had very little for transmission investment in the strategic plan CIP. Yet we hear about aged and constrained transmission lines is in the news. Does City Light plan to upgrade or increase its transmission capacity?

A: The chart shows just our own transmission investments. We don't anticipate a significant building out our own transmission facilities. The transmission we own and operate includes 600-line miles of transmission, mostly from Skagit and between our substations. Most of our transmission is contracted through BPA and built into the Purchase Power Agreements (PPAs). BPA is looking at both reconducting and building new transmission— they have their own process to look at what type of upgrades are needed.

More information on BPA: [BPA takes major step to advance transmission projects for reliability and expansion.](#)

October 16, 2024, Agenda – The next meeting's agenda will include the Review Panel charter discussion as well as time to answer Panel member questions about the Strategic Plan update that was in this meeting packet. Leigh is checking internally about a Utility Discount Program briefing and there may be more to share at the next meeting about the 10-year plan process.

Adjourn. The meeting was adjourned at 10:34 a.m.

Next meeting: October 16, 2024, 9:00 – 11:00 a.m.

SEATTLE CITY LIGHT REVIEW PANEL CHARTER

Originally adopted June 12, 2010; amended October 13, 2015, and June 25, 2019.

The Seattle City Light Review Panel, created by City Ordinance 123256, as amended by Ordinance 124740, adopts the following Charter to guide the Panel's operations and decision-making processes, consistent with the authority and responsibility granted to the Review Panel by the creating ordinances.

1. RESPONSIBILITIES OF REVIEW PANEL. The Review Panel shall be generally responsible for providing advice and recommendations to the Mayor and City Council on the City Light strategic plan and City Light's rates. Specifically, per City Ordinances 123256 and 124740, the Panel shall:
 - A. Review and assess City Light's strategic plan and provide an opinion on the merits of the plan and future revisions to it. The strategic plan will at a minimum consider long term strategies to rehabilitate and maintain City Light's infrastructure, provide for labor-force continuity, maintain a portfolio of resources adequate to meet the needs of its customers, and ensure continued regulatory compliance.
 - B. Advise the Council as to other issues that should be included as part of City Light's strategic planning framework, in addition to those issues outlined in item 1.A.
 - C. Assist the Mayor and Council in ~~engaging~~representing rate payers in discussions of the merits and implications of the strategic plan and revisions ~~thereto~~.
 - D. Review changes to City Light's rates not already authorized by the Seattle Municipal Code and provide an opinion on the adequacy and prudence of such rate changes in light of adopted planning assumptions and financial policies.
 - ~~E.~~ After the adoption of each update to the strategic plan, work closely with City Light staff ~~designated by the Mayor and the Council~~ to propose, in writing, a biennial work ~~plan~~program to the Mayor and Council. Work ~~plan~~program items may include, but are not limited to, financial policies, cost allocation, rate design, operational efficiency, issues requesteds by the Mayor or the Council, and issues the Panel believes the Mayor and the Council should consider.

Commented [JR1]: In the early years of the Panel's history, Panel members joined meetings that SCL had with stakeholders (townhall meetings with residential customers, large business customer, industrial customers, energy efficiency and low incomes advocates). We should discuss whether this is still advised, or whether this text should be revised per the edits here to represent current practices.

Commented [JR2]: In practice, the Panel does not send the workplan to the mayor and council. However, it is shared during Panel meetings, where mayor and council staff are present.

E. Provide the Mayor and the Council with analysis and recommendations on significant elements of the strategic plan including, but not limited to financial policies, cost allocation, rate design, and operational efficiency. Any such recommendations shall be submitted to the Mayor and Council; in the event a collective recommendation cannot be reached, the Review Panel shall submit a recommendation indicating the majority and minority positions and the rationales for those positions.

F. Observe and follow the City's Code of Ethics, as they apply to citizen review panels;
A. Code of Ethics SMC 4.16
https://library.municode.com/wa/seattle/codes/municipal_code?nodeId=TIT4PE_C H4.16COET

2. MEMBERSHIP.

A. SIZE OF REVIEW PANEL. The Review Panel shall consist of nine (9) members drawn from among City Light's customers, occupying numbered positions #1 through #9, with qualifications for each numbered position as described in City Ordinance 123256.

B. SELECTION OF REVIEW PANEL. Per Ordinance 123256, the Mayor shall appoint the odd-numbered positions (1,3,5,7,9) and the Council shall appoint the even-numbered positions (2,4,6,8). All Panel Members shall be confirmed by the City Council.

C. REVIEW PANEL MEETING ATTENDEES. City Light staff, Council staff, and Mayor staff will be invited to attend Review Panel meetings.

D. TERMS OF REVIEW PANEL MEMBERS. Appointments to the Review Panel shall be in general for three years, except that at the Panel's inception, Positions 1, 2 and 3 shall be appointed for a one-year term, and Positions 4, 5 and 6 shall be appointed for a two-year term. A member whose term has expired will continue to serve until a successor has been confirmed by Council.

E. RESIGNATION. Any member of the Review Panel may resign at any time by delivering written notice to the Mayor, City Council, Chair and/or Vice-Chair of the Review Panel. A resignation shall be effective when the notice is delivered unless the notice specifies a later date.

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Commented [JR3]: In practice, the council staff and mayoral staff are invited to attend all the Panel meetings. Therefore, notifications to Council and the Mayor in some parts of the original charter can be removed since their representatives attend meetings.

Commented [JR4]: In practice, more recent Panel departures have begun with a notice to the internal City Light lead, the facilitator, and the Panel chair. Their resignations have been announced at RP meetings, where members from the council staff and mayor's office participate.

~~FE.~~ DISMISSAL. Any member of the Review Panel may be removed from the Review Panel by the majority vote of the Panel for three consecutive unexplained absences. The Panel must advise the Member to be dismissed ~~, the Council and the Mayor~~ in writing at least five days before taking the action.

~~GF.~~ APPOINTMENT OF REPLACEMENT MEMBER. Upon the dismissal, resignation or incapacity of a Member of the Panel, the appointing authority for that Position may appoint a replacement to serve the remainder of the Member's term without confirmation by the Council.

~~HG.~~ APPOINTMENT OF SUBCOMMITTEES. The Review Panel may approve creation of subcommittees composed of less than a quorum of duly appointed and serving Panel Members to provide advice to the Review Panel on specific issues within the scope of the Panel's general responsibilities. Subcommittees shall be governed by the same rules regarding meetings, voting, notice, waiver of notice and quorum as apply to the Review Panel.

3. CHAIR AND VICE CHAIR TERM OF OFFICE. A Chair and Vice-Chair of the Review Panel shall be elected by the members of the Review Panel from the Review Panel membership. The term of the Chair and Vice-Chair shall be for one year commencing on May 1st of each year. The Chair and Vice-Chair shall have the duties set forth in Section 6.

4. COMPENSATION. No compensation shall be paid by City Light for any service as a member of the Review Panel or as its Chair or Vice-Chair. Panel Members will be provided with a parking pass for use in attending Review Panel meetings at City facilities.

5. MEETINGS OF THE REVIEW PANEL.

A. REGULAR AND SPECIAL MEETINGS. Regular meetings of the Review Panel shall be held at least quarterly at such times and places as may be determined from time to time by the Review Panel. Special meetings of the Review Panel may be held at any time and place, whenever called by the Review Panel Chair. Panel members may participate in meetings via conference call but are encouraged to attend each meeting in person or by videoconferencing.

B. NOTICE OF MEETINGS. Notice of all meetings of the Review Panel shall be given by the Review Panel Chair or his/her designee in writing by electronic mail or personal delivery to all Review Panel members at least seven (7) days prior to the date on which the

meeting is to be held; Provided, however, three (3) days' notice may be given in the case of a special meeting. Any notice shall specify the date, time and place of the meeting; Provided, however, notice may be waived in writing signed by the person or persons entitled to such notice, whether before or after the time at which the notice is required to be given, shall be equivalent to the giving of such notice.

C. AGENDAS. Prior to each regularly scheduled meeting, the Review Panel, ~~the~~ Chair shall establish an agenda for the meeting, based on discussion and direction from the Review Panel at the previous Review Panel meeting. At the beginning of the meeting any Review Panel member may request that the Chair add an item to the agenda. The decision whether to add an item shall be made by the Chair. Agendas will be made available to the Panel Members electronically (by email) at least 3 days prior to the meeting. Staff supporting the Review Panel shall make best efforts to provide all meeting materials to the Panel at least 1 day prior to the meeting date.

D. QUORUM. A quorum at any meeting shall consist of Review Panel members who represent a simple majority.

~~E. PARTICIPATION BY TELEPHONE. Review Panel members may participate in meetings via telephone conference call but are encouraged to attend each meeting in person.~~

Commented [JR5]: This is duplicative text to A. above

~~F.~~ E. VOTING. The Review Panel shall attempt to make decisions by consensus. Upon request of any member, a vote will be taken, in which case each Review Panel member shall be entitled to cast one vote. Votes may not be made by proxy. A motion will be approved by a simple majority of all votes cast. The minutes shall reflect the votes of each member.

~~G.~~ F. RULES OF ORDER. All meetings of the Review Panel shall be conducted in accordance with the latest edition or revision of Robert's Rules of Order, except as otherwise provided in this Charter.

~~H.~~ G. MEETINGS TO BE PUBLIC. All meetings of the Review Panel shall be open to the public, except that meetings may be closed if Chapter 42.30 RCW [the Open Public Meetings Act] would have allowed it to be closed had the Panel been subject to that law. (See Attachment A).

H. MINUTES. Summary minutes shall be kept of Review Panel meetings, recording attendance, general discussion items, decisions and votes (where taken). Minutes shall be available to the public.

I. FINDINGS, REPORTS AND RECOMMENDATIONS. The findings recommendations and reports of the Review Panel shall be made public. At the request of a member dissenting with a recommendation of the Panel, reports of the Review Panel shall include minority reports.

J. PUBLIC COMMENT. The Review Panel is not required to take public comment at its meetings but may elect to do so at any time. If the Review Panel determines to take public comment at a meeting, Panel rules for managing such comment shall be as follows:

1. Comments shall be limited to two minutes per person, unless an extension is granted by the Chair.
2. Comments shall be limited to items on the agenda or within the purview of the Panel.
3. Any individual wishing to provide public comment shall sign up on the register provided by staff. If attending ~~by~~ videoconference, members of the public will be asked to provide their name and their organization. If they are attending as a member of the general public (not as a company representative), they may indicate that.
4. Total public comment time shall not exceed 15 minutes unless extended by the Chair.
5. When recognized by the presiding officer, the individual wishing to offer comment shall state the individual's name for the record, and identify the item to which the individual shall speak. At the presiding officer's discretion, this Rule may be waived in the interest of personal safety of the person speaking.
6. Disruptions of Panel meetings are prohibited. Disruptions include but are not limited to the following:
 - a. Failure of a speaker to comply with the allotted time established for the individual speaker's public comment;
 - b. Outbursts from members of the public who have not been recognized by the presiding officer for public comment;
 - c. Comments that are not in compliance with K.2;

Commented [JR6]: The Panel's practice has been to invite anyone from the public that attends the videoconference to introduce themselves upon entry. This text formalizes that procedure.

- d. Delaying the orderly conduct or progress of the public comment period, including a failure to respect the process of accommodating individuals who wish to provide public comment;
 - e. Use of an allotted individual comment period for purposeful delay, including remaining silent or engaging in other activity without conveying a discernible message;
 - f. Holding or placement of a banner or sign in meeting room in a way that endangers others or obstructs the free flow of pedestrians or the view of others attending the meeting;
 - g. Behavior that intentionally disrupts, disturbs, or otherwise impedes attendance or participation at a Panel meeting;
 - h. Failure to follow the direction of the Chair or a security official related to disruptions described above.
7. The Chair shall preserve the order and decorum of a Panel meeting at all times. If an individual fails to comply with Rule K.6, any Panel Member or the Facilitator or General Manager may issue an oral or written warning to the individual that the individual's behavior is out of order. An oral or written warning may be issued based on an individual's prior conduct at a Panel meeting. If the individual continues to engage in activity that violates Rule K.6, the Chair may:
- a. Terminate the individual's comment period;
 - b. Direct security staff to assist an individual to the individual's seat; or
 - c. Direct security staff to remove the individual from the meeting room.
 - d. Mute the speaker's microphone or terminate the speaker's connection to the meeting, if they are participating by videoconference or telephone.
8. Any individual ordered to be removed from a meeting pursuant to Rule K.6 shall be excluded from returning to that same meeting from which the individual was removed.
9. If an individual fails to comply with the requirements of Rule K.6 over the course of multiple Panel meetings, the Chair may coordinate with building security to exclude the individual from participation in future public comment periods before the Panel, or exclude the individual from attendance at future committee meetings.
10. The decision of the Chair to impose a sanction or exclusion for disruptive activity may be overruled by a majority vote of those Panel members in attendance either at the meeting where the disruption took place or at the next regularly scheduled Panel meeting.
11. The enforcement provisions of these rules are in addition to any and all other rules of the City regarding building safety and conduct in city facilities.

12. It is the responsibility of the presiding officer to maintain order and adjourn any meeting as the presiding officer deems necessary.
 - a. If a meeting is interrupted by any person or by a group or groups of persons so as to render the orderly conduct of the meeting not feasible, and order cannot be restored by the removal of individuals who are interrupting the meeting, the members of the Panel may order the meeting room cleared and continue in session, or may adjourn the meeting and re-convene at another location selected by majority vote of the Panel members present. In such a session, final disposition may be taken only on matters appearing on the agenda. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this Rule K.12.
 - b. The Panel may establish procedures for re-admitting an individual or individuals not responsible for disturbing the orderly conduct of the meeting.
 - c. If a meeting is adjourned due to an interruption, Panel members and staff may leave the meeting room until the meeting is reconvened.

L-K. PUBLIC COMMUNICATIONS. Review Panel members may be called on from time to time to comment about the activities of the Panel or on the subject matter under deliberation. In such communications, Panel members will take care to distinguish official Panel positions from individual member positions.

6. CHAIR OF THE REVIEW PANEL.

- A. DUTIES OF CHAIR. The Chair of the Review Panel shall preside at all meetings of the Review Panel and shall have the following responsibilities:
 1. Preside at regular and special meetings and may call regular and special meetings of the Review Panel;
 2. Select the site and agenda for all meetings;
 3. Act as spokesperson for the Review Panel and execute documents on behalf of the Review Panel;
 4. Transmit to the Mayor and City Council the various reports and recommendations of the Review Panel; and
 5. Such other duties as may be delegated from time to time by the Review Panel.
- B. VICE-CHAIR. In the case of the absence or inability of the Chair, the Vice-Chair shall assume the powers and duties of the Chair.

- C. ABSENCE OR INABILITY OF CHAIR AND VICE-CHAIR. In the case of the absence or inability of the Chair and Vice-Chair to act, the Review Panel may, from time to time, delegate the powers and duties of the Chair to any other Review Panel member.
- D. VACANCY. Any vacancy in the post of Chair or Vice-Chair of the Review Panel may be filled by the Review Panel upon a vote taken at the meeting following the meeting at which nominations to fill such vacancy are made.

7. STAFFING AND SUPPORT FOR THE PANEL.

- A. The Executive shall provide logistical and staff support to the Panel and each year, funding for the Review Panel shall be determined by the Office of the Mayor in consultation with City Light and the City Budget Office.
- B. City Light shall make all reasonable efforts to address Review Panel requests for information or analysis pertinent to the issues under consideration by the Panel and to do so in a timely manner.
- C. Staff designated to provide support to the Review Panel shall be responsible for the maintenance and circulation of the minutes and agendas of the meetings of the Review Panel, maintenance of the Review Panel website, and preparation and mailing or delivery of all meeting notices, agendas and materials to Review Panel members.

8. AMENDMENTS. This Charter may be amended upon a vote of the Review Panel provided that no amendment may be approved that is inconsistent with Ordinance 123256 as amended by Ordinance 124740, or as later amended.

Attachment A:

Note: per Ordinance 123256 and Section 5.H of the Charter, if the Panel wishes to conduct a closed meeting, it may do so only to for purposes allowed under this statute:

42.30.110 RCW Executive sessions.

(1) Nothing contained in this chapter may be construed to prevent a governing body from holding an executive session during a regular or special meeting:

- (a) To consider matters affecting national security;
- (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;
- (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;
- (d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs;
- (e) To consider, in the case of an export trading company, financial and commercial information supplied by private persons to the export trading company;
- (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;
- (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;
- (h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public;
- (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

This subsection (1)(i) does not permit a governing body to hold an executive session solely because an attorney representing the agency is present. For purposes of this subsection (1)(i), "potential litigation" means matters protected by RPC 1.6 or RCW 5.60.060(2)(a) concerning:

- (A) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;
- (B) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or
- (C) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency;
- (j) To consider, in the case of the state library commission or its advisory bodies, western library network prices, products, equipment, and services, when such discussion would be likely to adversely affect the network's ability to conduct business in a competitive economic climate. However, final action on these matters shall be taken in a

meeting open to the public;

(k) To consider, in the case of the state investment board, financial and commercial information when the information relates to the investment of public trust or retirement funds and when public knowledge regarding the discussion would result in loss to such funds or in private loss to the providers of this information;

(l) To consider proprietary or confidential nonpublished information related to the development, acquisition, or implementation of state purchased health care services as provided in RCW [41.05.026](#);

(m) To consider in the case of the life sciences discovery fund authority, the substance of grant applications and grant awards when public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information.

(2) Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.

Utility Assistance Programs

Review Panel Meeting

October 16, 2024

Marcus Jackson, Director Customer Operations

Melissa Bookwalter, Financial Assistance Portfolio Manager



Seattle City Light

WE POWER SEATTLE

Agenda

Current State:

- Eligibility Requirements
- Benefits
- Key Metrics

Opportunities for Growth:

- Redesign

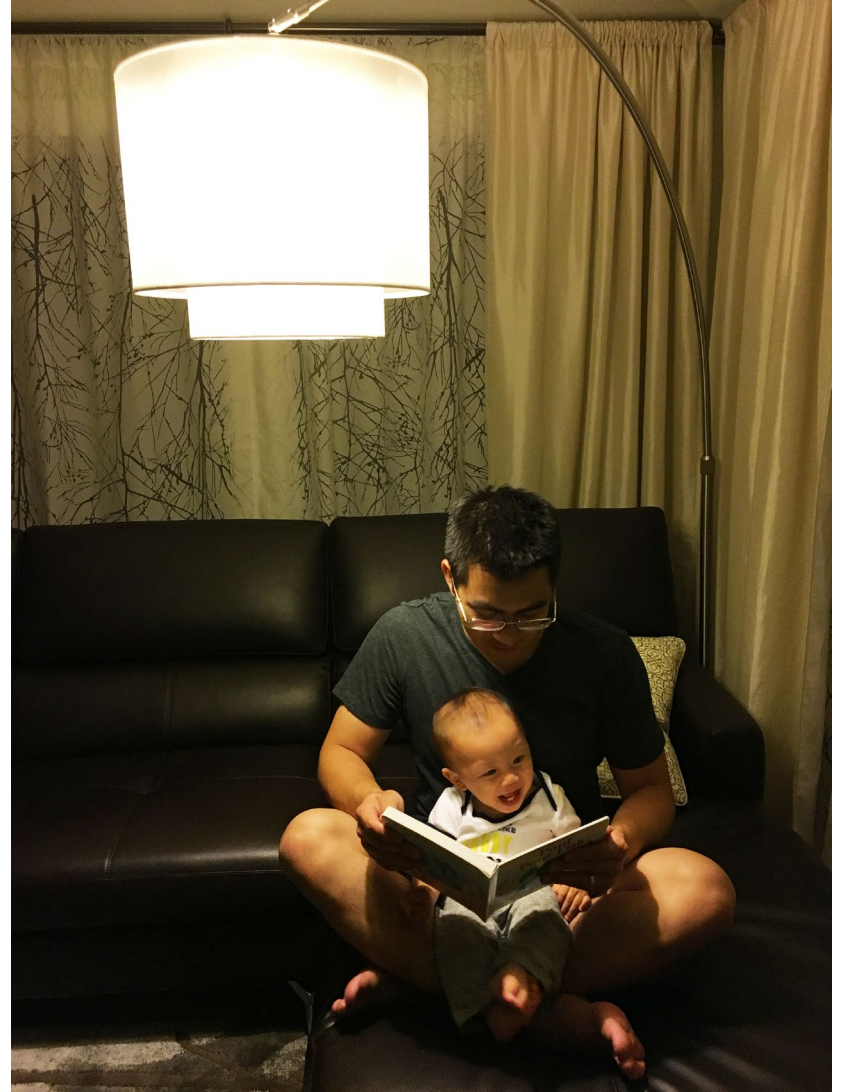


Utility Bill Assistance Programs

Programs include:

- Utility Discount Program (UDP)
- Emergency Bill Assistance (EBA)
- Project Share (PS)
- Low Income Home Energy Assistance Program (LIHEAP)*
- **NEW!** State Home Energy Assistance Program (SHEAP)*

*Administered by Byrd Barr, Multi-Service Center, and/or Hopelink



Utility Discount Program (UDP)



Seattle City Light



UDP Governed by

Section 21.49.040 SMC -
Residential Rate Assistance
established January 1, 1990

Seattle City Light (SCL) and
Seattle Public Utilities (SPU)
via MOU with Seattle Human
Services Department (HSD)
for UDP

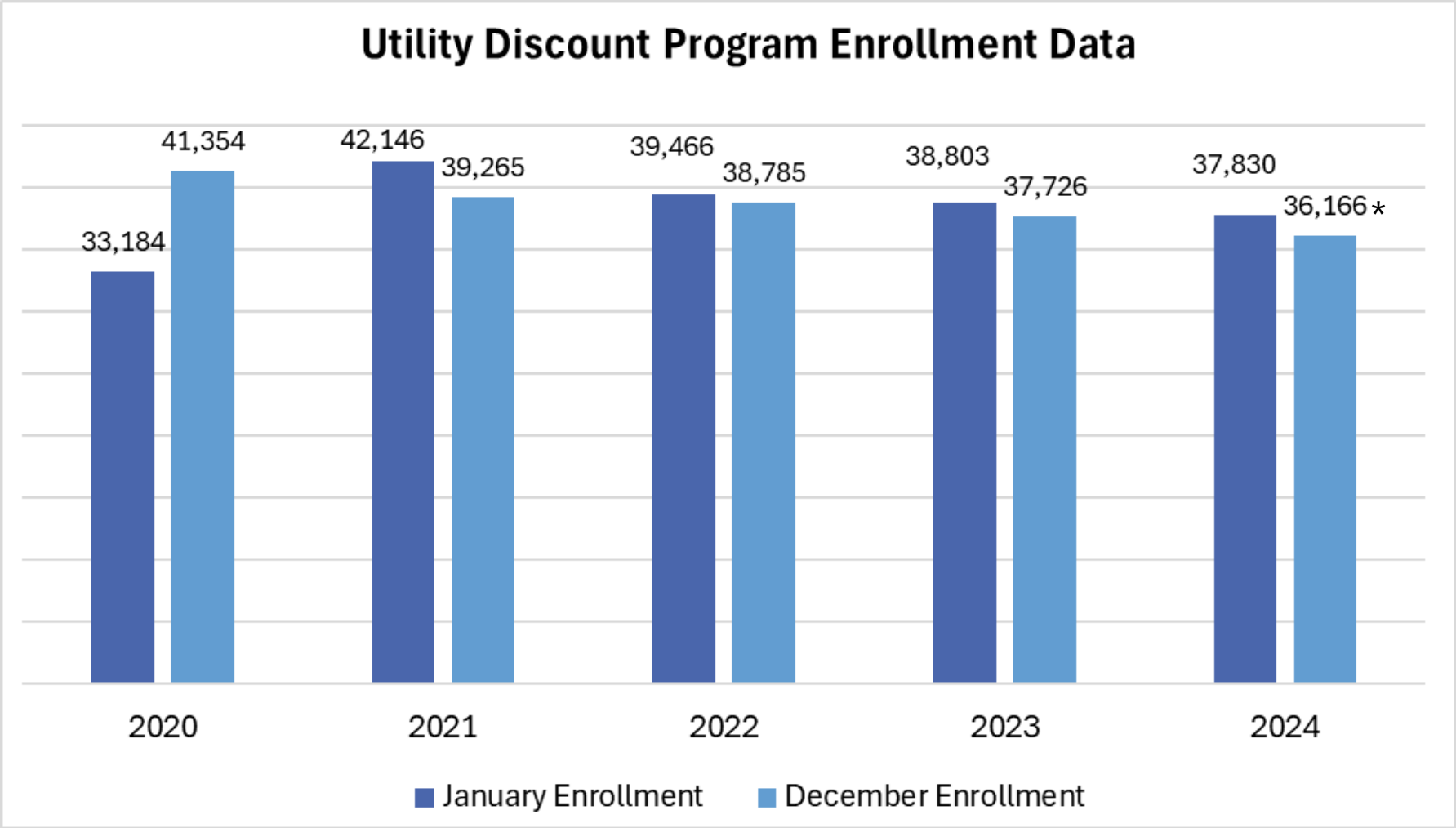


UDP Eligibility & Participation Requirements

- Gross household income must be at or below 70% of State Median Income (SMI).
- One month of household income documentation required. SNAP ID # for new applicants in lieu of income documentation.
- 60% discount on electric bill.
- Recertification every 2 years or every 3 years for seniors 65+.

Household Size	Yearly Income Limit	Monthly Income Limit
1	\$44,268	\$3,689
2	\$57,900	\$4,825
3	\$71,520	\$5,960
4	\$85,140	\$7,095
5	\$98,760	\$8,230

Utility Discount Program Enrollment



* October YTD

Emergency Bill Assistance Program



Seattle City Light



EBA Eligibility & Participation Requirements

- Minimum past due balance of \$250.
- Gross household income is at or below 80% of Washington's State Median Income or active SNAP recipient.

Household Size	Yearly Income Limit	Monthly Income Limit
1	\$50,604	\$4,217
2	\$66,168	\$5,514
3	\$81,732	\$6,811
4	\$97,308	\$8,109
5	\$112,872	\$9,406

Emergency Bill Assistance Benefits

Emergency assistance to reduce past due balances
on their Seattle City Light bill



Eligible households can receive up to \$660 every 12
months



Households with children under the age of under of
age 18 may receive up to \$1320 every 12 months

Emergency Bill Assistance Award Data



EBA Program Year	# of Recipients	Average Award Amount	Total Award Amount
2023	2,865	\$740	\$2.1M
2024 thru Sept.	4,076	\$711	\$2.9M

Project Share

Customer Donation Program



Seattle City Light



Project Share Eligibility Requirements (Pilot)

- \$250 bill credit to income eligible residential customers with past due debt \geq \$250, for customers whose income exceeds the Emergency Bill Assistance threshold.
- Access to the program is limited to once in a calendar year.
- Qualifying gross household income is between 80% Washington State Median Income (SMI) up to 80% of Area Median Income (AMI).

Household Size	Yearly Minimum Income	Yearly Maximum Income
1	\$50,616	\$77,700
2	\$66,180	\$88,800
3	\$81,744	\$99,900
4	\$97,320	\$110,950
5	\$112,884	\$119,850

Project Share Data

- Program restarted mid-September 2024
- Current Project Share balance is ~ \$555,000
- Fund is accrued from customer donations received ongoing via monthly billing or one-time donations
- We average ~\$10,000 per month in donations

2024	# of Recipients	Funds Awarded
September 16th -present	35	\$8,750

Low-Income Home Energy Assistance Program (LIHEAP) Federally-Funded Energy Assistance



Seattle City Light



LIHEAP

- Federal grants applied directly to income eligible customers utility bill.
- Provides education, budget counseling, and weatherization services.
- Administered by three agencies; Byrd Barr Place, Multi-Service Center and Hopelink.

Household Size	Monthly Income Limit
1	\$1,823
2	\$2,465
3	\$3,108
4	\$3,750
5	\$4,573

State Home Energy Assistance Program (SHEAP) State-Funded Energy Assistance



Seattle City Light



SHEAP – NEW!

- State grants for households up to 80% AMI
- Financial assistance with bills, assessing household energy needs, replacing unsafe heating/cooling systems
- Administered by two agencies; Byrd Barr Place, Multi-Service Center

Household Size	Monthly Income Limit
1	\$5,887
2	\$6,729
3	\$7,570
4	\$8,408
5	\$9,083

Future State

Opportunities for Growth



Seattle City Light



Utility Assistance Evaluation



Evaluation of all financial assistance programs.



Completed in June 2024.



Includes feedback from stakeholders & community-based organizations.



Key findings were related to policy, program design, operations, and communications.

Moving Forward

Three Interconnected Efforts



Seattle City Light

**Near-Term
Improvements**

**Leveraging
Affordable
Seattle**

**Holistic Program
Redesign
of Utility Assistance
Offerings**

Utility Assistance Programs Redesign

1

Suite of interconnected offerings instead of siloed programs

2

Increased income eligibility to 80% AMI

3

Move toward a self-attestation income verification model

4

Improve operational aspects of SPU Credits on SCL accounts

70% SMI vs. 80% AMI (2024)

Household Size	Maximum Yearly Household Income @ 70% SMI	Household Size	Maximum Yearly Household Income @ 80% AMI
1	\$44,268	1	\$77,700
2	\$57,900	2	\$88,800
3	\$71,520	3	\$99,900
4	\$85,140	4	\$110,950
5	\$98,760	5	\$119,850

Increasing the income guidelines from 70% SMI to 80% AMI will increase the number of eligible residential customers from ~ 113,000 to ~200,000.

Near-term Utility Assistance Efforts



THANK YOU



Seattle City Light

Q3 Strategic Plan Status Report

Review Panel Update, October 16, 2024



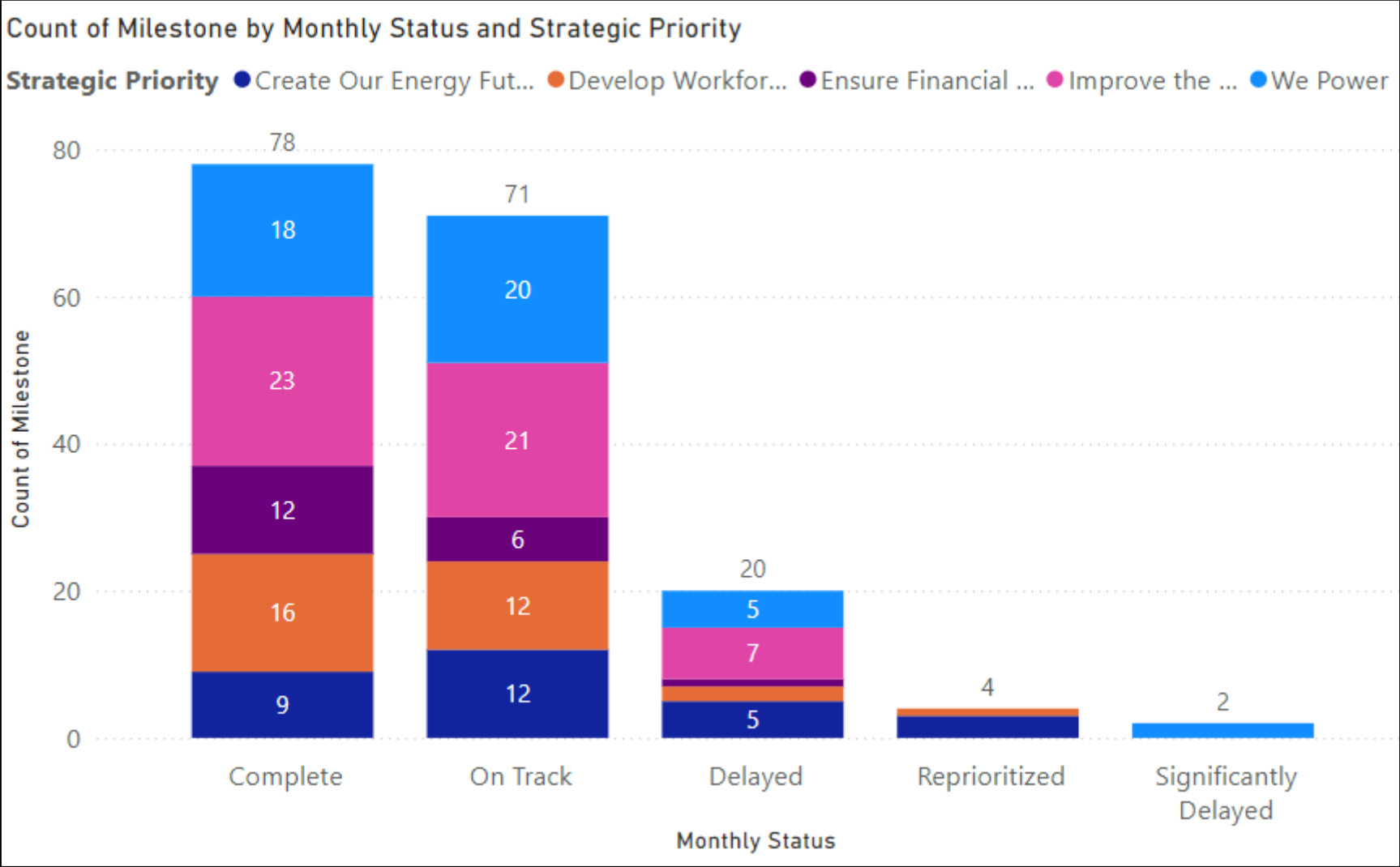
Seattle City Light

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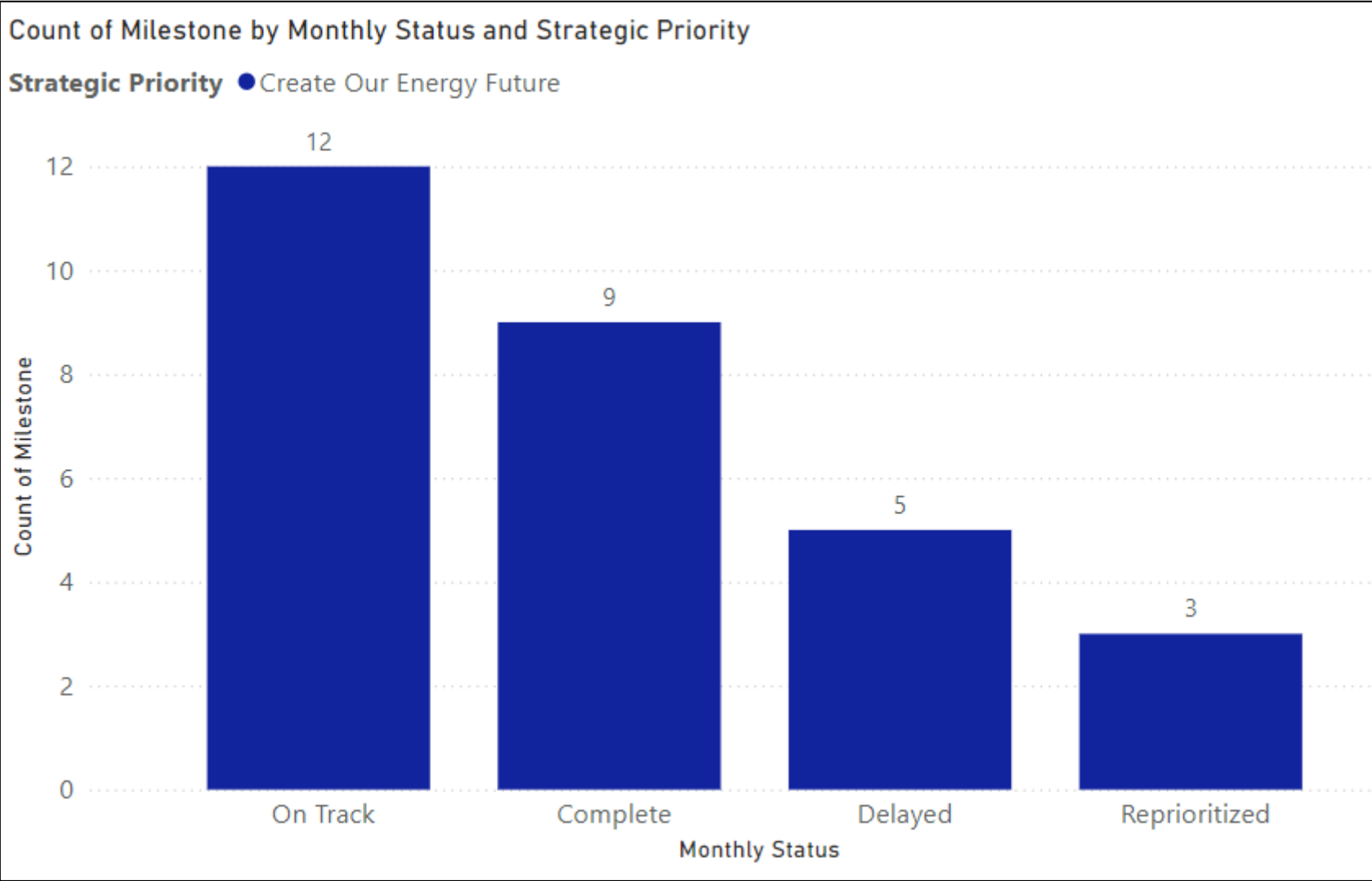
Strategic Priorities



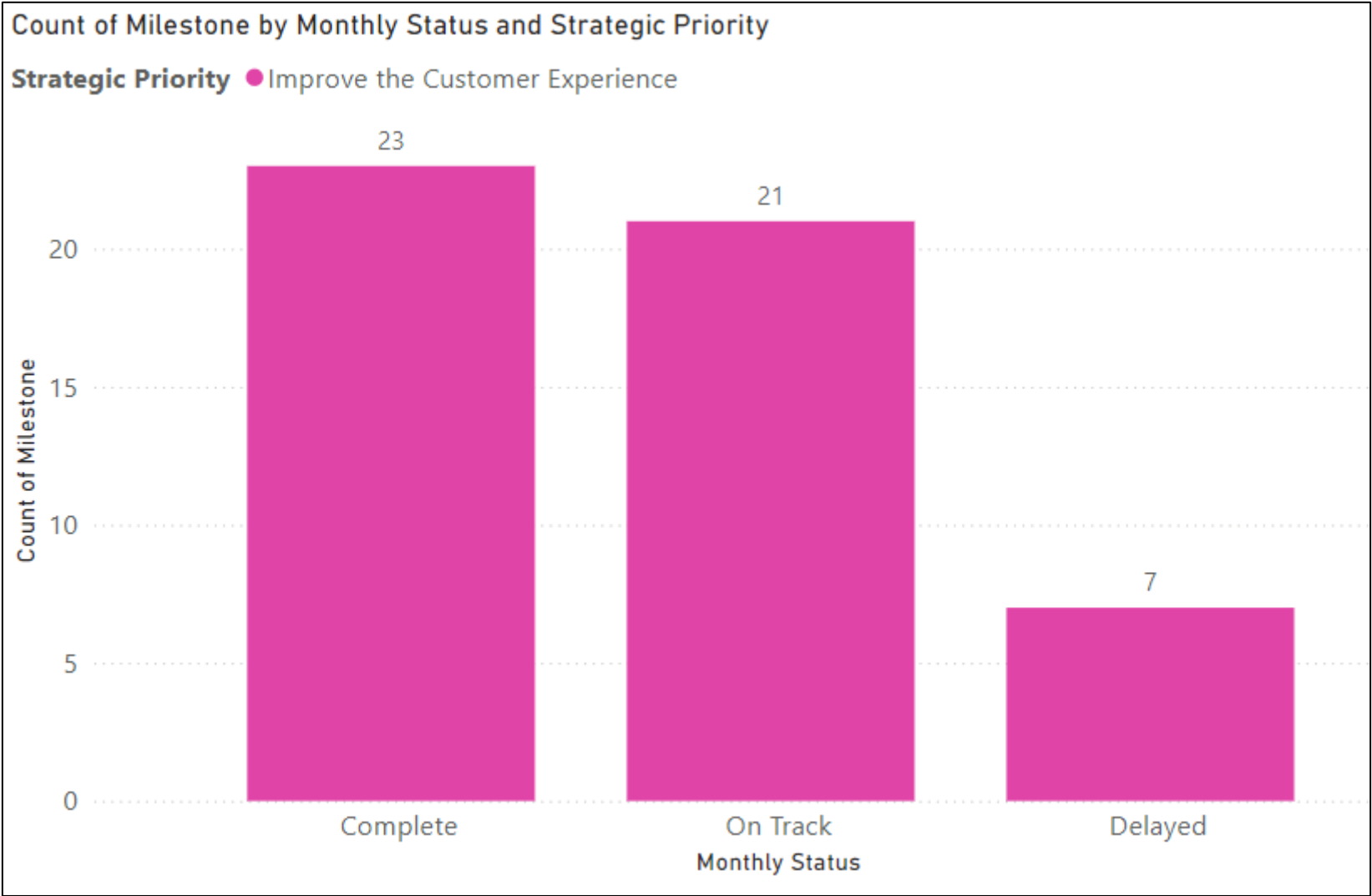
Overall Progress



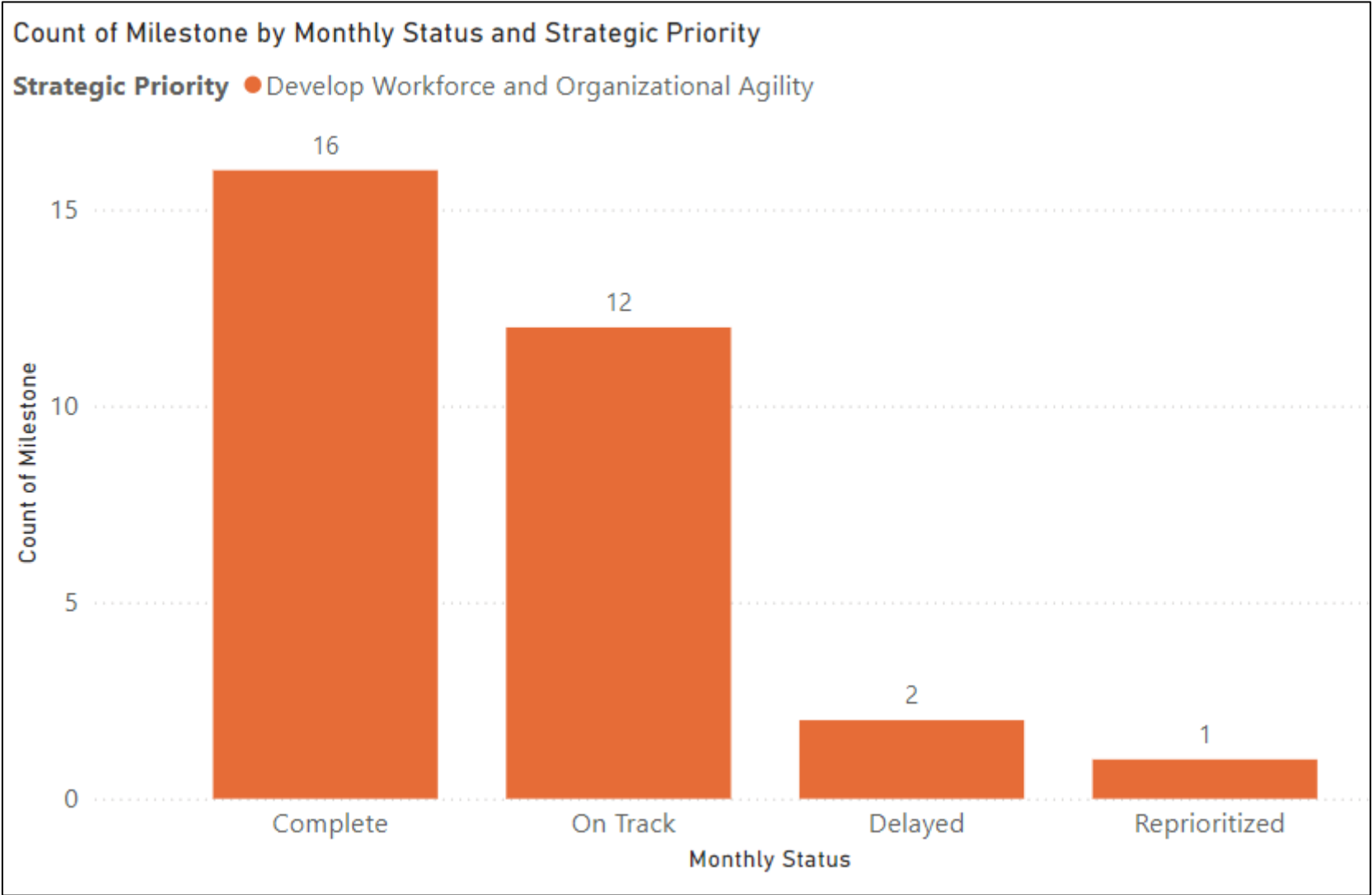
Create our Energy Future



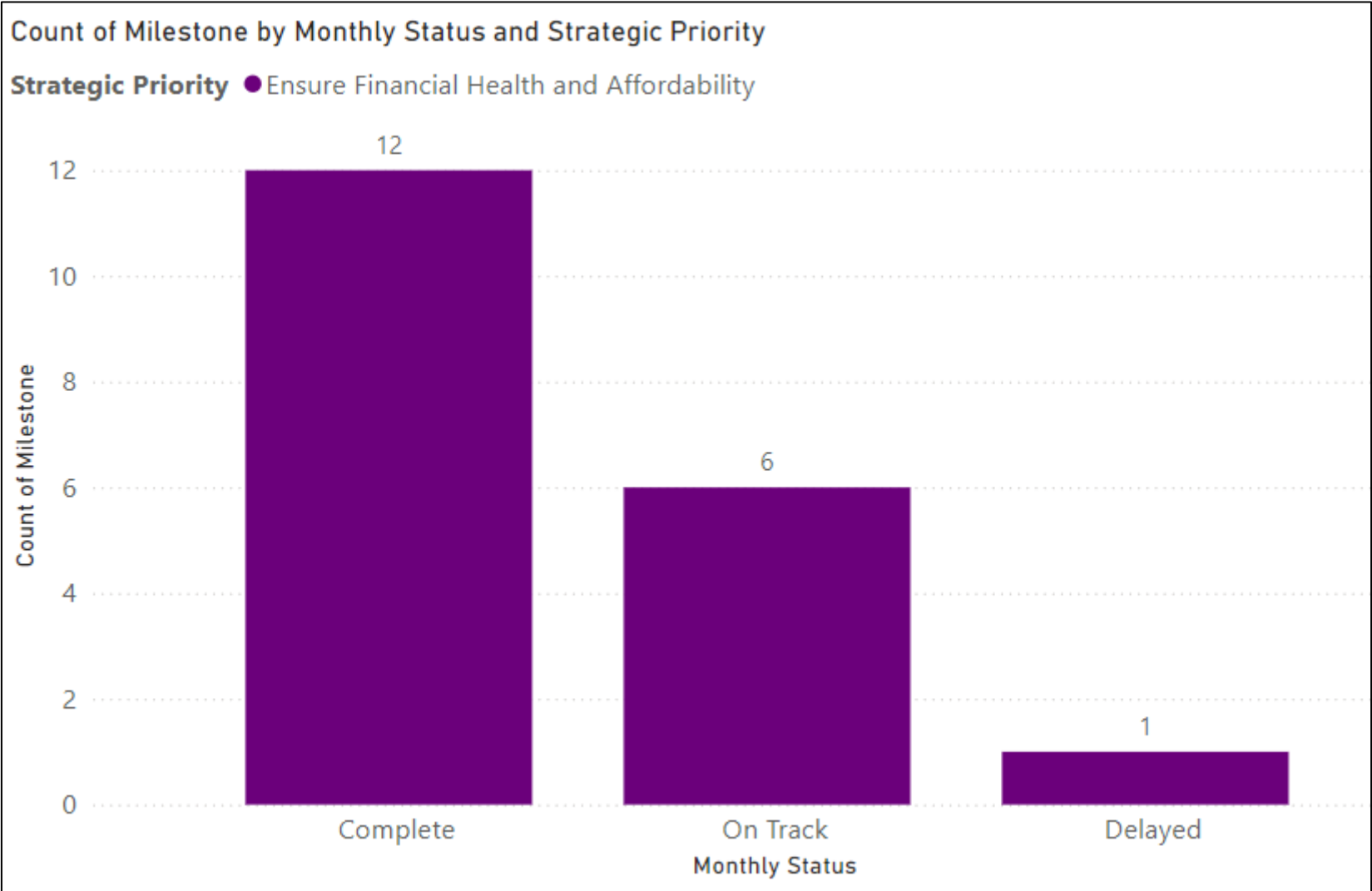
Improve the Customer Experience



Develop Workforce & Organizational Agility



Ensure Financial Health & Affordability





Sample Completed Milestones

Energy Future

- Get Council approval of Clean Fuel Standards expenditure and departmental coordination.

Customer Experience

- Complete a comprehensive evaluation of the utilities' bill assistance programs In coordination with SPU.

Sample Completed Milestones

Workforce & Org Agility

- Develop and conduct an Apprenticeship Technical Skills Camp.

Financial Health & Affordability

- Complete and approve new Standards of Conduct for SCL Regulatory Compliance Program.

Sample Completed Milestones



We Power

- A Memorandum of Agreement for maritime transportation electrification was signed by the Port of Seattle and Seattle City Light.
-

Sample Delayed Milestones

Energy Future

- The finalization of a fully vetted and completed Distributed Energy Resources Interconnection Handbook is delayed. This item will be completed and operationalized in the first half of 2025.
-

Customer Experience

- Internal approval received for Renewable Plus Program Rate methodology. Council approval will be sought in Q1 2025.

Sample Delayed Milestones

Workforce & Org Agility

- Redesign of the Racial Equity Toolkit was delayed due to rescheduled stakeholder meetings.

Financial Health & Affordability

-
- Submission of comments on BPA Draft Record of Decisions is behind schedule because BPA announced a delay in their day-ahead market decision.

Sample Delayed Milestones



We Power

- Completion of the Gorge reservoir new debris boom is behind schedule due to the National Resources Conservation Service (NRCS) delaying initial funding to allow time to consult with tribes in the area. Consultation has been completed but has delayed the project towards the end of the year.

Thank you!



Seattle City Light



Mission, Vision & Values

Mission

Seattle City Light provides our customers with affordable, reliable and environmentally responsible energy services.

Vision

Create a shared energy future by partnering with our customers to meet their energy needs in whatever way they choose.

Values



Customers First



Environmental Stewardship



Equitable Community Connections



Operational and Financial Excellence



Safe and Engaged Employees



Seattle City Light

WE POWER SEATTLE

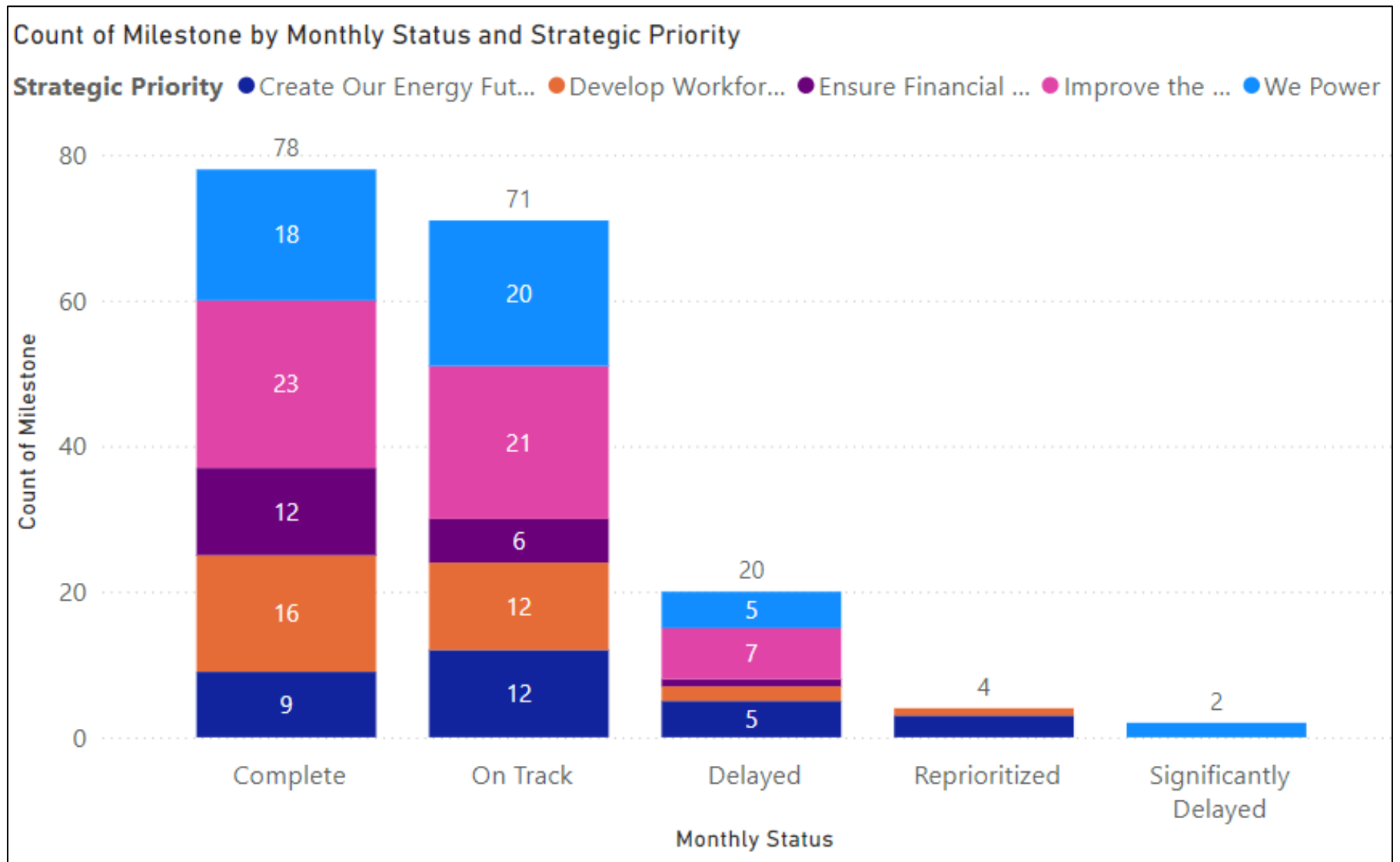


Q3 Progress Report – Review Panel

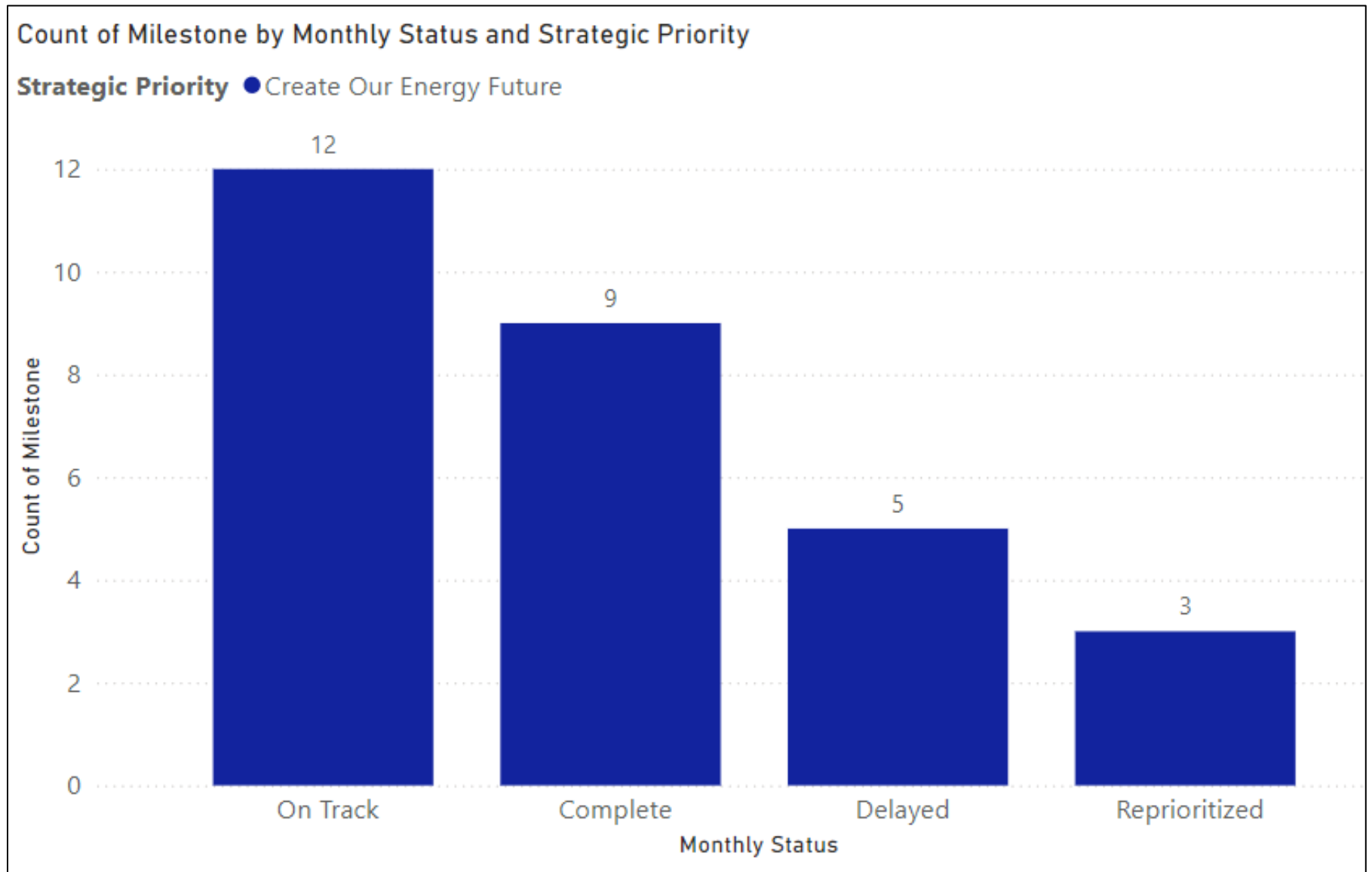


Program Lead: Leigh Barreca
Report Preparation: Brian Taubeneck
October 10, 2024

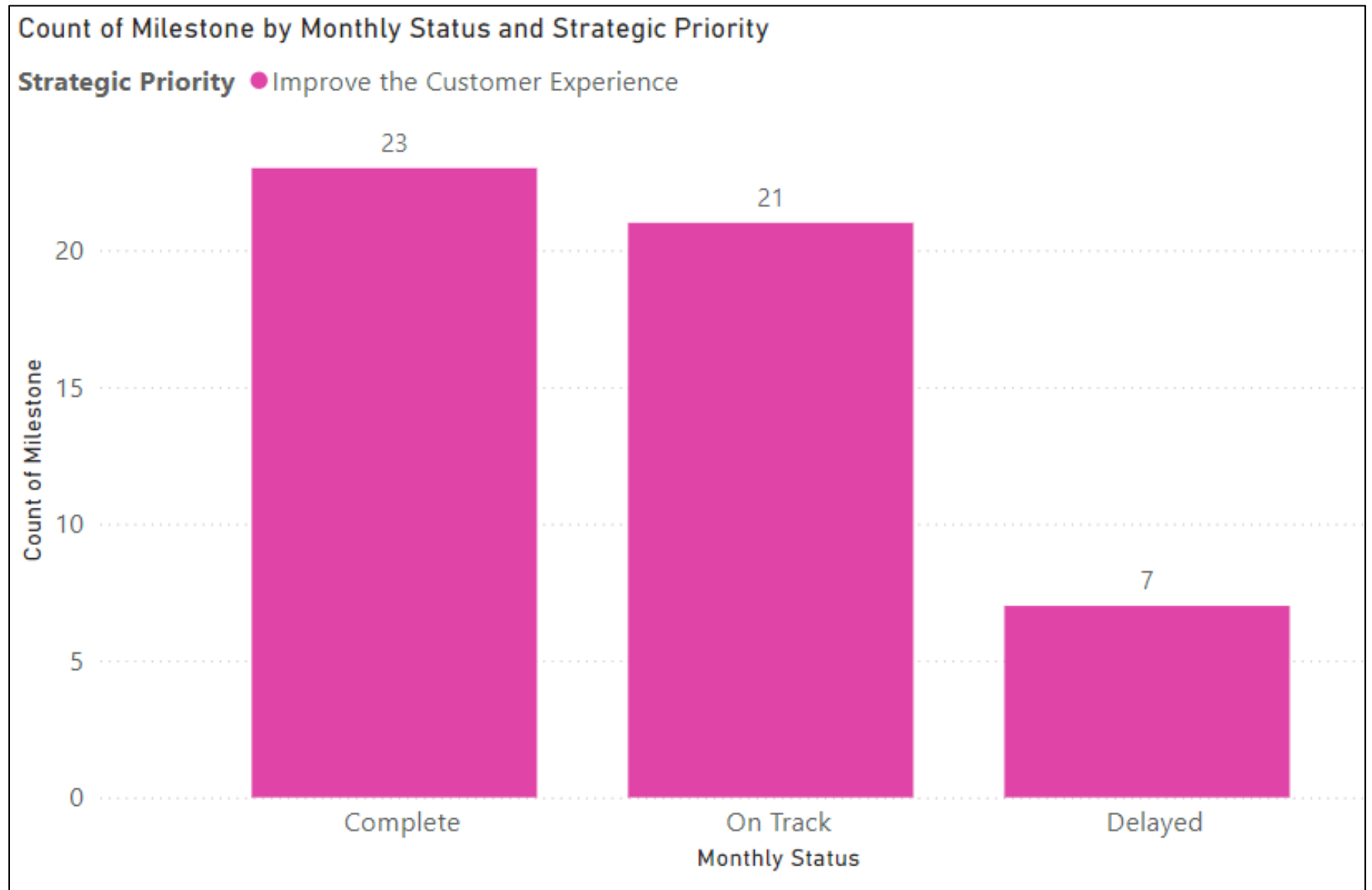
Overall Progress



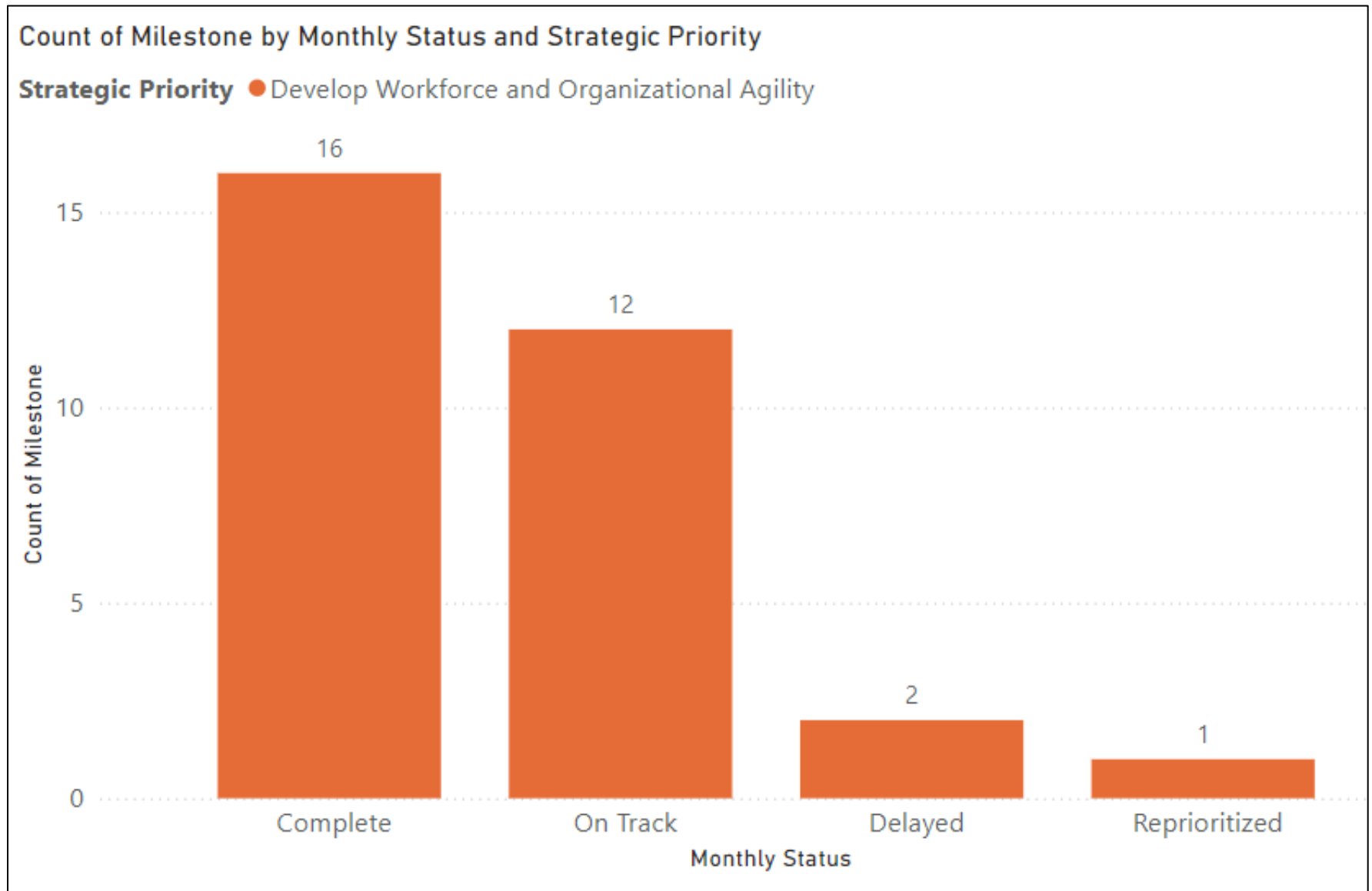
Priority – Create our Energy Future



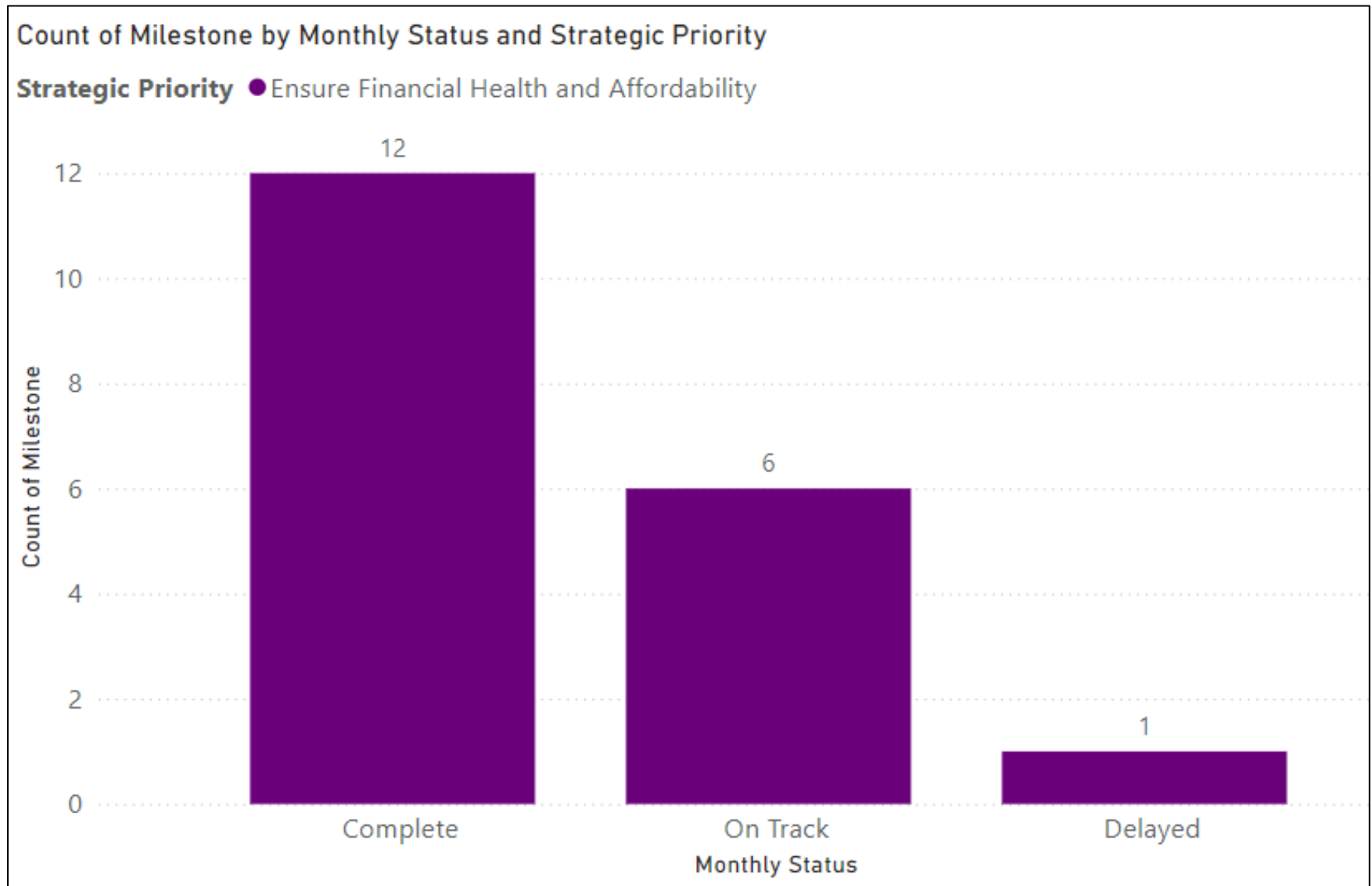
Priority – Improve the Customer Experience



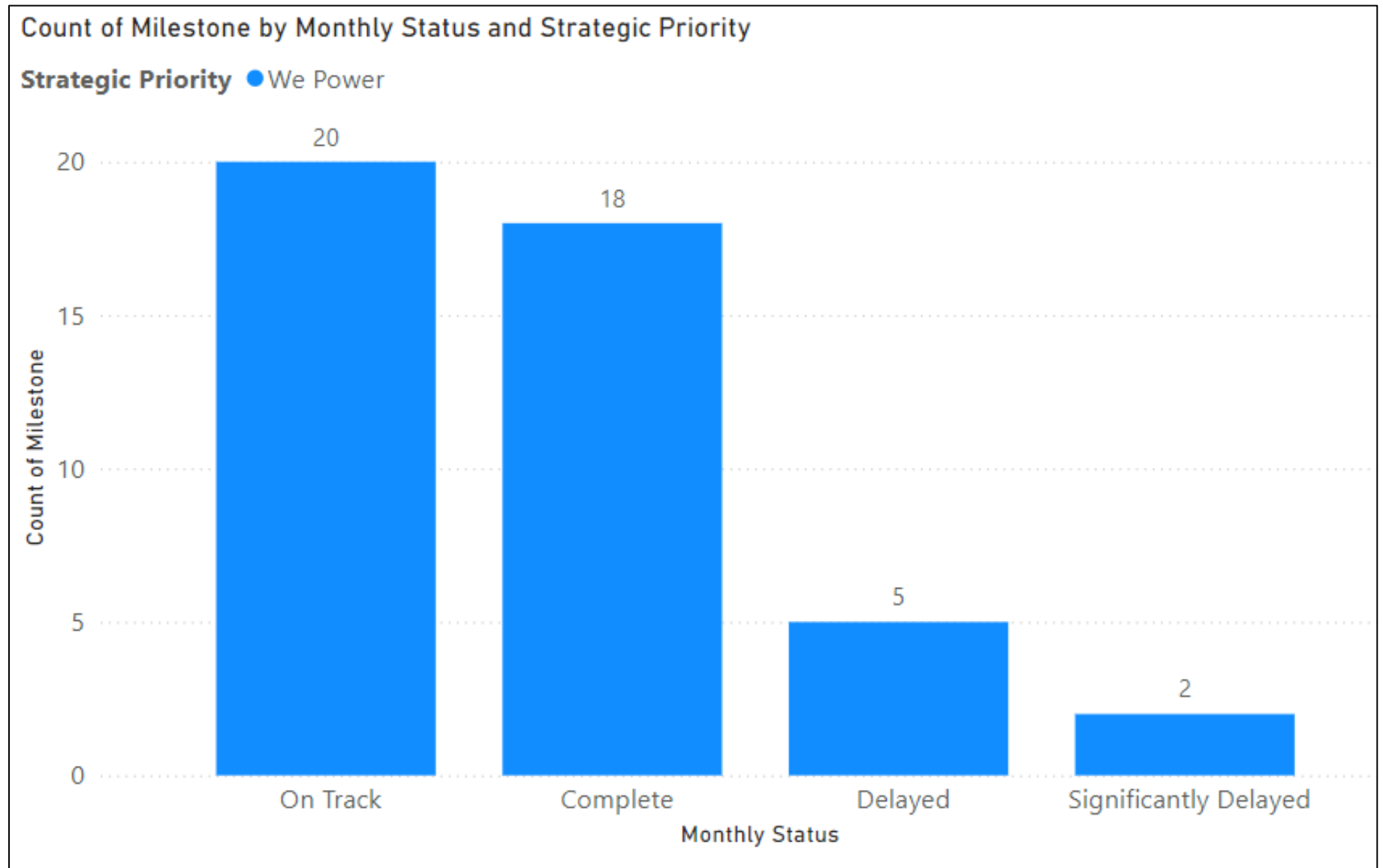
Priority – Develop Workforce & Organizational Agility



Priority – Ensure Financial Health & Affordability



Priority – Operational We Power



Selected Accomplishments

Here are a few selected accomplished milestones that City Light has completed during Q3.

Workstream	Milestone	Monthly Status	Milestone Comments	Original Due Date	Revised Due Date
Residential Electric Service Connections	Benchmark City Light service connection timelines to comparable regional and national utilities and identify best practices	Complete	September Update - Team worked with consultant ESource to develop the final report which will be presented to StB Steering Committee at 11 am on 9/25. The report summarizes how SCL's timelines compare to comparable regional and national peers.	12/31/2024	
Relicensing	City finalizes Proposed Study Plans (PSP)	Complete	September Update - The final PSP was filed with FERC September 20, 2024.	9/30/2024	
Dam Safety	Complete	Complete	September Update - Complete	9/30/2024	
Engineering Customer Support: Revised Engineering Design Standard	Complete engagement with Master Builder's Association to discuss impacts of new design standards and incorporate feedback, if relevant.	Complete	September Update - Over the last month, Andy and team have met with various MBA stakeholders to discuss the new construction standard including the impact of smart panels. The team has shared that the new standard is going into effect in the next few weeks and that we will continue to consider new technology but require data before making any changes to existing standards. Andy and team are meeting with MBA again later this month to discuss opportunities for developers to pilot smart panels.	9/30/2024	
Dam Safety	Complete Skagit/Boundary/Cedar Falls Early Warning System evaluation	Complete	September Update - This milestone has progressed into the next stages for the various sites after initial scope of work around Early Warning Evaluation. Skagit has progressed into Geological modeling, Boundary is undergoing design analysis of the (7) sluice gates for operability and vibration analysis, and Cedar Falls will progress into an automation program.	12/31/2024	
Western Market Development	Completed EDAM Brattle Study	Complete	September Update - Complete	3/31/2024	7/31/2024
Train/Workforce Development	Conduct skills, training, and mobility analysis for critical Skilled Trade job families	Complete	September Update - Completed	8/30/2024	
Time of Use (TOU) Implementation	Contract with vendor	Complete	August Update: Contract negotiation complete & contract executed as of 8/15/2024.	6/30/2024	8/15/2024
Transportation Electrification Strategic Investment Plan (TESIP)	Council approval of Clean Fuel Standard (CFS) expenditure and departmental coordination ordinance	Complete	September Update - presented to council 8/16 and council approved resolution 8/16	6/30/2024	9/20/2024
Customers First Insights	Design customer journey for accessing WA Clean Energy Credits.	Complete	August Update - Workgroup completed journey map, including Promise messaging, in early August.	8/15/2024	
Engineering Customer Support: Early Design Guidance	Determine how to track information provided/data/KPIs for Pilot Projects/Customers.	Complete	August Update - The metrics have been confirmed and questions have been captured in a customer and employee survey. This task is officially complete.	12/31/2024	9/30/2024
Train/Workforce Development	Develop and conduct an Apprenticeship Technical Skills Camp	Complete	September Update - Completed	12/31/2024	10/31/2024

Workstream	Milestone	Monthly Status	Milestone Comments	Original Due Date	Revised Due Date
Equity	Equity data collected for reference library for toolkit users to apply to their programs	Complete	September Update - The RSJ Program Team has collected and compiled existing demographic, geographic, narrative, and data from internal RSJ archives, CCES and GIS program managers, as well as external City and County partners.	6/30/2024	8/31/2024
Customers First Insights	Following evaluation of Utility Assistance Programs, support analysis of impact of modifying eligibility criteria and benefit model.	Complete	August Update - Developed Excel workbook for program staff to compute estimated cost and number of customers served based on varying income eligibility and enrollment assumptions. Model intended to help program staff refine program change recommendations to present to leadership for decision.	7/31/2024	
Utility Assistance Programs (UAP)	In coordination with SPU, complete a comprehensive evaluation of the utilities' bill assistance programs and issue recommendations for program design changes.	Complete	September Update - This was completed as planned. A final report was delivered by Illume to SCL, SPU, and HSD. SCL and SPU staff have been meeting to discuss, organize, and prioritize the recommendations, which will also include some recommendations we have identified that were not illuminated by Illume. This work will continue and result in our financial assistance program redesign recommendations due in December 2024.	12/31/2024	
Road to Recovery	Increase in daily and weekly throughput of commercial disconnections by Technical Metering and Line Service staff.	Complete	September Update - At the beginning of September, we increased our daily, commercial disconnection requests to Technical Metering from 4 per week to 8 per week. This increase is more than adequate to handle the number of eligible, commercial disconnect requests at our current commercial delinquency threshold of accounts with debt \$5000 or more. In addition, Line Service can handle up to 12 disconnections per week (6 north and 6 south) depending on the number of eligible accounts.	6/30/2024	10/1/2024
Renewable Plus Program	PPA rate methodology finalized and pricing approved internally for the first 3-year period.	Complete	August Update - Revised rate design and rate proposal complete. Dawn Lindell approved with minor edits. Amazon PA Amendment prepared. Rate finalized.	3/31/2024	8/30/2024
Time of Use (TOU) Implementation	Project kick-off	Complete	August Update - Project kick-off conducted immediately after contract signature. Joint SCL/ITD/Uplight/GridX teams on-site in Seattle 8/20-8/22 for kick-off.	8/1/2024	8/16/2024
Road to Recovery	Reinstate our Project Share Program and Communciations	Complete	September Update - Project Share was relaunched and back into operations effective September 16th, two weeks ahead of our target date of October 1st. The CiviForm application is live and accessible from the City Light Utility Assistance page here and from the CiviForm site directly here.	6/30/2024	10/1/2024

Reprioritized & Delayed Milestones

Below are the milestones that needed to be reprioritized or are facing delays. The Comments column provides some context on their status and revised due dates are supplied if known.

Workstream	Milestone	Monthly Status	Milestone Comments	Original Due Date	Revised Due Date
System Reliability	Operations will complete maintenance of 17 feeders.	Significantly Delayed	August Update - 4 Feeders complete. Updated expectation is to complete 8 total. Reason for delay and falling short of expectations- short staffing based on impacts from unexpected employees' leave. September Update - Same August.	12/31/2024	
Underground Cable Replacement Program	30% Design Build Request for Proposal Language – Underground Replacement Program	Significantly Delayed	September Update - Progressive Design-Build was approved for this project on 9/10. The Project Team is beginning to work on the Contract and Request for Qualifications (RFQ). There are several items left before we issue the RFQ on 5/2/25.	12/31/2024	3/28/2025
Integrated System and Resource Plan (ISRP)	Define technology roadmap and coordinated planning activities for executive sponsor approval to initiate change management and organizational alignment for integrated system planning by December 31, 2024.	Reprioritized	September Update - Reprioritized project due to staffing constraints.	12/31/2024	
Organizational Change Management	Establish partnership with Workforce Development in building OCM competency with SCL leadership team	Reprioritized	September Update - Given the transition and changes within Chief of Staff business unit, SCL leadership team engagement planning is now fully transitioned to People & Culture to lead and facilitate.	12/31/2024	
Transportation Electrification Strategic Investment Plan (TESIP)	Launch EV charger rebate for single family UDP customers	Reprioritized	September Update - PM transitioning back to SF Charging work. Program business case targeting December.	6/30/2024	2/28/2025
Western Market Development	Council Briefing on Markets (education)	Reprioritized	August Update - This activity is de-prioritized. The market footprint is in significant flux and a council briefing on our day-ahead market decision is premature. This is reprioritized to occur within the first quarter of 2025 but as noted above, markets team will have an educational deck prepared for any potential questions by the end of 2024.	6/30/2024	3/31/2025
Asset Management	Complete approximately 1,600 pole replacements.	Delayed	September Update - past contracting APRP approach has shifted, to align with the updated PRP (drop accelerated) plan and new contracts are being developed.	12/31/2024	

Workstream	Milestone	Monthly Status	Milestone Comments	Original Due Date	Revised Due Date
Building Electrification	Rebrand, launch new Lighting Design Lab (LDL)	Delayed	September Update - Transition Plan is being revised to address staff input. Website is on hold pending rebrand. Rebrand timeline significantly delayed due to SCL Communications' lengthy on-call contracting process.	9/30/2024	2/28/2025
Dam Safety	Full open gate test at Gorge	Delayed	September Update - This work is being performed in conjunction with Skagit Relicensing. Circumstances weren't right this year for a full gate test so it will be pushed into next year, or possible the year after.	6/30/2024	12/31/2025
Dam Safety	Complete Gorge reservoir new debris boom	Delayed	September Update - NRCS delayed initial funding in order to consult with tribes in the area. This process has been completed but has delayed the project towards the end of the year.	9/30/2024	11/29/2024
Dam Safety	Complete Skagit spillway repair	Delayed	September Update - Budget constraints changed this goal to where the team will advertise, award and encumber in December 2024 with the work being performed in 2025.	12/31/2024	
Distributed Energy Resources (DER)	Develop and finalize new DER technical screens and DER technical review process job aids for Level 1, Level 2, and Level 3 DER installations for Distributed Energy Resources (DER) Interconnection Handbook.	Delayed	September Update - We were delayed due to procurement, but are making progress on developing the screens and studies.	8/2/2024	
Distributed Energy Resources (DER)	Complete all business process edits to the draft DER Interconnection Handbook.	Delayed	September Update - We have officially kicked off the final editing process for the Handbook. We continue to expect to be done by the end of the year.	11/1/2024	
Distributed Energy Resources (DER)	Fully vetted and completed DER Interconnection Handbook	Delayed	September Update - We kicked off the final editing process for the DER Interconnection Handbook this month. We expect to operationalize it and train staff and installers in the first half of 2025.	12/31/2024	7/1/2025
Distributed Energy Resources (DER)	Complete Business Process Mapping, Job Aids and other training materials to operationalize DER Handbook	Delayed	September Update - We have selected a consultant to perform the business process mapping. We have submitted the Work Authorization to Procurement. We are awaiting approval from Procurement to proceed with work.	3/31/2025	

Workstream	Milestone	Monthly Status	Milestone Comments	Original Due Date	Revised Due Date
Distributed Energy Resources (DER)	Using the training materials completed in Q1 2025, complete training for staff and installers in preparation for full implementation and publication of DER Handbook on July 1, 2025.	Delayed	September Update - This work will take place after the Business Process Mapping is complete, which is on track.	6/30/2025	
Environmental Stewardship	Update AIS SOP and BMP documents.	Delayed	September Update - New SA2 working w/ permitting and Ops staff to update info and include in work flows	3/31/2024	9/30/2024
Equity	Engage stakeholders for feedback on toolkit design at the Energy Equity Summit	Delayed	September Update - Stakeholders have been identified. Event date has been changed to 10/17, thus the delayed due date	9/30/2024	9/25/2024
Organizational Change Management	Complete Q2 OCM capacity training session(s)	Delayed	September Update: Preparations is on track for the 3-day OCM workshop, scheduled for October 1st-3rd. The team ordered training materials to ensure everyone is well-equipped for the event. (This milestone is delayed and will need a revised due date to 10/31/2024 due to resource constraint and reprioritizing our team workplan to further support new efforts - budget after action workshops/ 10year tactical roadmap planning).	6/30/2024	10/31/2024
Renewable Plus Program	Renewable Plus program rate presented to council for approval.	Delayed	September Update - Internal approval received for Rate methodology. Amazon PA Amendment in progress. Council approval pushed back to Q1 2025.	6/30/2024	10/31/2024
Time of Use (TOU) Implementation	Internal/Customer/Executive Communications Plan	Delayed	<p>Leaving previous comment as it still very much is where we stand at the moment. In addition, TOU Communications Lead is working on a request for on-call consulting help. From peer discussion with SMUD, we know that omni-channel communications is critical. With one, part-time communications resource on the Program, we have identified a need for more support.</p> <p>Communications planning conversations have changed substantially as we factor in a future opt-out TOU default. We will be softening language about opt-in and instead focus on education of why TOU so when we transition to Opt-out, the conversation with customers has already started.</p>	10/31/2024	
Transportation Electrification	Launch new public charging offerings	Delayed	September Update - Program plan and build out underway	9/30/2024	12/31/2024
Utility Next	Complete Phase 2 Business Process Flow addendum to the Grant Monitoring and Administration Project to include Grant Application process documentation	Delayed	September Update - Work Assignment pending, should kick-off with vendor in October, on target to complete Phase 1 process in Q4, and draft Phase 2 with completion in Q1.	6/30/2024	12/19/2024
Western Market Development	Complete additional Brattle Studies - Markets+ and EDAM Footprint sensitivities	Delayed	September Update - Scope of work has expanded and requires additional funds that will push the work beyond the 60K threshold, working on a sole source (budget is planned and available) with procurement. With expansion of the SOW, estimated completion is now 12/31/24. (updated 9/20/24)	9/30/2024	
Western Market Development	Prepare and submit comments on BPA Draft ROD	Delayed	September Update - BPA announced a delay in their day-ahead market decision. Their draft decision will now be released in March of 2025 and final decision will be made in May of 2025. Markets staff will continue to track and participate in the process and will continue to draft comments and positions as new information becomes available from BPA. Next public workshop is in early November.	9/30/2024	