



City of Seattle

CIVIL SERVICE COMMISSIONS

Civil Service Commission

Commission Chair Eric de los Santos
Commissioner Amy S. Bonfrisco
Commissioner Angelique M. Davis

April 19, 2017

Civil Service Commission Special Meeting

Approved June 21, 2017

Call to Order: Commission Chair Eric de los Santos called the regular monthly meeting to order at 9:10 am. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Eric de los Santos
Commissioner Amy S. Bonfrisco
Commissioner Angelique M. Davis
Jennifer A. Greenlee, Executive Director
Jeff Slayton, Assistant City Attorney
Teresa Jacobs, Administrative Staff Assistant

Not in Attendance:

Gary Smith, Assistant City Attorney

PUBLIC COMMENT: No one signed up to speak

1. Approval of Minutes:

February 15, 2017 CSC Monthly Meeting: The Commission reviewed the minutes of the February 15, 2017 monthly meeting. Commissioner Davis moved to accept the minutes as written. Commissioner Bonfrisco seconded the motion. The motion passed and the minutes were approved by acclamation and signed by the Chair.

2. Case Status Report/Appeals Update:

- **Case Status Report:** The Commission reviewed the Case Status Report.
- **Update: Hatcher-Mays v. Human Services Department (HSD)-CSC No. 17-01-003:** The Executive Director notified the Commission that a potential withdrawal of the appeal is imminent.

City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, WA 98124-4729

Tel (206) 386-1301, Fax: (206) 684-0755, <http://www.seattle.gov>

An equal employment opportunity, affirmative action employer. Accommodations for people with disabilities provided upon request.

3. Executive Director's Report:

- **Monthly Summit (Budget) Report: Monthly Summit (Budget) Report:** The Executive Director reported that the Budget is on track.

4. Old/New Business:

- **Statement of Financial Interests:** The Commission is 100% compliant, having returned all statements before the filing deadline.
- **Intradepartmental Grievance Procedure:** The Commissioners will review samples of letters that are given to employees who are disciplined and revisit the issue at the May meeting.
- **Service Credit:** The Commission will consider reaching out to the council committee at a one-on-one meeting to discuss the issue of Service Credit or invite a councilmember to a Commission meeting for discussion. The Commission will also submit a letter to the Committee outlining the issue and will request information on which bargaining units would be affected by Service Credit.

Adjourn: All other business before the Commission having been considered, Commission Chair Eric de los Santos adjourned the meeting at approximately 9:26 am.

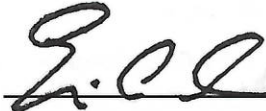
Respectfully Submitted By:

/s/ Teresa R. Jacobs 6/21/2017

 Date: 6-21-17

Teresa R. Jacobs
Administrative Staff Assistant

/s/ Eric de los Santos 6/21/2017

 Date: 6-21-17

Eric de los Santos
Commission Chair