



Seattle Civil Service Department

CIVIL SERVICE COMMISSION MEETING AGENDA

The agenda is subject to change to address immediate Commission concerns.

DATE: Monday, June 9, 2025

TIME: 2:00 p.m.

LOCATION: In person @ **SMT Room 1679** and Remote Attendance via **Teams**

Directions to SMT 1679-Seattle Municipal Tower, 700 5th Ave, Seattle, WA 98104. At the 4th floor main building entry security desk, request elevator access to 16th floor and follow the signs to 1679.

Teams Meeting Public Login:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWJmN2FiZTgtNzIxMC00MTVklTg5NDYtZWYyODcxZDA1OGE4%40thread.v2/0?context=%7b%22Tid%22%3a%2278e61e45-6beb-4009-8f99-359d8b54f41b%22%2c%22Oid%22%3a%220cc67185-726d-44dc-b9dc-4e989f1dfbad%22%7d

Commissioners, staff, and guests Login:

Please JOIN via the Teams invitation.

Notify staff if you'd like to log in early for a technical check of your audio and video.

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Civil Service Commission
Monthly Meeting Agenda
June 9, 2025 @ 2:00 p.m.
Seattle Municipal Tower Room 1679 and Teams

1.	CALL TO ORDER LAND ACKNOWLEDGEMENT	Commission Chair (CSC 2.05)
2.	ATTENDEE INTRODUCTIONS	
3.	PUBLIC COMMENT	
4.	APPROVAL OF MINUTES	May 12, 2025, CSC Monthly Meeting
5.	UPDATES/DISCUSSION	A. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES 1. Budget Update 2. Department Update B. CASE STATUS REPORT/APPEAL UPDATES Brown v. Parks-CSC No. 25-01-005A C. CIV OUTREACH UPDATE - <i>Sarah Butler, Operations and Policy Advisor</i>
6.	ACTION ITEMS	
7.	EXECUTIVE SESSION	May be cancelled if not needed
8.	OLD/NEW BUSINESS	
9.	ADJOURNMENT	Next Meeting Date: Monday, July 14, 2025 Commission Retreat-Hearing Prep Training at SMT 1679



CITY OF SEATTLE
CIVIL SERVICE COMMISSION

Minutes

May 12, 2025 @ 2:00 PM (Monthly Meeting)

Location: Teams and SMT 1679

1.	CALL TO ORDER LAND ACKNOWLEDGEMENT	Commission Chair (CSC Rule 2.05) Commission Chair Ray Ceaser called the meeting to order at 2:02 p.m.
2.	ATTENDEE INTRODUCTIONS	Chair Ceaser gave attendees an opportunity to introduce themselves. The following people were present: CSC Commissioners: Ray Ceaser, Mary Wideman-Williams, and Denise Wells. Commission Staff: Andrea Scheele, Executive Director, Sarah Butler, Operations & Policy Advisor, and Teresa Jacobs, Executive Assistant. Commission Counsel/Assistant City Attorney: Joe Levan. Not in Attendance: Anne Vold, Assistant City Attorney.
3.	PUBLIC COMMENT	There was no written comment, and no members of the public requested to give public comment.
4.	APPROVAL OF MINUTES	April 14, 2025-CSC Monthly Meeting Commissioners reviewed the minutes from the April 14, 2025, meeting. Commissioner Ceaser moved to accept the minutes as written. The minutes were approved by acclamation.
5.	GUEST SPEAKER	Mike Chin, Civil Rights Enforcement Director, Seattle Office for Civil Rights
6.	UPDATES/DISCUSSION	A. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES 1. Budget Update 2. Department Update B. CASE STATUS REPORT/APPEAL UPDATES 3. Brown v. Parks-CSC No. 25-01-005A 4. Reichenbach v. SPU-CSC No. 23-03-002 <i>Delegated the Office of the Hearing Examiner (CSC 5.08)</i>
7.	ACTION ITEMS	There were no action items.
8.	EXECUTIVE SESSION	The commission did not go into Executive Session.

9. OLD/NEW BUSINESS

There was no old/new business.

10. ADJOURNMENT

The meeting ended at 3:02 p.m.

Minutes submitted **June 9, 2025,** by: Teresa Jacobs

Minutes ☐ Approved ☐ Amended

June 9, 2025, by: CSC

Signed by CSC Commission Chair, Ray Ceaser

Monthly meetings are recorded; after January 1, 2024, they may be found at:

<https://www.youtube.com/channel/UCLjvUwCTxoAH-cC4Vt1fMTA>

Previous recordings may be requested via the public records portal at <https://www.seattle.gov/public-records>

Civil Service Department
Monthly Expenditures
June 2025

Department Expenditures by Account and Month

Year	2025
City Department ID And Nar	VC000 - Civil Service Commissions Dept
BSL - Budget Program - Mas	All
Fund ID And Name	All

Version 8.2

Account Grouping Level		Adopted	Revised	01 -	02 -	03 -	04 -	05 -	06 -				
One	Account Grouping Level Two	Budget	Budget	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	YTD Expenses	Encumbrances	Available Balan	Percent Used
Expenditures	Labor	2,098,041	2,098,041	151,145	167,261	154,104	159,235	85,874	-	717,619	-	1,380,422	34.2%
	Non-Labor	719,609	719,609	16,325	40,640	121,730	95,422	65,986	3,190	343,293	14,405	361,912	49.7%
Grand Total		2,817,650	2,817,650	167,469	207,902	275,834	254,657	151,860	3,190	1,060,912	14,405	1,742,333	38.2%

**CIVIL SERVICE COMMISSION
CASE STATUS REPORT (CSR)
June 2025**

FILED/OPEN

CASE NUMBER	APPELLANT	RESPONDENT DEPARTMENT	DATE FILED	RULE/CODE	ISSUE	STATUS	PRESIDING
25-01-005A	Brown	Parks	2-15-2025	City of Seattle Personnel Rules Violations: PR 1.3.2.D.3; PR 1.3.2.D.5; PR 1.3.3.A.	Whether suspension was justified.	1 st Prehearing was held April 22, 2025. Hearing scheduled for December 8-10, 2025	CSC

CLOSED

CASE NUMBER	APPELLANT	RESPONDENT DEPARTMENT	DATE FILED	RULE/CODE	ISSUE	STATUS	PRESIDING
23-03-002	Reichenbach	SPU	4-5-2023	City of Seattle Personnel Rules Violations: PR 1.1.2; PR 1.1.7A; 1.1.7B; 1.1.7C	Alleged prohibited behavior by department and flawed investigation.	Appellant requested to withdraw appeal. A Dismissal Order was Issued March 3, 2025.	OHE