

BEFORE THE CITY OF SEATTLE CIVIL SERVICE COMMISSION

Robert D. Smith
Appellant

v.

Finance and Administrative Services
(FAS)
City of Seattle
Respondent

CSC No. 20-01-017

Rescheduled
NOTICE OF FIRST PRE-HEARING
CONFERENCE

The Executive Director of the City of Seattle, Civil Service Commission hereby enters the following:

NOTICE

The first pre-hearing conference in the above-named appeal has been rescheduled and will take place:

November 10, 2020 at 10:30 am

via **WebEx***

<https://seattle.webex.com/seattle/j.php?MTID=m9db1c01e87cb3b5be8522426ccdd888b>

The **Civil Service Commission** will preside.

The purpose of the pre-hearing conference is to identify, clarify, and simplify the issues on appeal. The parties should come prepared to:

- Identify and frame the issues on appeal;
- Set hearing and discovery schedules, including how many days each party will need to present their case;
- Set forth any stipulated facts or testimony where possible.

Please have your calendars available at the time of hearing to discuss potential hearing dates.

The City's Alternative Dispute Resolution (ADR) program is available prior to and during the hearing if the parties wish to discuss resolution of the matter.

*Additional login credentials for WebEx can be found in the Outlook calendar appointment

Dated this **30th** day of **October, 2020**

FOR THE CITY OF SEATTLE CIVIL SERVICE COMMISSION

Amy Bonfrisco

Amy Bonfrisco, Chair
Civil Service Commission

**BEFORE THE CIVIL SERVICE COMMISSION
OF THE CITY OF SEATTLE**

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Robert D. Smith
Appellant,
vs.
Finance and Administrative Services
(FAS)
CITY OF SEATTLE
Respondent

DECLARATION OF SERVICE

CSC No. 20-01-017

I, Teresa R. Jacobs, Administrative Assistant for the City of Seattle Civil Service Commission, declare under penalty of perjury under the laws of the State of Washington, that on the date below, I caused to be served upon the below-listed parties, via the method of service listed below, a true and correct copy of the foregoing document: **Rescheduled Notice of First Prehearing Conference**

Party	Method of Service
Appellant: Robert D. Smith c/o Nolan Lim, Attorney at Law Nolan@Nolanlimlaw.com	<input checked="" type="checkbox"/> E-Mail
Respondent: FAS c/o Katrina Kelly, Assistant City Attorney Katrina.Kelly@seattle.gov	<input checked="" type="checkbox"/> E-Mail
Cc: Civil Service Commission Kim Fabel, Legal Assistant, City Law Dept. Kim.Fabel@seattle.gov Bobby Humes, Director, SDHR Bobby.Humes@seattle.gov	<input checked="" type="checkbox"/> E-Mail

DATED: October 30, 2020 at Seattle, Washington.

Teresa R. Jacobs

Teresa R. Jacobs
Administrative Staff Assistant
Civil Service Commission