



ARTS at King Street Station Rental Rates

You can pay online. If you're mailing a check, please allow an extra week for it to arrive. You need to pay the booking fee and damage deposit within five days of receiving our confirmation email. Remaining rental fees must be paid at least 90 days before your event. If your event is less than 90 days away, all fees are due right away. Make sure to review our Cancellation Policy carefully before making your payment.

Rooms Per Hour

- Large, Panel Room 315 - \$200
- Medium, Conference Room 314 - \$50
- Small, Conference Room 313 - \$50

Staffing

- Building Monitors - \$45/hour
- Security Guards - \$45/hour

Additional Fees

- Administrative Fee (non-refundable) - \$50
- Maintenance Fee - \$45
- Damage Deposit (refundable) - \$500
- Alcohol Deposit (refundable) - \$500
- Alcohol Fee - \$75

Cancellation Policy

If you cancel your rental 60 days or more before your event, we'll keep the booking fee and charge a \$60 cancellation fee. If you cancel between 30 and 59 days before your event, we'll keep the booking fee and 50% of the rental fees. For cancellations less than 30 days before the event, we'll keep 100% of the rental fees. Your damage deposit will always be fully refunded.

To cancel your reservation, you (or an authorized representative listed on your rental application) need to send us a letter or email. Your cancellation is only confirmed once we receive this notice.

NOTE: All governmental agencies and non-profits 501 (c) (3) receive a 15% discount on room fees.