



Final Report Questions for Grantees

You'll be asked to collect and report the following data throughout your project. This document is a reference to help ensure you're capturing the necessary information. All data should be entered into Fluxx upon project completion.

Project Location

- Council District of project location
- Neighborhood (using predefined list)
- Project site(s)

Project Data

Artist Engagement and Compensation

- Total number of Artists Participating
- Total number of Paid Artists/Cultural Workers (part of total artists)

If you are part of an organization or collective, please provide the following information about your group:

- Racial demographics of creative workers (e.g. 1 Black artist and 1 Asian artist = 2 BIPOC artists)
- Gender identities of creative workers (e.g. 1 male artist, 1 non-binary artist)
- Number of youth creative workers age 24 and under
- Number of adult creative workers age 24-64
- Number of adult creative workers age 65 and up

Audience Engagement

- Please quantify the number of public engagements supported by this funding:
 - Number of performances
 - Number of events
 - Number of exhibits
 - Number of virtual programs
 - Other
- Total number of hours of active public engagement, e.g. event, program, performance

- Total number of hours of passive public engagement, e.g. exhibit or installation
- Total number of in-person audience served
- Total number of virtual audience served (if applicable)
- Total number of Audience Served (calculate both in-person and virtual, as listed below)
- Number of students/youth served
- Number of students/youth served virtually (if applicable)
- Notes on project data

Program Reflections

Please rate your experience with this program by indicating how much you agree or disagree with each of the following statements, using the scale below: (1 = Strongly Disagree, 2 = Somewhat Disagree, 3 = Neutral, 4 = Somewhat Agree, 5 = Strongly Agree)

- Financial and in-kind support through this opportunity was sufficient to meet my project goals
- I achieved my project goals and what I set out to do
- I learned new skills or expanded my artistic/cultural practice
- I felt supported by Arts & Culture staff for the duration of my project
- I expanded or developed my social and professional network
- I feel confident to apply for other grants or funding opportunities
- I increased the number of my followers/fans/patrons/supporters because of this opportunity
- This funding/opportunity led to other opportunities or prospects for me/my organization/my group
- I felt like I was part of a larger effort (Downtown Activation Plan, Community of Practice)
- I would recommend this funding/opportunity to others in my network

Please expand on your experience through the prompts below—respond to all that apply.

1) Project Impact and Reflections

- Which of your artistic or project goals were met, and how? Were there any surprises? What would you do differently next time?
- What opportunities did this funding lead to? Did this project have any particular impact(s) on you (if an individual artist), or your organization/group? Did it create any unexpected outcomes? Please share more details.
- What is a memorable or favorite moment that will stay with you from this experience?

2) Community Access, Engagement, and Impact

- Please describe as specifically as possible the community served. Note any special audiences you reached. Any audiences new to you? Describe any special efforts you took to make your project/event accessible.
- Share a story or something that stands out to you as demonstrating the community impact(s) of your project. Include any notable anecdotes and/or quotes from organizers/attendees.

3) Community of Practice (if applicable)

On a scale of 1-5 (1 = no value, 5 = high value), rank how beneficial each aspect of the Community of Practice was for you.

- Group communications
- In-person gatherings
- Opportunities to promote your work
- Networking with fellow grantees
- Virtual workshops and meetings
- Other (please elaborate) _____

Optional Feedback for Seattle Office of Arts & Culture

The following questions are designed to gather feedback about your experience working with the Office of Arts & Culture.

Please elaborate in 1-2 sentences for each question below:

- What worked well for you, from start to finish, in our application, contracting/invoicing, final reporting process?
- What can we improve upon?
- In general, are there other areas that you could use more help with? (check all that apply)
 - Business, accounting, and administrative/operations support
 - Website/technical support
 - Outreach/recruitment/marketing support
 - Photographic/journalistic documentation and resources
 - Data and evaluation
 - Other (please specify):