



**City of Seattle
Seattle Renters' Commission**

SEATTLE RENTERS' COMMISSION (SRC) SPECIAL MEETING MINUTES

November 24, 2025

3:00 - 4:00pm

Webex Meeting and Seattle City Hall Room 370

Purpose: The Seattle Renters' Commission (SRC) was established to represent the interest of renters located in Seattle, to advise and make recommendations to the Mayor and City Council on public policy matters of importance to renters citywide.

Commissioners in attendance: Kate Rubin, Kasey Burton, Allan Francis, Adora Blue, Liz Fite, Sam Wolfson, Karen Taylor, Andrew Ashiofu, Julissa Sanchez, Daniel Lugo, Angela O'Brien

Commissioners not in attendance: Agni Bhattacharya, Lydia Felty, Sally Kinney

City Staff in attendance: Laura Jenkins from Seattle Department of Neighborhoods

Quorum: Yes

Public Comment: No

Transcriber's note: These minutes provide a summary of key points discussed. A full recording is available upon request.

Welcome

Meeting opened at 3:00pm with a land and labor acknowledgment.

Approval of the Agenda (11/24) and Public Comment

Agenda approved. No public comment.

Discussion and Vote on Seattle Social Housing Developer Board Recruitment, Selection and Appointment Process

- After overview and discussion, the commission approved the Seattle Social Housing Developer Board application form (with a few small description tweaks to come from the working group who put together the application form), application and appointment timeline, and application screening process. Commissioner Kasey Burton abstained from voting.
- Commissioners who volunteered to be on the application review team are Kate, Allan, Liz, Andrew, Sam, and Daniel. Up to one other commissioner can join the group to stay under a quorum.
- The approved timeline is:
 - Sunday, December 14, 2025 (11:59 PM): Application form closes. Submission of both the application form and a resume is required for an application to be considered complete.
 - Tuesday, December 16, 2025: Applicants will be notified if they are moving to the interview phase.
 - Wednesday, December 17, 2025 – Friday, January 2, 2026: Interviews will be conducted.

- Wednesday, January 7, 2026 (6:00 PM): The Seattle Renters' Commission will vote on appointments.
- Staff liaison Laura Jenkins will share the application with the Renters' Commission email list. The Seattle Department of Neighborhoods will also share the opportunity on social media and via [its blog](#). Commissioners will share the application with their networks.
- The interview process and interview questions will be reviewed and voted on at the December 3 commission meeting prior to any interviews taking place. The commission will also decide at that December 3 meeting which commissioners will be involved in the interview panels.

Event Tabling Requests Discussion and Possible Vote

- The commission voted to approve accepting invitations to upcoming community event tabling opportunities. Commissioners also approved allowing commissioners tabling at an event in December and an event in February to talk about the commission's current work.
 - Events:
 - 12/10: Housing Justice Fair & Forum
 - Note: this event was cancelled.
 - 2/11: Cedar Crossing Tenants Association event
 - Commissioners discussed supplies they would need:
 - Tablecloth
 - Approved to be purchased with Renters' Commission budget. Staff liaison Laura Jenkins is working on ordering it.
 - Fact/Info Sheet about the commission
 - Allan is going to draft something up for review at a future meeting.
 - [Renting in Seattle handbooks](#)
 - Laura Jenkins is checking in with Seattle Department of Construction and Inspections on English copies.
 - Translated copies will be purchased with extra Renters' Commission budget (after tablecloth purchase).

Adjournment

The meeting was adjourned.

Decisions and Votes made during this meeting:

1. **Seattle Social Housing Developer Board Appointments:** After overview and discussion, the commission approved the Seattle Social Housing Developer Board application form (with a few small description tweaks to come from the working group who put together the application form), application and appointment timeline, and application screening process. Commissioner Kasey Burton abstained from voting. The application will launch 12/1 and close 12/14.
2. **Tabling at Events on Behalf of the Renters' Commission:** The commission approved accepting invitations to upcoming community event tabling opportunities. Commissioners also approved allowing commissioners tabling at an event in December and an event in February about the commission's current work.