



UPDATED
PUBLIC SAFETY CIVIL SERVICE COMMISSION
MONTHLY MEETING AGENDA

The agenda is subject to change to address immediate Commission concerns.

DATE: [Wednesday, March 11, 2026](#)

TIME: [10:00 a.m.](#)

LOCATION: In person at [SMT Room 1679](#) & Remote via [Teams](#)

Directions to SMT 1679-Seattle Municipal Tower, 700 5th Ave, Seattle, WA 98104.

In person attendance: Call (206) 233-7118 or (206) 586-1991 to be escorted to the 16th floor from the 4th floor lobby.

Public Login:

[PSCSC Monthly Meeting \(Possible Police Sergeant Written Exam and Fire Captain & Battalion Chief Written Exam Protest Reviews\) | Meeting-Join | Microsoft Teams](#)

Commissioners, staff, and invited guests Login:

Please JOIN via the Teams presenter invitation, please do not join the public login.

Notify staff if you'd like to log in early for a technical check of your audio and video.

Subscribe to receive PSCSC Meeting Agendas, Notices, and News:

<https://www.seattle.gov/public-safety-civil-service-commission/meeting-agendas-and-minutes>

UPDATED
Public Safety Civil Service Commission
Monthly Meeting Agenda
March 11, 2026 @ 10:00 a.m.
 Seattle Municipal Tower Room 1679 and Teams

1.	CALL TO ORDER LAND ACKNOWLEDGEMENT	Commission Chair (PSCSC 2.04)
2.	COMMISSIONER INTRODUCTIONS	
3.	ADOPTION OF AGENDA	
4.	PUBLIC COMMENT	
5.	PUBLIC RECORDS ACT TRAINING	Presenter: Aaron Valla, Assistant City Attorney
6.	APPROVAL OF MINUTES	February 2, 2026, PSCSC Monthly Meeting
7.	UPDATES/DISCUSSION	A. PSCSC PROMOTIONAL EXAM DEVELOPMENT COMMITTEE/SFD PROCEDURES AND OPERATING GUIDELINES (POG) UPDATE B. FIRE AND POLICE EXAM UNIT UPDATES <ol style="list-style-type: none"> 1. Police Exams Team 2. Fire Exams Team 3. Fire and Police Staffing (Hiring/Attrition Numbers)

		<p>C. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES</p> <p>4. Department Update</p> <p>5. Budget Update</p> <p>D. CASE STATUS REPORT/APPEAL UPDATES/HEARING SCHEDULE</p> <p>6. Hill v. SPD-PSCSC No. 24-01-004A</p> <p>7. Rigon v. SPD-PSCSC No. 25-01-032A</p> <p>8. Johnson v. PSCSC-PSCSC No. 25-07-052A</p>
8.	ACTION ITEMS	<p>E. PROMOTIONAL EXAM PROTEST REVIEWS</p> <p>9. Police Sergeant Written Exam-<i>There were no Police Sergeant protest reviews submitted.</i></p> <p>10. Fire Captain Written Exam-<i>There were no Battalion Chief protest reviews submitted</i></p> <p>11. Battalion Chief Written Exam-<i>There were no Battalion Chief protest reviews submitted</i></p> <p>F. 2026 PSCSC PROPOSED SPECIAL MEETING DATE Proposed: June 5, 2026 <i>Possible Fire Captain Oral Board Protest Review</i></p>
9.	EXECUTIVE SESSION	May be cancelled if not needed
10.	OLD/NEW BUSINESS	Financial Interest Statements for Calendar Year 2025
11.	ADJOURNMENT	Next Meeting Date: April 17, 2026 @ 10:00 a.m. Possible Police Sergeant Oral Board Protest Review



**Public Safety Civil Service Commission
Monthly Meeting Minutes**

February 2, 2026 @ 1:00 p.m.

Seattle Municipal Tower Room 1679 and Teams

1.	CALL TO ORDER Commission Chair (PSCSC 2.04) LAND ACKNOWLEDGEMENT	Commissioner Mays called the meeting to order at 1:01 pm. and read the Land Acknowledgement.
2.	COMMISSIONER INTRODUCTIONS STAFF, COUNSEL AND GUESTS	The Commissioners were present and introduced themselves: Commission Chair Queniya Mays and Commissioners Tom Applegate and Richard Greene Andrea Scheele, Executive Director; Commission Staff and Public Safety Exams Staff; Joe Levan, Assistant City Attorney/Commission Counsel. Representatives of Seattle Police HR and Seattle Fire HR.
3.	PUBLIC COMMENT (GENERAL)	There was no public comment in writing or in person.
4.	APPROVAL OF MINUTES January 14, 2026 PSCSC Monthly Meeting	<i>Commissioner Mays moved to accept the minutes of January 14, 2026, monthly meeting as written. Commissioner Applegate seconded the motion. The motion passed.</i>
5.	UPDATES/DISCUSSION	A. FIRE AND POLICE EXAM UNIT UPDATES <ol style="list-style-type: none"> 1. Police Exams (Rachael Schade, Police Exams Administrator) 2. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator) 3. Fire and Police Staffing (Hiring/Attrition Numbers) B. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES <ol style="list-style-type: none"> 4. Department Update 5. Budget Update C. CASE STATUS REPORT/APPEAL UPDATES <ol style="list-style-type: none"> 6. Hill v. SPD-PSCSC No. 24-01-004A

		7. Rigon v. SPD-PSCSC No. 25-01-032A
6.	<p>ACTION ITEMS</p> <p>CONTINUATION OF RULEMAKING</p> <p>PUBLIC COMMENT ON PROPOSED RULEMAKING</p> <p>DISCUSSION</p> <p>POTENTIAL VOTE</p>	<p>D. PSCSC PROPOSED RULEMAKING</p> <ul style="list-style-type: none"> ○ Rule 9.23 Keyed Copy Inspection and Examination Protest Review ○ Rule 9.24 Correction of Clerical Errors <p>8. Executive Director & Staff Briefing on Proposed Rulemaking</p> <p>9. Public Comment on Proposed Rulemaking <i>The commission received Public Comment in writing and in person from former Commissioner Joel Nark.</i></p> <p>10. Discussion and Possible Vote <i>The commission will pause on rulemaking and will revisit at the February commission meeting.</i></p> <p><i>Commissioner Mays moved to accept the proposed rules changes. Commissioner Applegate seconded the motion. The motion passed.</i></p> <p>E. 2026 PSCSC PROPOSED MEETING DATES Proposed: April 17, 2026, Possible Police Sgt. Oral Board Protest Review May 21, 2026, Possible Fire Captain Oral Board Protest Review</p> <p><i>This item will be carried over to the March meeting.</i></p>
7.	EXECUTIVE SESSION	<p>The commission went into Executive Session at 11:33 a.m. The Executive Session ended at 11:53 a.m.</p> <p>The commission went back into Executive Session at 11:55 a.m. The Executive Session ended at 12:12 p.m.</p>
8.	OLD/NEW BUSINESS	No Old/New Business.
9.	ADJOURNMENT	The meeting adjourned at 1:42 p.m.

Minutes submitted **March 11, 2026**, by: Teresa Jacobs

Minutes Approved Amended

March 11, 2026, by: PSCSC

Signed by PSCSC Commission Chair, Queniya Mays

Monthly meetings are recorded, they can be found at:

<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at

<https://www.seattle.gov/public-records>

Budget Summary

Business Unit ID

VC0

Year

2026

03/10/2026

Last Pay Period End Date

Wednesday, March 4, 2026 02:03 PM Pacific Standard Time (PST)

Last Refreshed Date

\$3,038,328.00	\$0.00	\$0.00	\$0.00	\$3,038,328.00	\$0.00	\$374,512.13	\$374,512.13	\$2,663,815.87
Adopted Budget	Carryforward	Budget Revisions	Budget Transfers	Revised Budget	Encumbrances	Total Expenses	Committments	Remaining Legal Bu...

2,663,815.87	2,663,815.87	12.33%	87.67%
Available Balance Before Encumbrances	Available Balance After Encumbrances	Percent Spent Before Encumbrances	Percent Available Before Encumbrances

BSL ID And Name	Adopted Budget	Carryforward	Budget Revisions	Budget Transfers	Revised Budget	Encumbrances	Total Expenses	Total Committments	Remaining Legal Budge
BO-VC-V1CIV - Civil Service Commissions	\$3,038,328.00	\$0.00	\$0.00	\$0.00	\$3,038,328.00	\$0.00	\$374,512.13	\$374,512.13	\$2,663,815.8
Revenue - Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.0
Total	\$3,038,328.00	\$0.00	\$0.00	\$0.00	\$3,038,328.00	\$0.00	\$374,512.13	\$374,512.13	\$2,663,815.8

**PUBLIC SAFETY CIVIL SERVICE COMMISSION
CASE STATUS REPORT
March 2026**

Type	CASE NUMBER	APPELLANT	OPEN APPEAL/EXAM PROTEST/REQUEST FOR DECISION/COMPLAINT				Register/Exam/ Position	Issue/Requested Outcome/Status	PRESIDING
			RESPONDENT DEPARTMENT	DATE FILED	ISSUE				
A	25-01-032A	Rigon	SPD	9-29-2025	Discharge		1 st Prehearing was held January 8, 2026. Hearing dates TBD.	PSCSC	
A	24-01-004A	Hill	SPD	5-21-2024	Discharge		The parties are scheduled for mediation March 11, 2026.	Executive Director	
A	25-07-052A	Johnson	SFD	12-29-2025	Assessor		Appellant filed an appeal regarding Firefighter Assessor selection. The appeal is under review.	Executive Director	

		CLOSED APPEAL/EXAM PROTEST/REQUEST FOR DECISION						
Type	CASE NUMBER	APPELLANT/REQUESTOR	RESPONDENT DEPARTMENT	DATE FILED	ISSUE	Register/Exam/Position	Issue/Requested Outcome/Status	PRESIDED

REQUESTS FOR PROBATIONARY EXTENSION RPE= Request for Probationary Extension (PSCSC Rule 12.0)			
DEPT	DATE REQUESTED	POSITION/RANK	APPROVED/DENIED
SPD	1-5-2026	Officer	Approved
SPD	1-10-2026	Officer	Approved
SPD	1-10-2026	Officer	Approved
SPD	1-14-2026	Officer	Approved
SPD	2-9-2026	Officer	TBD
SFD	2-9-2026	Firefighter-Recruit	Approved

REQUESTS FOR REINSTATEMENT TO ELIGIBLE REGISTER RFR=Request for Reinstatement (PSCSC 10.03)				
CASE NUMBER	DEPT	DATE REQUESTED	POSITION/RANK	DECISION
26-05-002RFR	SFD	1-26-2026	Firefighter	TBD
26-05-003RFR	SFD	1-23-2026	Firefighter	TBD
26-05-004RFR	SPD	2-28-2026	Officer	TBD
26-05-005RFR	SFD	2-26-2026	Firefighter	TBD
26-05-006RFR	SFD	2-27-2026	Firefighter	TBD