



## Community Involvement Commission (CIC) February 2025 Meeting Minutes

February 24, 2025

5:00 – 7:00 pm

Webex Meeting & Seattle City Hall Room 370

**Commissioners present:** Heidi Morisset, Ahoua Koné, Julio Perez, Nausheen Rajan, Rachelle Olden, Marcus White, Martha Lucas, Marisol Beas and Hunter Camfield Mike Seo and Cade Wiger

**Commissioners not in attendance:**

**People with pending appointments present:**

**City of Seattle Staff present:** Staff liaisons Alvin Edwards and Sonny Nguyen

Transcriber's Note: The notes shown below are summaries of statements provided. They are not transcriptions and have been shortened and edited to include the major points raised. Full comments are retained in the files in video recording and available upon request.

### 1. Call to Order and Roll Call

The meeting was called to order by the Staff Liaisons. Alvin Edwards. Roll call confirmed quorum.

### 2. Public Comment

No community members were present for public comment.

### 3. Approval of 01/27 Meeting Minutes

- The minutes from the previous meeting were reviewed and summarized.
- Key discussion points included feedback mechanisms, outreach materials, subcommittee goals, and city council communications.
- Motion to approve the minutes was made by Nausheen Rajan, seconded by Hunter Camfield.
- Motion passed unanimously.

#### 4. Co-Chair Election

Nominations for co-chair positions were reviewed:

- Five nominations were submitted; two commissioners accepted their nominations:
  - **Heidi Morisset** (re-elected)
  - **Julio Perez** (newly elected)
- Both nominees shared their vision and goals for the role.
- Motion to approve both nominees as co-chairs was made by Nausheen Rajan, seconded by Hunter Camfield.
- Unanimous approval confirmed.
- Former co-chair Cade Wiger was thanked for his leadership.

#### 5. Retreat Planning

The CIC Retreat is tentatively scheduled for March 22, 2025, from 10:00 AM – 3:00 PM. The retreat will focus on strengthening collaboration, refining commission goals, and enhancing professional development opportunities.

##### Agenda Highlights:

- **Speaker: Lydia Faitalia** – Leading a session on goal setting to align commission objectives.
- **Subcommittee Strategic Planning** – Dedicated time for committees to refine priorities and improve collaboration.
- **Team-Building Activities** – Icebreakers and interactive exercises to strengthen commissioner relationships.
- **Professional Development** – Targeted sessions on outreach, grant writing, and accessibility to enhance commissioner effectiveness.
- **Lunch & Networking** – A working lunch to facilitate informal discussions and idea-sharing.
- **Commission Progress Review** – Evaluating CIC goals and determining next steps for strategic initiatives.

##### Action Items:

- Finalize retreat logistics and agenda.
- Determine meal arrangements.
- Review CIC goals and track progress for future initiatives.

Commissioners emphasized the importance of structured discussions, clear goal-setting, and actionable next steps to maximize the retreat's impact.

#### 6. Community Grant Recommendations

- Commissioners discussed the importance of synthesizing previous discussions into actionable next steps.

Next steps include:

- Engaging with the Department of Neighborhoods' community investments team.
- Exploring a grant-writing workshop for commissioners.

## 7. CEC Annual Report Presentation

- The CEC Annual Report was presented and reviewed.
- Discussion included key accomplishments and future objectives.

## 8. Staff Liaison Updates

- **Democracy Vouchers & Ethics Discussion:**
  - Plan to invite an ethics and elections expert for further guidance.
- **City Council Letter:**
  - No response received; follow-up planned.
- **Subcommittee Updates:**
  - Engagement subcommittee goals include increasing public participation.
  - City partnerships subcommittee focused on strengthening commissioner relationships with city officials.

## 9. Professional Development Discussion

- Ideas proposed:
  - Accessibility training for inclusive communication.
  - Learning from other commissions about outreach strategies.
  - Professional development bingo as an engaging learning tool.
  - Possible guest speakers or training sessions.
- Commissioners to submit additional suggestions via email.

## 10. Summary & Next Steps

- **Retreat finalization:** Confirm date, logistics, and agenda.
- **Ethics & Elections Speaker:** Arrange for upcoming meeting.
- **Community Grants:** Engage Department of Neighborhoods for training opportunities.
- **Subcommittees:** Focus on strategic planning during retreat.
- **Co-Chairs:** Plan upcoming agendas and coordinate retreat logistics.
- **Commissioners:** Submit notes for archival records; provide final feedback on retreat planning.
- **Staff Liaisons:** Finalize retreat details and distribute democracy voucher resources.

## Adjournment

The meeting was adjourned following the discussion of next steps.

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## Action Items Recap:

- Finalize retreat logistics and agenda planning.
- Connect with community investments team for grant writing opportunities.
- Follow up on strategies to enhance community grants equity.
- Review NMF guidelines and improve district-specific outreach.
- Organize professional development activities, including creating a professional development bingo game.

**Next Meeting:**

The next meeting will be the retreat on **March 22, 2025**, at 10:00 AM.