



City of Seattle

Phase 2 – 23rd Avenue Business Stabilization Fund

Intake Form

Business Name and Name of Owner(s): _____

Business Address and Primary Contact Information
(phone and email): _____

Date when Business Established: _____

1. Is access to the business connected directly to 23rd Ave S between S Jackson St and S Walker St?
___Yes___No
2. Does the business currently have an active City of Seattle business license and is it in operations as of May 1, 2018? ___Yes___No
3. Microbusiness: Does the business have five (5) or fewer employees (including the business owner)?
___Yes___No

List the owners and employees by name and title

Employee 1: _____; Title: _____

Employee 2: _____; Title: _____

Employee 3: _____; Title: _____

Employee 4: _____; Title: _____

Employee 5: _____; Title: _____

4. Is the business a for-profit, independent, non-franchise, retail/service business that relies on walk-in or drive-in clientele as the predominant source of revenue? ___Yes___No

Describe the type of business: _____

5. Are most of the business' customers located within the geographic boundary of S Jackson St (north), S Bayview St (south), 12th Ave S (west), and 31st Ave S (east) as referenced in the attached map?
___Yes___No

6. Please describe how you will utilize the funds to invest in your business to stabilize or grow. (e.g., covering general operational costs, pay rent, or other):

(specify type of expense and estimated amount)

Signature: _____

Date: _____

Please submit this intake form and required documentation to OED by 6/15/18, via email or in person. City of Seattle staff will use the information to determine the business' eligibility for payment out of the stabilization fund.

If you have any questions, please contact:

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