

DRAFT Seattle Urban Forestry Commission 2017 Work Plan (1/4/17) v2

2017 Priority Actions:

1. 2016 Canopy Cover Assessment results
2. SDCI Tree Protection Ordinance
3. Internal engagement of City Departments on canopy cover goals
4. Advising on City Decisions that impact the 30% canopy cover goal
5. Outreach and engagement
6. Improving transparency of process/operations of UFC

Topic Area / Action	UFC Lead Responsible	Parties Involved	Start Date	UFC Agenda Date	Key Outcome /Deliverable
I. Urban Forest Stewardship Plan					
1. Participate in and support work to advance plan implementation					
a) Provide input to 2016 Canopy Cover Assessment results	Tom/Sandra	UF IDT, OSE	March	Q1	Recommendation
b) Urge City to engage diverse communities to provide input to the 2018 UFSP update	Tom/Sandra	UF IDT, OSE	March	Q4	Recommendation
II. Tree-related City Regulations/Policies					
1. Advise the City on its urban forestry policies					
a) Participate in City Supplemental Use Guidelines for Natural Areas/Greenbelts	Donna/Joanna	Parks, SDOT	Ongoing	Ongoing	Monitor
b) Seattle School District. Explore ways to view trees as learning opportunity (vs. liability)	Tom/Reid	SSD, DON, OSE, Assoc's	TBD	TBD	Build Relationship
c) Track the Cheasty Greenspace Mountain Bike Trail proposed pilot	Tom/Donna	Parks	Ongoing	Ongoing	Monitor
d) Advise on Green Seattle Partnership 10-year Plan update	Leif/Joanna	GSP	February	February	Recom/Support ltr.
e) Advocate for improved organization and operation of the City's urban forestry functions. Specifically, on SDOT, Parks, SCL tree maintenance coordination and pruning cycles.	Donna/Tom	UF IDT	Ongoing	Ongoing	TBD

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2. Advise SDCI on Proposed Tree Regulations					
a) Weigh in on the results of the Tree Regulations Research Project	Tom/Steve	SDCI/OSE	April	April	Recommendation
b) Develop UFC principles and priorities for future, revised tree ordinance	Steve/Tom	SDCI/OPCD	October	November	Position Paper
c) Discuss with Council representative encouraging allocation of staff time and start of a new private parcel tree ordinance	Leif/Andrew	SDCI/OPCD	Ongoing	Ongoing	Recommendation
d) Develop recommendations for revising Director's rules (including 20-2005, 11-2007, 16-2008 and other as applicable) to clarify the interpretation of the existing tree protection ordinance (Driven by SDCI's ordinance timeline)	Tom/Andrew	UF IDT, SDCI/OPCD, OSE	Ongoing	Ongoing	Recommendation
e) Formalize recommendations for code enforcement of existing SDCI tree ordinance	Weston/Steve	SDCI/OPCD	Ongoing	Ongoing	Recommendation
III. Outreach and Engagement					
1. City Council and Mayor's Office interaction					
a) Present 2016 Annual Report and 2017 work plan to Council and Mayor	Tom/Sandra/Others	CC, OSE	Q1	Q1	Presentation
b) Hold quarterly meetings with Council and Mayor's Office	Tom/Steve/Sandra	CC, OSE	Ongoing	Ongoing	Build relationships
c) Plan urban forestry outreach and engagement and attend events such as Arbor Day, Green Seattle Day, and Trees for Seattle events	Tom/Sandra	UF IDT	Ongoing	Ongoing	Presentation, Activity, Participation
2. Conduct Internal Engagement					
a) Develop annual calendar for invited speakers, guests, topics, and tours (particularly invite industrial groups, SSD, WSDOT to visit with UFC)	Tom/All	UF IDT	January	Ongoing	Discussion
b) Introduce the UFC at commission meetings (Planning, Design, Pedestrian, Bike, Parks, MPD Oversight Committee); Neighborhood Council meetings; and public meetings	Tom/Sandra/UFC	OSE	Ongoing	Ongoing	UFC promotion and coordination
c) Meet with SDCI's Design Review Board lead to discuss improvement on neighborhood DRB's review of retained trees and viable new tree space allocation	Steve/Erik	SDCI	TBD	TBD	Recommendation
d) Review outreach efforts and create strategy to explore tree planting in industrial areas	Steve/Weston	OSE	May	July	Recommendation
3. Align Urban Forest IDT and Urban Forestry Commission's work plan					
a) Hold annual joint UFC/UF IDT meeting	Tom/Sandra	OSE	Q2	Q2	Workshop
b) Attend an IDT meeting	Tom/Andrew	OSE	Q2	Q2	Coordination

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4. Race and Social Justice Initiative					
a) Continue exploring ways to incorporate RSJI principles into UFC work	UFC	OSE	January	Ongoing	Outreach
IV. Engagement with Community Organizations					
a) Audubon Tree Map	Joanna/Andrew	OSE	Ongoing	Ongoing	Ongoing support
b) Archangel Archive Group	Joanna/Andrew	OSE	Ongoing	Ongoing	Ongoing support
c) City Fruit	Joanna/Andrew	OSE	Ongoing	Ongoing	Ongoing support
d) King County Million Trees campaign	Joanna/Andrew	OSE	Ongoing	Ongoing	Ongoing support
e) Mountain to Sound	Joanna/Andrew	OSE	Ongoing	Ongoing	Ongoing support
f) Plant Amnesty	Joanna/Andrew	OSE	Ongoing	Ongoing	Ongoing support
g) Plant for the Planet	Joanna/Andrew	OSE	Ongoing	Ongoing	Ongoing support
V. Funding for Urban Forestry					
1. Issue a letter about departmental funding levels based on 2016 briefings.	Tom/Donna	OSE	Ongoing	Ongoing	TBD
2. Green Seattle Partnership ongoing briefings on use of funds	Weston/Tom	OSE	TBD	TBD	TBD
3. Trees for Seattle program update	Tom/Sandra	OSE	TBD	TBD	TBD
4. Carbon Economy (State, County, City levels)	Weston/Richard	OSE	TBD	TBD	TBD
VI. Internal Operations					
1. Amend UFC Ordinance to add three positions and move term ends to March	Tom/Sandra	OSE	Q1	Q1	Recommendation
2. Issue 2017 Annual Report	Tom/Sandra	OSE	Dec/Jan	Nov/Dec	Annual report
3. Create 2018 work plan	Tom/Sandra	OSE	Dec/Jan	Nov/Dec	Annual work plan
4. Hold Chair and Vice-chair elections	Tom/Sandra	OSE	Dec	Nov/Dec	New leadership